Huntington Community First Aid Squad
2010 Board of Directors Meeting for Election of Executive Office
December 17, 2009

Board of Directors present with 2009 executive offices listed:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Lehti Laas (LL)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Robert Franz (RF)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

2009 President Winter chaired the meeting.
2009 Secretary Laas took notes for minutes.

Meeting called to order at 2312 hours.

President Winter opened the floor to nominations for the position of President.
Andrea Golinsky nominates Robert Franz.
John Palmieri nominates Roger Winter.

Majority vote by secret ballot: Roger Winter.

2010 President is Roger Winter.

President Winter opened the floor to nominations for the position of Vice President.
John Palmieri nominates Brian Canty.
Lehti Laas nominates Robert Franz.

Majority vote by secret ballot: Brian Canty.

2010 Vice President Brian Canty.

President Winter opened the floor to nominations for the position of Treasurer.
John Palmieri nominates Mark Cappola.
Lehti Laas nominates Robert Franz.

Majority vote by secret ballot: Mark Cappola.

2010 Treasurer Mark Cappola

President Winter opened the floor to nominations for the position of Secretary.
Brian Canty nominates Lehti Laas. DECLINED
Mark Cappola nominates Greg Orr. DECLINED
Roger Winter nominates John Palmieri. DECLINED
John Palmieri nominates Andrea Golinsky. DECLINED
Andrea Golinsky nominates Robert Franz.

Robert Franz accepts the nomination.
Robert Franz is unopposed for the position of Secretary.

President Winter casts 1 vote for Robert Franz.

2010 Secretary Robert Franz

Note: when the minutes were approved to be finalized, John Palmieri would like the minutes to reflect that he was not given a chance to vote for the Secretary. Therefore, he would like to be put down as abstention.

Meeting adjourned at 2330 hours.

Respectfully Submitted,

Lehti Laas

Lehti Laas
2009 Secretary

Draft sent to Board members: December 22, 2009

Amended and approved: January 14, 2010

Huntington Community First Aid Squad
2010 Board of Directors Meeting
January 14, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**ABSENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**1950 hours**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Pete Nakelski, Casey Stone, Alyssa Axelrod, David Mohr

Meeting called to order at: 1930 hours

Motion by Lehti Laas, seconded by Robert Franz to approve the minutes of December 17, 2009.
MOTION APPROVED UNANIMOUSLY

Motion by Andrea Golinsky, seconded by Robert Franz to destroy the ballots of the 2010 executive board elections .
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas, seconded by Robert Franz to approve the minutes of December 17, 2009 for the election of the executive board as amended.
MOTION APPROVED UNANIMOUSLY

Presentations:
Robert Franz requested the original Secretary's desk.
The Treasurer will be consulted as to whether he will change desks.

Treasurer Mark Cappola entered at 1950 hours

Conflict of Interest of Policy Amended:
Motion by Lehti Laas and seconded by John Palmieri to accept the Conflict of Interest Policy as amended.

Article 3 Section 4B "or committee" was removed.
In Article 5 "provided by the president or their designee" was added after sign a statement.
In Article 5 "e" section was added to include the Pulse, posting on board, and website.

Footing date was changed to 2010.

Yes: LL, RF, JP, GO, AG, DH Abstain: MC
MOTION APPROVED

Banking resolutions with HCFAS's Designated Banks
Motion by Mark Cappola and seconded by John Palmieri to authorize and approve the President, Vice President, Secretary and Treasurer to execute the attached required banking resolutions with HCFAS's designated banks (Bank of America, State Bank of Long Island, and Bank of New York). The resolutions shall specify that all withdrawals (payment orders, wire transfers etc.) and borrowing will require the authorized signatures of any two corporate officers listed above except that electronic transfers will be permitted for transfers from one HCFAS bank account to another HCFAS bank account within the same bank when authorized by the Treasurer. A printed confirmation of which will be sent by the bank to the Treasurer directly. An addendum to the Bank Of America resolution will require two signatures for check authorization.

Motion by Robert Franz, seconded by Lehti Laas to amend the motion and delete the words "when authorized".
Yes: RF, AG, LL No: JP, GO, DH, MC
MOTION NOT APPROVED

On the motion:
Yes: JP, GO, AG, DH, MC, LL No: RF
MOTION APPROVED

Disc Jockey Installation & Inspection Dinner 2010
Motion by Greg Orr and seconded by Robert Franz to accept the recommendation of the Special Event Committee Chairperson Brian Canty and to accept the bid of Ideal Entertainment Inc. and enter into an agreement/purchase order for their services as the DJ for the 2010 Installation and Inspection Dinner on 3/06/2010 from 6:30PM to 12:30AM at a cost not to exceed $ 1,400.00. The HCFAS cancellation policy will be part of contractual agreement.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Motions for Consideration Format
Motion by Robert Franz, seconded by Greg Orr that:
1. All motions for consideration at a Board meeting must be sent to the President, in electronic format, no later than 9:00pm the Friday before the following week's Board of Directors meeting. The President will have them electronically distributed by Saturday, during the day if possible, or at the earliest time available.

2. All supporting documentation for Board motions must be signed by all the appropriate personnel and placed in each Board members mailbox no later than 12:00 PM the Sunday before the following week's Board meeting.
3. Once the President has distributed the motions for the meeting, no further motion or changes will be made. Any proposed changes must be made at the Board meeting during the discussion phase. Any substantial wording changes must be distributed in writing to all Board members no later than 9:00am the Tuesday before the Board meeting.
4. Emergency Motions, meaning motions that must be brought up, will be considered by the President.
5. As always any motion can be presented at any Board of Directors Meeting if the Board of Directors deems it necessary.

Yes: RF, GO, AG, DH, JP, LL   No: MC
MOTION APPROVED

Monthly Recruitment Activities
A Motion by Mark Cappola, seconded by Robert Franz to approve the recommendation of Board Liaison Mark Cappola, Publicity Chairperson Andrea Golinsky and Recruitment Chairperson Mike Barker and authorize the expenditure to announce monthly recruitment activities at a cost not to exceed $600 per month, from January 2010 thru December 2010. Advertisement announcements will be approved by the Recruitment Committees' Board Liaison. This cost would include meeting expenses.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Parades / Activities
Motion by Dominic Heavey, seconded by mark Cappola to authorize and approve HCFAS's participation in the St. Patrick's Day Parade, Memorial Day Parade, the Huntington Manor Fire Department Parade, East Northport Fire Department Parade, and the Greenlawn Fire Department Parade . Post 215 members are invited to march in these parades providing the required Post 215 advisors shall be present at the parade and any refreshment events. Post 215 Advisors and Chief will identify themselves and take all directions from the HCFAS Chief concerning the event. Alcoholic beverages, if provided by the parade host, will only be allowed to be consumed by parade participants at the conclusion of the parade. Squad members, Post 215 members and any of their guests below the NYS legal drinking age are not allowed to consume alcoholic beverages under any circumstances while participating in these events. SOP Section IX (A) Parade Refreshments Protocol will apply to the St. Patrick's and Memorial Day Parades. The Chief will disburse a meal allowance of $10.00 per person for all fire department parade participants, including Post 215 members and advisors to be distributed at the time of the parade or event for refreshments. The on duty crew during the parades and authorized members on standby per 4 hour shift during the fair will also receive a $10 meal allowance as authorized by the Chief at the time of the parade or event for refreshments. The Chief will do a timely submission to The PULSE announcing each event and post a signup sheet for each event at least 14 days prior to the event. The Chief is also authorized to request an advance from the Treasurer for each event

which will be accounted for in accordance with HCFAS Purchasing Policy Procedures (PPP) and the Treasurer will provide the Board of Directors an accounting of the cost of each event at the Board meeting immediately following the receipt of the event accounting. The Chief will be responsible for these events.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Refreshments Parades / Events

