



HUNTINGTON COMMUNITY FIRST AID SQUAD INC.

2 Railroad Street, Huntington Station, New York 11746-1231

Emergency Phone 911 Business Phone (631) 421-1263

Fax (631) 421-0666

Acknowledgement of the Terms and Conditions of Contract

1. This is at will employment.
2. Paramedic acknowledges that he/she has not been promised employment, nor given any commitment for any particular number of hours.
3. The Squad agrees to pay the Paramedic a per diem rate of \$_____ per hour for Paramedic level care as described below, \$_____ per hour for the Lead Paramedic.
4. The Paramedic will report to the Lead Paramedic with a monthly schedule no later than a week prior to the beginning of each month. Duty tours will be a minimum of four (4) hour intervals, with no duty tour lasting more than (12) hours. The Lead Paramedic will handle all of the disciplinary matters and report all incidents to the Board of Directors.
5. All new paramedics will have a performance evaluation one month following their first duty tour and annually thereafter. The performance evaluations will be kept in the Paramedic's personnel file, which will be maintained by the Secretary of the Board of Directors.
6. The health and safety of our providers, both volunteer and paid, is vital in order for the Squad to achieve its mission. Therefore, it is expected that all providers will be adequately rested before starting their duty tour. Paramedics are expected to have refrained from providing EMS care for at least six hours prior to the start of their duty tour.
7. The following is a listing of the duties the Squad expects from the employee. Additional duties may be added as needed by the Squad.
 - The duties of the Paramedic will include, but not limited to the following:
 - a. Respond to all calls, gain access to the patient and assess the extent of their injuries or illness.
 - b. Provide Paramedic level life support services to stabilize persons in life threatening situations.
 - c. Complete a EPCR for all calls in which care was provided.
 - d. Assist the on-duty crew as needed or requested
 - e. Provide back-up services as needed
 - f. Complete appropriate vehicle checkouts
 - g. Stocking equipment as needed
 - h. Other services as requested

8. The Paramedic will be paid \$25.00 per hour, \$30.00 per hour for the Lead Paramedic, with no fringe benefits, sick, vacation or holiday time off. On the following holidays, Labor Day, Thanksgiving Day, Christmas Day, New Year's Day, Independence Day, Martin Luther King Day, and Veterans Day the per diem rate will be time and a half.
9. The hours will be scheduled with a combination of full and part-time individuals, with no duty tour being less than four (4) hours, or more than twelve (12) hours.
10. All Paramedic's must maintain the following credentials while employed at the Squad; A valid New York State DOH EMT-Paramedic certification; Suffolk County Protocol certified; PALS/PEPP and ACLS certified; a valid American Heart Association BLS card; and a valid New York State drivers license with no infractions within the last three (3) years.
11. A copy of the Squads SOP's is being provided and it is expected that the Paramedic will abide by them or be subject to dismissal.
12. The uniform will be a blue short sleeve shirt with the HC designation on the front, same as the volunteer's duty uniform, but with "Paramedic" on the back. Blue EMT pants and boots. Additionally, crew or turtleneck shirts will be provided for winter wear, along with a sweatshirt. Winter jackets will be provided while on duty, but not issued. THE Squad will provide all uniform items except boots and pants, which must be purchased by the employee. All uniform items must be returned at the end of the employment term.
13. Either party has the right to cancel the above agreement thirty (30) days after the presentation of a notice of cancellation in writing to the other party.

Employee Name (Print)

Employee Signature

Date

Date