Motion by Greg Orr, seconded by Robert Franz to authorize and approve the Special Event Committee Chairperson Brian Canty's request to provide refreshments, including beer and the remaining holiday party wine, after the St. Patrick's Day Parade at a cost not to exceed $1,500.00 and refreshments before the Memorial Day Parade at the cost not to exceed $500.00. Both events are in accordance with SOP Section IX (A) Parade Refreshments Protocol. Post 215 members are invited to these refreshment events and may bring parents (guardians) and siblings. Alcoholic beverages, provided by HCFAS, will only be allowed to be consumed by parade participants at the conclusion of the parade. Squad members, Post 215 members and any of their guests and band members below the NYS legal drinking age are not allowed to be served or consume alcoholic beverages under any circumstances while participating in these events (these restrictions must be posted as part of the parade signup sheets). Approval of any other invitee will be at the discretion of the Special Event Committee Chairperson with the approval of the Board liaison. The above amounts include flowers, paper goods, decorations, (table decorations only), beverages and desserts. The special events committee will be responsible to provide an accounting to the Treasurer in accordance with HCFAS Purchasing Policy Procedures (PPP) and the Treasurer will provide the Board of Directors an accounting of the cost of each event at the Board meeting immediately following the receipt of the event accountings. The Chief will be responsible for these events.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

PALS Certification for PEPP Course Participants

Motion by Chief Dominic Heavey, seconded by Greg Orr to accept the recommendation of the ALS Committee to extend the PALS (Pediatric Advanced Life Support) certification to ALS providers attending the PEPP (Pediatric Education for Prehospital Professionals) Course conducted at HCFAS. Instructors from Heartstart Educators will be holding the class in Headquarters on Saturday, January 16, 2010 from 8am to 4pm and Saturday, January 23rd, 2010 from 8am to 4pm. The material that is normally covered in the PALS class only, such as pediatric medications and intubation, is being added to the content of this course, making participants eligible for dual certification. Students wishing to receive PALS certification in addition to PEPP certification may test out at the end of the course, for an additional cost of $31 per provider. Attendance capped at 25 providers for a total cost not to exceed $775.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

1st Responder Newspaper 2 year Renewal

Motion by Robert Franz and seconded by Chief Dominic Heavey to renew our department subscription, to 1st Responder Newspaper for two years at a cost of $154.00. We would be getting the Department Bundle (6) six, copies for a Multi-Year Discount.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Markham Collision 2-15-20

Motion by Chief Heavey and seconded by Andrea Golinsky to engage the services of Markham Collision for the repair of the scratch on the passenger side of 2-15-20 at a cost not to exceed $1,404.56.

HCAD Funds

Yes: GO, DH, RF, MC, AG, LL   Abstain: JP

MOTION APPROVED

Motion by Robert Franz, seconded by Greg Orr to allow Casey Stone use of the General Meeting Room usable space (not roped off due to flood) on February 14, 2010 from 12:00-2:00PM.

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Mark Cappola:

Motion by Mark Cappola, seconded by Dominic Heavey to accept the following for payment in accordance with the PPP and previous Board of Director motions:

Dec 15, 2009 to Dec. 31, 2009 - 83 transactions =	$129,552.79	HCAD Funds
Dec 15, 2009 to Dec. 31, 2009 - 9 transactions =	$ 12,030.19	HCFAS Funds
Dec 15, 2009 to Dec. 31, 2009 - 1 transactions =	$ 14.74	POST Funds

MOTION APPROVED UNANIMOUSLY

President's Report – Roger Winter:

Badges

I still need a complete list of active members. I need all badges of members who have been dropped. When I receive this information I will order up the new badges. Again the badges cost around $55 per badge and I do not want to order up badges we do not need.

ID Cards

The membership card will be worked on this weekend. The accountability card will be finished when the insurance information is provided

Chief's Report – Dominic Heavey:

First of all let we wish all the BOD members a Happy New Year on behalf of myself and the 2010 Officers.

Our first meeting was held on January 6, 2010.

A lengthy discussion was held on the pros and cons of the Day Captains having access to the CAD System. It was stated by J. Mallilo Chairman of the Technology Committee that he did NOT trust the Officers to have access to the System. I as Chief find this to be disturbing when any person of the Squad does NOT trust the Officers to carry out their duties. It was then asked of Mr. Mallilo who else was on his committee; it is hard to believe that he is the only one that has full access to the System. Now I ask should the Officers trust him.

Outcome:

Chief Recommends to the BOD to allow the Officers access to the System, and have more than one person on the Technology Committee.

Committees under the Officers were discussed,

<u>Ambulance Orientation Committee:</u>
Chair Joe Frisenda
Co-Chair Nancy Courtamache

<u>BLS Supply:</u>
Chair Laurie Hoffman

<u>ALS Committee:</u>

<u>Driver Training:</u>
Chair Tom ROMANO

<u>BUILDING AND VECHICLES:</u>
On December 30, 2009 we had a major flood on the second floor where more than 400 gallons of water flooded the floor. It came from a broken heating coil. We are in the progress of getting everything back to order. The outcome is that the northern one third of the room is closed. At this time I would like to thank to Acting 2nd Dep. J. Brenner, J. Boehm, T. Gibbs, Acting Cap. K. Rubenstein, B. Franz and Acting 3rd Dep. Chief D. Mohr for all their work.
Then to get the year off to a start on January 1st we had a clogged drain in the Ready Room, as the plumber was clearing the clog he came up with a blockage in the pipe. A trap had to be opened in the Exercise Room, when the trap was opened, it exploded. Due to this the Exercise Room is out of bounds to all members. Later that night the sink in the ready room kitchen flooded again causing extensive damage to the Carpet and Counter Top in the Kitchen and Ready Room. The plumber was back once again and found the problem to be that the water/oil separator was never cleaned. When the Trap was opened it exploded and Contaminated water and oil went everywhere.

<u>CURRENT STATUS:</u>
The Exercise Room is closed.
The Meeting Room is closed in certain areas.

The affected Areas have been Decon, and washed. A dehumidifier, air sanitizer and fans have been placed throughout the building.
The 3rd Dep. is working with the insurance company and adjusters to estimate the damage and get everything back in working order.

During the Snow the plowing company used sand instead of magic salt, they will be coming in to clean up.
The plumber is looking into why we do not have water in the outside faucet by the dispatch office.

Medpro has inspected all prams and stair chairs.

TM Kenny has been in and checked and adjusted all bay doors.

A discussion was held about the Cleaning of our building. The Officers will be making a recommendation to the BOD meeting on January 28th, 2010 about our cleaning company.

A work detail will be held every Saturday at 9an all members are welcome to come down and help out. It is a recommendation by the Officers that all members on probation attend these work details.
During the past two weeks work details we have found 30 light bulbs not working and one light socket broken. The Maintenance Closet has being cleaned, everything is being labeled and an inventory is being taken on everything.

<u>Vehicles:</u>
2-15-16 was hit by another Ambulance Company at the Hospital. There is a scratch behind the driver's door. Estimate cost $789.20
2-15-17 the door lock on the driver's side was replaced.
2-15-18 the clock was replaced in the back of the Ambulance.
2-15-20 the step on the driver side has a broken weld. Markham is looking into it. There is also a scratch along the passenger side. Estimate cost of scratch is $1,525.69
There has being several white and yellow light replaced on the doors of the rigs. Ace Auto Repair has being informed to check these lights. It was noted that several of the switches were bad and they will be replaced when we receive a supply from Wheel Coach. 2-15-33 will be getting estimates for each vehicle that has scratches.

We had 7 Signals 24 in the month of December. PCR there has not being any PCR missing since September, when the Chief Dispatcher started to collect them.
The alarm work sheet does not have to be filled out if we receive a print out from the county.
We would like to recommend to the BOD that we eliminate the LOSAP Run Worksheet as this information is entered to the CAD System by the Dispatcher.

<u>H.C.F.A.S. Budget 2010:</u>
A copy of the budget was passed around to all the officers as supplied by the BOD. A discussion on Travel/conferences and committee funds were talked about. Overall support to restrict Travel/Conferences for the year and to cut or eliminate committee allowance as the Captains

allowance has been cut. Furthermore it is felt the BOD and the Officer end of year meal should be suspended for the Year end 2010

For Chief by Board:
-Officers that do not follow the proper procedure for handing uniforms will have key access denied.
-EP Gear is not to be in the ready room.
-Members in a responder vehicle should be in a HCFAS identifier as an article of clothing.

Secretary's Report –Robert Franz:

Bob Franz received a letter from VFIS attorney Sigler & Ingber, LLP inviting him to give testimony at a deposition on March 4, 2010 with regard to the lawsuit Ferrante v. HCFAS.
From Director Franz March 12, 2009 BOD report:
MVA 2-15-21 January 30, 2006 – Update on lawsuit against HCFAS and See Neville Auto Supply's Driver (who was driving our ambulance at time of accident). Jeff Siler of Siler & Ingber requested various documents (bid proposal, contact party, invoices, cancelled checks etc.) regarding our relationship with See Neville Auto Supply and after an extensive search; copies of various documents were sent to Jeff. Roger was able to provide me with copies of the bid proposal from the Third Deputy's files.

As per the Chief's report and David Mohr's email, on 12/30/09 we had a flood in the general meeting room due to a broken heater coil. If the insurance adjuster approves replacement of the carpet, the damages consisting primarily of the carpet replacement are approximately $20,000 excluding the emergency remediation cost.

As per the Chief's report, on 1/1/10 we had a clogged drain in the ready room as a result of a clogged pipe leading into the greaseptor box in the bike room. The explosion of waste due to pressure in the piping caused damage in the basement exercise room, bike room and 1st floor kitchen area. The insurance adjuster estimates the damages to be approximately $16,000 (includes a new dishwasher $3,000) excluding the emergency remediation cost.

On 12/31/09 unit 2-15-16 was parked at Huntington Hospital and was scrapped by a Lifestar ambulance backing into the area next to our ambulance. A claim estimate of $789 has been submitted to our insurance carrier and paid less the deductible.

On 12/21/09 unit 2-15-21 broke another vehicle's driver's side mirror. It was reported to SCPD and we are waiting for an estimate of the damage from the other party. An insurance claim will not be filed unless the board determines otherwise or the other party files with their insurance company.

The insurance committee has not previously received any vehicle damage reports for the damages on 2-15-20 as mentioned in the Chief's report.

We received the 2010 workers compensation policy endorsement for paid employees which excludes the four unsalaried executive officers. Those officers are covered under the VAWBL policy along with all of the squad's volunteers.

A bulletin board notice and article was put in the January Pulse regarding the change of the VAWBL coverage from PERMA to NYS Insurance Fund. Notices were placed on all squad vehicles in the vehicle registration and insurance card plastic case. It is anticipated that we will receive the VAWBL policy & documents prior to month end and information will be given to the President to update the members' accountability identification cards.

VESO Group Life Insurance renewal motion will be made at the January 28, 2010 board meeting. There is no rate increase proposed for the coverage.

10% Property Tax exemption – The application filing deadline is March 1, 2010. Based upon a computer report of members who would be eligible for the first time (achieved 5 years by March 1st), applications & eligibility criteria were put into members' mail folder. Notice was put on the bulletin board and in the January Pulse.

LOSAP Amendment Referendum Proposition-Huntington Town Clerk Jo-Ann Raia sent the President the certified election results of the December 8, 2009 special LOSAP election - proposition.

LOSAP points – Notice of the January 15, 2010 cutoff date for 2009 review trainings was put into the January Pulse and on the bulletin board.

NYS Income Tax Claim for Volunteer Ambulance Workers Credit for 2009-A notice was put into the January Pulse and posted on the bulletin board. Tax forms were also put by the sign in counter.

Suffolk REMSCO Meeting January 12, 2010 – Copies of the agenda and related handouts were distributed in your mailboxes and posted on the bulletin board. Summary minutes of the November 10, 2009 meeting are also posted on the bulletin board.

Bob Delagi has been elected chair of SEMSCO for 2010.

REMSCO approved the chair to apply for representation on the FRES Commission since the SC Legislature tabled the bill that would have given SCACA two additional seats.

The REMSCO interviews with stakeholders and others regarding the unapproved transfer of SC EMS to SC FRES white paper codification appears to be a work in progress to be distributed at a later date.

The REMSCO Response Committee outreach or listening post type meeting will not be held in the month of February.

The deadline for the REMSCO 2009 Awards nominees' submissions are being moved up to April or May since the state nominations are due by June 1, 2010 (previously August 1). This is a result of the Vital Signs Conference being moved from October to August. It is suggested that all agencies start their write up process now and then transfer the data to the state form when it becomes available (last year there were no submissions from the squad). There is a new award category-Youth Provider of the Year.

EMS Week is May 16-23, 2010 and the EMS Memorial Service will be held in Albany on Wednesday May 19th at which time 3 names will be added to the memorial.
REMAC approved a protocol regarding behavior ambulance transports including the use of restraints (types of restraints including chemical), medical treatment vs. psychiatric, legal issues etc. There will be a train the trainer sometime in February.
Agency exposure officers should be familiar with the 2009 Ryan White HIV/AIDS Treatment Extension Act since it includes enhanced provisions for post-exposure follow-up for blood borne and airborne infectious diseases.
ePCR - agencies coming on board at the August 12th training session are working on in house training. SC EMS is completing programming requirements on laptops received from 18 agencies. Three of the 5 pilot agencies are going live on 1/1/10. Printers have been installed at all SC hospitals.
All agencies should be discussing and planning for the FCC initiative to require narrow banding changes on the VHF high band radio system. Licensing and equipment compliance deadline is January 1, 2013.
The SC EMS QA/QI program has been very well received and appears to meeting its objective (see staff report).
The process of recruitment of paramedics to serve as Medical Specialist as an Urban Search & Rescue Team is being developed (training over the next 12-18 months).
Currently underway is the development of the first web-based on-line ALS Credentialing process (in service education).
The first draft of the list of skills and procedures where benefit to the patient outweighs risk to the un-restrained EMS provider, while in route to the hospital, has been released.
N95 masks -If you should need masks, you can make a documented request to FRES as to why you cannot obtain them elsewhere.
The next 2010 SEMAC & SEMSCO meetings in Albany are scheduled for 2/24-25; 5/25-26; 10/5-6.
The next REMSCO meeting is March 9, 2010 at 7PM at SC EMS Hauppauge. Other 2010 REMSCO meeting dates are: 5/11; 7/13; 9/14; 11/9.

LOA's:

Motion by Robert Franz, seconded by Dominic Heavey to approve the following LOA's:

NAME	#	TYPE	DATES
Matthew Valle	1238	Educational	1/18/10 – 4/18/10
Rachel Zunno	1192	Educational	1/10/10 – 4/10/10
Tyler Gibbs	1252	Educational	11/20/09 – 12/18/09
Elizabeth Smith	929	Personal	12/16/09 – 3/16/10
Joseph Seyfried	1134	Operational	12/8/09 – 3/8/10
Cynthia Cairl	798	Extended Operational	12/28/09 – 3/28/10

MOTION APPROVED UNANIMOUSLY

PROBATION ENDING:
Motion by Robert Franz, seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Mindy Scalzetti member #1255, eligible 1/10/10, effective 1/14/10.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz, seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Patricia Tufo member #1242, eligible 1/10/10, effective 1/14/10.
MOTION APPROVED UNANIMOUSLY

RETURN TO DUTY:

Name	No.	Date
Sheryl Burke	827	1/11/2010

Motion by Dominic Heavey, seconded by Robert Franz to drop from membership based on the Chief's recommendation for failure to fulfill shift requirements, probationary member James Carney, member #1257. Effective January 14, 2010.
MOTION APPROVED UNANIMOUSLY

NEW MEMBERS:
Motion by Robert Franz, seconded by Dominic Heavey to accept Craig Forney as a new probationary member #1278, Shift: Sunday 1900 in accordance with Article III, Section 2 of the By-Laws.
Yes: JP, RF, DH, GO, LL, No: AG, MC
MOTION APPROVED

Motion by Robert Franz, seconded by Dominic Heavey to accept Joseph Thomas as a new probationary member #1279, Shift: Friday 0700 in accordance with Article III, Section 2 of the By-Laws.
Yes: JP, RF, DH, GO, LL, No: AG, MC
MOTION APPROVED

Motion by Robert Franz, seconded by Dominic Heavey to accept Dale Bartolomeo as a new probationary member #1280, Shift: Sunday 0700 in accordance with Article III, Section 2 of the By-Laws.
Yes: JP, RF, DH, GO, LL, No: AG, MC
MOTION APPROVED

Motion by Robert Franz, seconded by Dominic Heavey to accept Seth Fischer as a new probationary member #1281, Shift: Wednesday 1900 in accordance with Article III, Section 2 of the By-Laws.
Yes: JP, RF, DH, GO, LL, No: AG, MC
MOTION APPROVED

Motion by Robert Franz, seconded by Dominic Heavey to accept with the extenuating circumstances of living out of the district Kazuo Ishikawa as a new probationary member #1282, Shift: Tuesday 1100 in accordance with Article III, Section 2 of the By-Laws. There is a need for personnel on his shift.
Yes: JP, RF, DH, GO, LL, No: AG, MC
MOTION APPROVED

Motion by Robert Franz, seconded by Dominic Heavey to accept Casey Orr as a new probationary member #1283, Shift: Wednesday 2300 in accordance with Article III, Section 2 of the By-Laws.
Yes: JP, RF, DH, GO, LL, No: AG, MC
MOTION APPROVED

Motion by Robert Franz, seconded by Dominic Heavey to accept Golan Stern as a new probationary member #1284, Shift: Saturday 2300 in accordance with Article III, Section 2 of the By-Laws.
Yes: JP, RF, DH, GO, LL, No: AG, MC
MOTION APPROVED

Motion by Robert Franz, seconded by Dominic Heavey to accept Leslie Wissner as a new probationary member #1285, Shift: Sunday 1500 in accordance with Article III, Section 2 of the By-Laws.
Yes: JP, RF, DH, GO, LL, No: AG, MC
MOTION APPROVED

Vice President's Report – Brian Canty:
Medical Committee –
The medical committee chair reports that we still have approximately 20 members who have not provided proof or received their PPD, would like to know what is our next step. This includes an administrative member?

Security Committee –
New DVR was installed and we are awaiting instructions on its use.

Technology Committee –
The update to the calendaring feature of the website is still in progress, waiting for the vendor to give me a time frame. Vendor requesting ½ of the cost of the project. Will submit PO for this when I get a time commitment.

Special Events Committee –
Invitations for the Installation Dinner were mailed.
Summaries of all the Holiday Parties were submitted to the BOD Liaison

Director Golinsky Report:

The swearing in ceremony for the Town of Huntington Supervisor and Town Council took place Sunday January 3rd. HCFAS was asked to send a representative in Class A uniform and a department flag . I attended the ceremony and Sal Signorelli was our flag bearer.
I was able to speak to the Board Members and to meet the newest member, Mark Mayoka. I told Mr. Mayoka some members of the Board of HCFAS would like to pay him a visit and he was very receptive to the idea. I will set up a meeting with him and any BOD members that would like to attend.

Director Laas Report:

Uniform Committee:

All of you received the email I forwarded that the Chief made an order to not deny Officers access to the Uniform room in 2010.
In 2009 I discussed with the Board on at least 3 different occasions that the committee Chair requested a solution to uniforms being distributed improperly.
As my email indicated, I will not come to the Board if the committee Chair is having issues with Officers not properly distributing uniforms. The Chair is to go directly to the Chief to ramify any issues since it is a Chief's order to not decrease the key access to the room.
In 2009 I trained Jerry in everything Brian Bielanski taught me when he moved out of state. I have cut my key access to the room in an effort to decrease room access. Jerry knows if my help is needed as Liaison I will assist in any capacity.
If a member requests a uniform please ask them to fill out the Uniform Duty Request form and leave it in the Uniform mailbox. Requests are filled within a week.
If you do have access to the room please remember to fill out a request form that is in the room. Have the member sign it. The committee has folders on all our members to inventory what they receive.
I have seen first-hand the time and commitment Jerry and Jean give to the committee.
Cooperation with filling the request form properly will be greatly appreciated.

Uniform Code:

Deacon Ed is updating this document and I have set a deadline of the 3rd week in February to submit a preliminary document to the Board. I also informed him that if nothing is submitted, the President will be informed to give it to another member to complete.

Records Retention:

Discussion on whether funding for digitizing our records in 2010 is possible.
A motion to approve the schedule will be on the agenda for our next meeting.

Conflict of Interest Policy 2010:

Only Director Palmieri submitted a response for discussion tomorrow evening. Hopefully the motion that is on the agenda for tomorrow will be approved and we will have a 2010 policy.

Good and Welfare:

Signs are taped on the dry-erase board by the main copier to please contact the Good and Welfare committee, President, and Chief if something is being written on a member or family member. This should decrease the hurdles we faced in 2009.

For those of you who were not present at the General Membership meeting, a member requested that we first receive permission from a member before releasing any information.

Director Orr Report:

SOCIAL COMMITTEE

1. RECEIVED AWARDS DATES FEBRUARY CLAIRE TESORIERO 20 YEARS.
2. NEXT GENERAL MEMBERSHIP MEETING 2/8/10 STILL WORKING ON HAVING SOMEONE TAKE OVER THE COOKING. HAVE A GOOD CREW JUST NEED THE COOK.

Recap of 2009 Holiday Party

Total Signed Up	246
Guarantee to Caterer	220
Number Signed In at alternate date	190

Liquor	$858.69
Catering	$7,577.35
Decorations	$280.07
Misc	$1,141.88
Total Cost	$9,857.99
Total Per Person Cost	**$44.81**

Children's Holiday Party Summary

2009

Number of Children Attending		65
Total Cost of Gifts		$2,120.01
Total Cost of Entertainment		$360.00
Total Cost of Misc/Refreshments		$732.79
	Total Cost	**$3,212.80**
	Cost per Child	**$49.43**
Reimbursements	16	
	Total Reimbursements	$560.00
	Total Cost to Squad	$2,652.80

Cost to Squad w other children $ 40.81

Director Palmieri Report:

1. Building Improvement Committee
   The plans for the project have been completed and have been sent out to a number of contractors who H2M have dealt with before and who have performed well in the past. The time frame for the return of the bid proposals is January 22, 2010. At that time, H2M will evaluate the bids and present them to us so that we may make a decision as to whom to hire.
2. Fund Drive Committee
   We seem to be having a problem with the status of the mailings. I have asked Jim Malillo to look into the costs to switch our printer from Imagemakers and the results are in favor of remaining with them.
   I am in the process of setting up a meeting of Jim and the Committee to see where we should be going now- 2 mailings or 3?
3. Benevolent Committee
   Jim Barkocy gave a report at the GMM about a gift card donated to the benevolent committee. All payments are on schedule or are being dealt with.

Old Business: None
New Business: None

Motion by Andrea Golinsky, seconded by Mark Cappola to adjourn the meeting on December 15, 2010 at 0004 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: January 25, 2010

Amended and approved: February 25, 2010
MOTION APPROVED

Huntington Community First Aid Squad
2010 Board of Directors Meeting
January 28, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Casey Stone, David Mohr, Sal Signorelli

Meeting called to order at: 1930 hours

Motion by Brian Canty seconded by Dominic Heavey that effective with tonight's meeting all BOD meetings shall be brought to a close no later than 2300 hours for 2010.
Yes: JP, GO, DH, MC, BC No: LL, RF, AG
MOTION APPROVED

Motion by Andrea Golinsky, seconded by Robert Franz to change the order of business for a presentation to the Board.
MOTION APPROVED UNANIMOUSLY

Casey Stone brought to the Boards attention that a personnel matter that was discussed in 2009 with the Board was not resolved to her satisfaction with Chief Heavey.

The 3rd Deputy Chief had Toomas Niemann of Clinic Clean do a presentation regarding a vehicle sanitizing system which is being proposed to the BOD this evening.

Motion by Robert Franz, seconded by Andrea Golinsky to approve the minutes of January 14, 2010 as amended.

Motion by Dominic Heavey, seconded by Brian Canty to move the motion.
MOTION APPROVED UNANIMOUSLY

On the original motion:
Yes: AG, RF, LL No: DH, GO, JP, BC, MC
MOTION NOT APPROVED

NYSVA&RA District 7 Delegate and 1st Alternate to attend the NYSVA&RA Board meetings near Albany, NY

Motion by Andrea Golinsky seconded by Greg Orr to authorize and approve NYSVA&RA District 7 Delegate and 1st Alternate to attend the NYSVA&RA Board meetings near Albany, N.Y. on Saturday January 30, 2010 and Sunday January 31, 2010 (or other alternate dates). Further, to authorize and approve the use of a squad vehicle (with more than one driver) at the discretion of the Chief or mileage reimbursement for one personal vehicle, plus tolls and parking, the reimbursement of hotel accommodations on Saturday, January 30,2010 at an amount not to exceed a base room rate of $110.00 per person (lower rate currently being explored at motel used by NYSVA&RA) and the reimbursement on January 30, 2010 and January 31, 2010 of the GSA rate for Meals and Incidentals (current rate $63.00 per day) less 25% for travel days. The NYS exempt organization sales tax certificates must be obtained from Treasurer and used where applicable. Each attendee must submit an accounting of his expenditures for this event including all original receipts with 10 days of this event and the Treasurer will provide the BOD an accounting this event at the next Board meeting immediately following the request for reimbursement for the event. Delegate and 1st Alternate is authorized to extend an invitation to other NYSVA&RA delegates, officers or members and other VAS or FD member to ride in an authorized Squad vehicle or personal vehicle to attend this meeting provided there is adequate room to accommodate them. Further, Delegate and 1st alternate are authorized and approved to attend other 2010 quarterly board meeting in accordance with the above and the BOD will be informed in advance of these quarterly meetings.

HCAD Funds

Yes: RF, AG, GO, DH, LL No: BC Abstain: JP, MC

MOTION APPROVED

FIRE, RESCUE & EMS MEGA SHOW 2010 at the Nassau Coliseum

Motion by Andrea Golinsky, seconded by Dominic Heavey , to approve the payment of the discounted admission fee and parking fee for any active member or inactive life member attending the FIRE, RESSCUSE & EMS MEGA SHOW 2010 at the Nassau Coliseum on February 27 and 28, 2010 (Saturday and or Sunday) providing original receipts are provided to the Treasurer attached to a completed Purchase Order. Mileage will not be reimbursed. Members are encouraged to car pool. Discount tickets should be utilized or members must sign in at L.I. Productions booth (Information Booth) and Squad will be billed for the member's admission fee. The 2nd Deputy Chief will be responsible to arrange for the billing of the Squad and Post 215; also to post the Show's flyer on the bulletin board along with the reimbursement policy and procedure.

HCAD Funds

Yes: RF, GO, AG, DH, MC, BC, LL Abstain: JP

MOTION APPROVED

Contribution of $1000.00 to the NYSVA&RA
Motion by Andrea Golinsky seconded by Dominic Heavey to approve a voluntary contribution of $1000.00 to the NYSVA&RA to support their effort with Legislative issues, enhance membership communication via their publication the Blanket and continued support of their Educational Conference, Pulse Check
HCFAS Funds
Yes: RF, AG, DH, LL No: JP, MC, BC Abstain: GO
MOTION APPROVED

VESO Trust (Voluntary Emergency Service Organization) the HCFAS Members Group Term Life Insurance Program
Motion by Robert Franz, seconded by Andrea Golinsky, to accept the recommendation of Robert Franz, insurance committee chairperson and authorize and approve the renewal and continuation with VESO Trust (Voluntary Emergency Service Organization) the HCFAS Members Group Term Life Insurance Program, in accordance with the guidelines attached, for the period November 1, 2009 to October 31, 2010 with an approved extension up to February 28, 2011 pending notification of the insurance company's November 1, 2010 renewal. The group term life insurance is to be provided by VESO Trust and underwritten by Security Mutual Life Insurance Company of New York at a monthly amount of approximately $ 6,500.00 for active members and $ 1,150.00 for inactive life members (based upon the 02/01/10 census of 204 eligible active members and 20 eligible inactive life members). The addition of eligible new participants and the termination of participants during the year will be paid or credited upon the receipt of an invoice reflecting such changes. Payments will be made quarterly from HCAD funds for active members and from HCFAS funds for inactive life members. The program will be administered by the HCFAS insurance committee.
HCAD & HCFAS Funds
MOTION APPROVED UNANIMOUSLY

SCM Annual Maintenance Contract Software and Hardware
Motion by Brian Canty, seconded by Dominic Heavey to accept the recommendation of Jim Mallilo of the Systems Committee and Brian Canty the Board Liaison to Technology and authorize the Annual Maintenance Contract for SCM Software and Hardware for the period January 1, 2010 through December 31, 2010 at a cost of $7,273 for software maintenance and $975 for hardware maintenance (finger readers). A certificate of insurance with HCFAS named as additional insured and a certificate indicating workers compensation coverage will be requested from the vendor.
HCAD Funds
MOTION APPROVED UNANIMOUSLY (Director Golinsky not present during vote)

Dish Washer Warranty
Motion by Dominic Heavey and seconded by Mark Cappola to purchase an extended commercial warranty for the new General Electric Dishwasher # PDWF680RSS located in the

ready room kitchen for a cost of $224.00 for a period of five (5), years. This would cover all parts and labor.
HCAD Funds
MOTION APPROVED UNANIMOUSLY (Director Golinsky not present during vote)

Building Cleaning
Motion by Chief Dominic Heavey and seconded by Brian Canty to approve the attached proposal and to further authorize the President to enter into a one year contract with Executive Cleaning Services, 460 New York Avenue, Huntington, New York 11743, at a cost not to exceed $2,200 per month for basic monthly cleaning and to further authorize a bi-annual stripping, sealing and waxing of all tiled floors and shampooing of all carpeted floors at a cost not to exceed $1,475 per cleaning. A certificate of insurance with HCFAS named as additional insured and a certificate of workers compensation coverage will be obtained from Executive Cleaning Services.
HCAD Funds

Motion by Brian Canty, seconded by Dominic Heavey to move the motion.
Yes: RF, JP, AG, GO, DH, MC, BC No: LL
MOTION APPROVED

On the original motion:
Yes: RF, JP, GO, DH, MC, BC No: AG, LL
MOTION APPROVED

Vehicle Sanitization
Motion by Chief Dominic Heavey and seconded by Brian Canty to approve the attached vehicle sanitization proposal signed by the President from Clinical Clean, 208 Fehr Way, Bay Shore, New York 11706. The cost is not to exceed $1,434 for the initial deep cleaning and a year lease at a cost of $395 per month for the sanitization machine, with the option to renew the 2nd year.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Stairway Lighting
Motion by Chief Heavey and seconded by Brian Canty to approve the installation of two additional lights to illuminate the first landing on the staircase to the second floor at a cost not to exceed $800. H. Giudici Electricians, 195 Broadway, Huntington Station, New York 11746, our current electrician will complete the project.,
HCAD Funds

Motion by Lehti Laas, seconded by Andrea Golinsky to table the motion.
Yes: RF, JP, GO, AG, MC, LL No: DH, BC
MOTION TABLED

Treasurer's Report – Mark Cappola:

Motion by Mark Cappola, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

Jan 1, 2010 to Jan. 22, 2010 - 22 transactions = $ 33,346.04 HCAD Funds
Jan 1, 2010 to Jan. 22, 2010 - 8 transactions = $ 3,948.65 HCFAS Funds
Jan 1, 2010 to Jan. 22, 2010 - 0 transactions = $ 0 POST Funds

MOTION APPROVED UNANIMOUSLY

The Treasurer commended David on the wonderful job he did for the Haiti fund raiser.

President's Report – Roger Winter:

- I have received the 2010 TOH Contract; everybody should have a copy in your mail box.
- Goals – What are the goals or projects of interest for this year? Do we stand by or do we move forward continuing with projects we started, advance the squad capabilities with new ideas? Give us some thoughts.
    - Continue the Radio up-grade and purchase.
    - Safety Committee – Air cleaners in the truck room, approximate cost $50,000.
    - Ride-A-Long program with Huntington Hospital. At this time I am a waiting for an electronic copy of the proposal we submitted.
    - Doctors Without Borders Fundraiser – What is the final solution to donating the money collected? Please contact Andrea Golinsky as she is a qualified trained PIO and knows all the media outlets and newspaper contacts.

Chief's Report – Dominic Heavey:

At the Officers meeting on the above date we discussed the

1. Clean House report which needs to be up dated to our building.
2. The Budget (and it working's)
3. Cleaning Service Proposal (all the Officers support this change)
4. Vehicle Sanitization Program (all Officers support this program)
5. Adopt an Ambulance, Each day along with the Officers and POST 215 will be assigned a Vehicle to keep clean. The list has being posted in the Dispatcher Office.
6. New NYS/DOH up dates is out and will be given to all that are concerned. All EMT-B, EMT-CC and EMT-P will be required to take online test for some of these updates. The ALS members are all ready taking there up dates online as well as attending classes.
7. A lengthily dissection was held on uniforms and Lehti Laas was present by phone
    (a) On- Duty Uniforms: Jerry Giacomini
    (b) Class A Uniforms: Andrea Golinsky
    (c) EP Gear: Dominic Heavey

    We addressed the uniforms that are issued to New Members and the cost factor of these uniforms, The Officers would like to see that when New Members are given a uniform that it be the same uniform as everyone else. The 3 button down cotton shirt and the BDU Pans. why spend money on uniforms that are going to be used for a few weeks and never worn by anyone again. We were informed that the uniform Code will be up dated in the next few weeks and have asked that that the Officer's see it before it goes to the BOD or Membership, this was agreed on.

8. FASNY EMS Provider of the Year Award Application to be Post marked by March 1st 2010 (more to come)
9. The 76th Annual Huntington Saint Patrick 's Day Parade Sunday March 14, 2010 at 2:00pm, The parade will line up at 1:00pm.(more to follow)
10. Town of Huntington Family Earth Day Expo on Saturday, April 24, 2010 from 9:00am to 1:00pm
11. The Huntington Manor F.D. Parade will be held on July 24, 2010. (more to follow)
12. Updates for 2010 Fire-Rescue Service Director has being sent to Warren Horst, Chief of Fire Rescues Services.
13. Updates of HCFAS Chiefs have being sent to Huntington Chief's Council.
14. The Alpha Paging Request/update form was filled out and sent to Suffolk County Department and Fire, Rescue, and Emergency Services.
15. New Member's and their files.
    It was discussed with Sally that when a New Member has an Interview that the Officers be notified through the Chief, and it would be the Chiefs responsibility to have an Officer at that Interview. Once the files of the New Member were view by the Officers at their next meeting then it would be the Chiefs responsibility to let the BOD know that there are files in the Transaction Box.

16 E.M.S. WEEK

EMS week will start on May 16, 2010 where at HCFAS we will have our Open House (more to follow)

EMS NYS/DOH Tree of Life will be in Albany on Wednesday May 19, 2010. (more to follow this date could be changed)

OPERATION HAITI:

Operation Haiti got under way at 11:00 hr on January 24, 2010 when H.C.F.A.S. Along with Huntington F.D and Huntington Manor F.D. had 100 Volunteers' at three locations throughout Huntington. There were 23 pieces of apparatuses helping out.
They collected $34,000 in less than 3 hours. Our thanks goes out to all that helped, this would never have happened if 3rd Dep David Mohr did not take on this task. Thanks goes out to Brian Canty and his kitchen staff for having the meal for us. Thanks to Andrea Golinsky for the News Press we got. Good job by all.

HUNTINGTON FIRE CHIEFS COUNCIL MEETING.

Was held on January 25, 2010 at Huntington Manor F.D. We will be given an update list of dates of the Safety Officers meeting in 2010 in the next week. The C.C. has added two more Scholarship to bring it up to a total of 6 at a value of $3000. The Policy will be sent out when they are changed. It was discussed how members of the HMFD were turned away from the special election in December for HCFAS, because they were wearing

HMFD jackets, they asked that this be taken up with the town. The next meeting will be held on Feb 22, 2010 at Melville FD at 7:30pm all past Chiefs are welcome. Thanks to Chief David and Ex. Chive Andrea for being there.

Installation Dinner's

Andrea Golinsky attended the Wyandanch Installation
Chief Heavey attended Greenlawn Installation
Chief Heavey and Chief Brenner will attend Melville Installation this Saturday

Vice President asked the following:

Company 8 report
E-PCR's
Chief's order on alpha and bravo calls for first responders.
The van being driven by unqualified members.

Secretary's Report –Robert Franz:

INSURANCE

VAWBL

Yesterday Hubbinette & Cowell received confirmation that our VAWBL experience modification was reduced from 1.52 to 1.26. My calculation indicates we will see approximately an $18,000 decrease in premium.

We received our VAWBL policy and information was given to the President to update the members' accountability identification cards. We are still waiting for some VAWBL related information documents.

A member sustained an injury in a fall while stepping out of an ambulance. The member filled out the VAWBL forms but did not seek medical attention and has continued to answer calls. Since there was no medical treatment beyond ordinary first aid, no form is being filed with the WCB or NYSIF.

Vehicle

As previously reported, on 12/21/09 unit 2-15-21 broke another vehicle's driver's side mirror. The claim by the other driver amounted to $290.99 which was processed for payment rather than claim it through our insurance.

LOSAP

A past member's claim for LOSAP benefits is continuing. Member is now an active member. Penflex's president is diligently reviewing all aspects of the claim and has requested additional information which was forwarded to him from our files. I have supported the member's claim but it will eventually come down to Penflex's interpretation and application of the law, rules and regulations.

Penflex is revising their benefit notification letter sent to new eligible participants to reflect the change in the amended HCFAS program re: post entitlement benefits.

Member Benefits

10% Property Tax Exemption, $200 NYS Refundable income tax credit, LOSAP 2009 Points, SERVES Tuition Assistance Program at SCCC articles have been put in the February Pulse and posted on the bulletin board.

Motion by Brian Canty, seconded by Greg Orr to extend the meeting for advancements and new members only.
MOTION APPROVED UNANIMOUSLY (Director Palmieri and Director Golinsky were not present during the vote)

Motion by Robert Franz, seconded by Dominic Heavey to approve the following LOA's:

Name	#	Type	Date
Gibbs, Tyler	1252	Educational	1/23/10 – 4/23/10
Smith, Donna	1193	Medical	1/20/10 – 4/20/10
Stone, Casey	920	Personal	1/21/10 – 3/21/10
Weinhofer, Ronald	922	Operational	1/20/10 – 4/20/10

MOTION APPROVED UNANIMOUSLY

Probation Ending:

Motion by Robert Franz, seconded Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Brian Quinn member #1256, eligible 1/20/2010, effective 1/28/10.
MOTION APPROVED UNANIMOUSLY (Director Golinsky not present during vote)

Motion by Robert Franz, seconded Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Dillon Harvey member #1254, eligible 1/24/10, effective 1/28/10.
MOTION APPROVED UNANIMOUSLY (Director Golinsky not present during vote)

Motion by Robert Franz, seconded Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Howard Loewenthal member #1260, eligible 1/20/10, effective 1/28/10.
MOTION APPROVED UNANIMOUSLY (Director Golinsky not present during vote)

New Members
Motion by Robert Franz, seconded by Dominic Heavey to accept Aaron Sussman as a new probationary member #1286, Shift: Wednesday 2300 in accordance with Article III, Section 2 of the By-Laws.
Yes: JP, DH, LL No: RF, AG, MC, BC Abstain: GO
MOTION NOT APPROVED

Motion by Robert Franz, seconded by Dominic Heavey to accept Michael Root as a new probationary member #1286, Shift: Friday 2300 in accordance with Article III, Section 2 of the By-Laws.
Yes: DH, LL No: RF, GO, AG, MC Abstain: JP BC
MOTION NOT APPROVED

Motion by Robert Franz, seconded by Dominic Heavey to accept Kathleen Root as a new probationary member #1286, Shift: Monday 2300 in accordance with Article III, Section 2 of the By-Laws.
Yes: DH, LL No: RF, GO, AG, MC, BC Abstain: JP
MOTION NOT APPROVED

The following reports were previously emailed to Directors for the BOD meeting:

Director Golinsky Report:
NYSVA&RA Dist 7 – Jan. 19.2010
Meeting held at Central Islip/Hauppauge Vol. Amb.
Lengthy discussion was held regarding the Workers Comp. Ins. Since Fire Districts Mutual dropped volunteer ambulance corps departments have had to scramble to get insurance coverage. The only available carrier seems to be New York State Insurance Fund which has set very high rates. Departments have seen their rates increase dramatically. Since this was done after most department budgets were set it has caused serious problems. The members present asked that the Director and Chairman make this a primary topic for discussion at the upcoming Exec. Board meeting coming up at the end of January.
Dist 7 will once again be manning a NYSVA&RA booth at the mega show in Feb. Help is requested. Anyone that can put in some time please contact Andrea as to availability.

Members were reminded about Legislative Day to be held April 26, 2010

Huntington Station Business Imp Dist. Jan. 20,.2010
Annual elections were held and all incumbents were reelected to their respective positions.
Proposals were presented and accepted for landscaping at the parking garage.
Popsicle made for more Holiday decorations
Samples shown of the ideas for the Huntington Station banners. Four designs had been selected and will be put on one side of the new banners while the other side will have slogan and space for sponsor name. Companies and individuals will be asked to sponsor a banner. Cost to be $250 for two banners. Banners will be placed at prominent intersections within the BID district.

Suffolk County Ambulance Chiefs Meeting Jan. 20,2010
Meeting held at Bay Shore/ Brightwaters Vol. Amb.
2010 Meeting Site Schedule:
Feb. 17 - South Country Vol. Amb
March 17 - StonyBrook

Apr 21 - Wyndanch/Wheatley Hgt.s
May 19 – Shelter Island
June 16 – Central Islip/ Hauppauge

There will be a meeting Feb. 10 at 7 PM at Riverhead Vol. Amb.to gather ideas for the proposed Chiefs Course. Suggestions are requested for topics to be included in course.

2009-2010 ALS protocol update on REMSCO web site. Some glitches have been reported. All ALS providers have to be trained by the end of Jan.

Due to budget cuts, Vital Signs will not be making the state awards at a dinner this year. Award applications must be received by state by June 1st. The forms are the same as last year.
Myles Quinn reported that 12 radios have been stolen from 1st Responder vehicles and Chief's vehicles. The thefts have been report from Greenlawn and W. Sayville. Twenty-eight vehicles have been broken into in Nassau. An arrest has been made and the investigation is ongoing.

Storm reimbursement requests are still being accepted

Suffolk County will be hiring dispatchers, applications have to be on file by Feb. 10 test to be given March 20th.

Rebanding of radios has been pretty much finished on the west end. Work will be starting on the east end soon.

Med-Com to be moved to back-up center in Coram for about 3 months while Yaphank center is being updated. Change may take place in Sept.

Calls for last year are as follows
EMS 128,812
FIRE 31,122

Cell phone calls account for approximately 43% of call volume.

A new SAFER grant has been submitted—$2.5 million over 4 years.

Director Palmieri Report:

1. Building Improvement Committee

    The bids for the project have been returned to H2M and they have done their analysis of them. They are recommending to us that we accept the bid of Elmer L. Henn, Inc. of Bethpage. H2M has worked with this contractor previously and is confident of their ability to bring this proposal in ontime and in budget. I have placed copies of H2M's letter and the bid comparisons in your mailboxes.
    After picking a contractor, we will apply for a sign permit from the Town of Huntington and proceed with construction.

2. Fund Drive Committee

   I have set up a meeting of the fund drive committee members and Jim Mallilo and myself to go over how we will proceed with this year's campaign. Jim has already researched the option of trying another printing supplier and has found that we still get the best deal from Imagemakers. We will examine the feasibility of dropping one mailing if the numbers suggest that we lose an advantage by staying with three.

Motion by Brian Canty, seconded by Andrea Golinsky to adjourn the meeting at 2315 hours
Yes: JP, GO, AG, MC, BC, DH No: LL, RF
MOTION APPROVED

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: February 5, 2010

Amended and approved: February 11, 2010
MOTION APPROVED

Huntington Community First Aid Squad
2010 Board of Directors Meeting
February 11, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**ABSENT**
John Palmieri (JP)	**ABSENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Alyssa Axelrod & David Mohr

Meeting called to order at: 1930 hours

Motion by Mark Cappola, seconded by Brian Canty to enter into Executive Session at 1933 hours.
Yes: RF, MC, BC, AG, LL No: DH
MOTION APPROVED

Out of Executive Session at 1958 hours.

Motion by Robert Franz, seconded by Lehti Laas to approve the minutes of January 14, 2010 as amended.
Yes: RF, AG, LL No: BC, MC, DH
MOTION NOT APPROVED

Motion by Robert Franz, seconded by Lehti Laas to approve the minutes of January 28, 2010 as amended.
Yes: RF, AG, MC, DH, LL Abstain: BC
MOTION APPROVED

Agreement between the Huntington Community Ambulance District Town of Huntington and the Huntington Community First Aid Squad 2010
Motion by Brian Canty and seconded by Robert Franz, to sign the Agreement between the Huntington Community Ambulance District Town of Huntington and the Huntington Community First Aid Squad. The contract has been previously distributed to the members of the

Board of Directors. Glynn Mercep & Purcel, LLP, have reviewed the Agreement and see no errors and approve the agreement.

MOTION APPROVED UNANIMOUSLY

WEIGHT WATCHERS

Motion by Chief Dominic Heavey and seconded by Brian Canty, to accept the recommendation of Alyssa Axelrod and reimburse eligible members attending the 10-week Weight Watchers class that began in HQ on January 19th, 2010. The $120 session cost was paid up front by all participants.

Each attending squad member would be eligible to receive a full reimbursement of the cost of the 10-week session given the following conditions: the member must attend 7 out of the 10 meetings, and the member must achieve a minimum weight loss of 5% of their starting weight (e.g. a 300 lb person would have to lose 15 lbs, a 160 lb person would have to lose 8 lbs). Record keeping will be completed by Alyssa Axelrod, who is responsible for verifying member's attendance and weight loss percentage for reimbursement. Personal information remains confidential.

Fifteen squad members are currently enrolled in the session and may become eligible for reimbursement, for a total cost not to exceed $1800.

HCFAS funds.

MOTION APPROVED UNANIMOUSLY

Clan Gordon Highlanders Pipe Band

Motion by Chief Dominic C. Heavey, seconded by Brian Canty, to authorize and approve the Chief to engage the Clan Gordon Highlanders Pipe Band (same as last year), to march with HCFAS in the St. Patrick's Day Parade on Sunday March 14, 2010 at the cost not to exceed $1,100. (same as last year). The Squad's normal cancellation clause will be part of the engagement memo.

HCFAS fund.

Yes: BC, MC, DH, RF No: LL, AG

MOTION APPROVED

The following motion was approved under the Treasurer's report:

Motion by Robert Franz, seconded by Andrea Golinsky that the Treasurer will distribute the purchase journal which gives a detailed description of each invoice being paid prior to each BOD meeting.

Yes: DH, AG, RF, LL No: BC, MC

MOTION APPROVED

Treasurer's Report – Mark Cappola:

Motion by Mark Cappola, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

Jan 23, 2010 to Feb. 5, 2010 - 34 transactions = $ 48,919.18 HCAD Funds
Jan 23, 2010 to Feb. 5, 2010 - 3 transactions = $ 3,439.65 HCFAS Funds
Jan 23, 2010 to Feb. 5, 2010 - 1 transactions = $ 84.00 POST Funds

Yes: AG, DH, MC, BC, LL Abstain: RF
MOTION APPROVED

President's Report – Roger Winter:

- Ride a Long Program – An electronic copy will be distributed to you Friday.
- I need a complete list of active members by number to order the badges.
- William Billups issue – it appears the consensus is to not pursue any monetary issues with Mr. Billups.
- Several members have asked about the progress of the ready room, carpet and kitchen, the exercise room, and the General Membership Meeting room restoration.
- Explorer Post 215 - Spring Donation Drive in conjunction with the Family Service League.
- Theft of sweatshirt?
- New Ambulance –
- Budget Meeting – Goal orientated – we need a date and ideas.
- The Following motions are due this month:
    - Easter Egg Hunt
    - Fund Drive
    - Open House
    - Landscaping Contract
    - TOH Fire Chiefs Council Dues

Chief's Report – Dominic Heavey:

The Chief has one motion for tonight meeting Weight Watchers Recommendations, for Reimburse to eligible members as in the motion.
The Officers would like to set a date to discuss the 2010 Budget.
We have coverage for the Installation Dance.
17:00hr to 23:00hrCentereach FD 1 BLS Unit
23:00hr to 07:00hrGreenlawn FD 1 BLS Unit
We would like to set up an account somewhere in the town for the crew's to get something to eat.

The 76th Annual Huntington Saint Patrick Day Parade will be held on Sunday March 14, 2010 at 2pm. Members will meet at HQ in Class "A" Uniforms at 1pm (13:00hr). It was decided at the GMM on Monday 02/08/201 that we do NOT have a Marching Band this year. The Chief will notify the Gordon Highlanders Pipe Band of our decision. The Chief will also notify the Ancient Order of Hibernians. Director Mark Cappola will have entertainment back at HQ after the Parade.

2010 DUES:
As request by the Officers Director Mark Cappola sent the list of outstand dues to the Officers to follow up with the membership before March.

CO 8 MEMBERS:
As requested by the BOD here is the Co 8 hours for the year end 2009. The Officers are looking at how to make this list smaller; we fell that some of these members could be removed from Co. 8.

HONORARY MEMBER:
The Officers would like to see Freddy Steenson made an Honorary Member at the Instillation Dance this year for all the work he has done with the squad.

BUILDING:
The building is well on it way getting back to normal after all the water damage. The new dishwasher was installed and has a bad seal which should be working by Thursday evening, Carpeting has being order and the counter top in the ready room has being measured. As reported at the GMM meeting the exercise room will take some time as the existing flooring need to be replaced. Ceiling tiles have being ordered and the room will be repainted.

We have a new cleaning company, Executive Cleaning Services, there has being a few issues and they will be addressed by the 3rd Dep Chief over the next few days.

WORK DETAIL:
There is a work detail every Saturday at 9am, and the members are doing a lot of work around the building. As you can see they are placing the plaques that were in the cabinets on the wall and have placed the framed triangular bandage on the wall. I have got a lot of feedback and the member ship likes what they are seeing. A big thanks goes out to the POST 215 members. Thanks to 3rd dep Chief David Mohr for taking this on.

AMBULANCES:
Ambulance Rotation for 2010 was published in the PULSE and is on the wall in the Dispatcher Office.

ADOPT AN AMBULANCE:
Each day has being assigned an Ambulance to take care of Cleaning and Sanitized. The Chief Officers will be responsible for the 80 cars, ant the POST 215 will look after cleaning the Van. The Vehicle Assignment was also printed in the PULSE.

HAITI:
Haiti update there was a total of $35,393.95 collected for Doctors Without Borders. A letter and a selection of photos was sent along with the check to Doctors Without Borders and cc to Chief Mark Sciallo HM/FD, Chief Brian Riggs HFD, President Roger Winter HCFAS and Claudy

Grimadeau HCFAS. I would like again to thank Chief David Mohr for all the work he put into this project.

SUFFOLK COUNTY DEPARTMENT OF FIRE RESCUE AND EMERGENCY SERVICES:
Response report for January 2010.
We had a total of 449 calls and 9 calls were 24. 2.00%
Total # of calls for the Second Division was 1232 and 20 calls were 24.

PERSONELL REPORT:
Chris Evers to full Driver
Carol Niceforo to full Driver
Tyler Gibbs # 1252 to CL
RETURN TO DUTY:
Carol Masten # 1212 1/28/2010
PROBATION ENDING:
Danielle Milione #
PASSED DISPATCH:
Samantha Mohr P7
Kathleen Castillo # 1276
Vincent Maltese # 1262

The Officers did NOT have a meeting on Wednesday February 3, 2010 there is NO LOA approved for this BOD meeting by the Officers.

Questions for Chief:
-Company 8 personnel questioned
-EPCR: Chief states Myles Quinn contacted
-80/81 Response: Chief states binder removed from dispatch office because it is being revised.
-88 being used by non-qualified drivers.
-Trailer procedures: Chief states new Officers will discuss.
-PPD status.
-Sign-out procedures for vehicles in the CAD system.

Secretary's Report –Robert Franz:

INSURANCE
VAWBL & WC
OSHA's Form 300A for year 2009 summary of work related injuries and illnesses have been posted on the bulletin board on 2/1/10.
NY State Insurance Fund sent revised VAWBL and WC billings reflecting the lower experience modification and an approximately $18,000 reduction in premium.
NYSIF Loss Consultant visited HCFAS on 2/5/10 and reviewed information on our application form and did a walkthrough of the building.
Meeting room insurance claim: VFIS sent a check for $3,537.89 net of $250 deductible which covers the water extraction and remediation work and carpet cleaning & repair and ceiling tile

replacement. Copies of the paperwork were distributed to 3rd Deputy Chief Mohr, President Winter and Martha Brenner.
Plumbing Failure Water Damage Ready Room & Basement: VFIS sent a check for $1,866.08 net of $250 deductible which covers emergency water extraction and drying services & damaged carpet removal. Copies of the paperwork were distributed to 3rd Deputy Chief Mohr, President Winter and Martha Brenner.
Article 78 proceeding: Hubbinette & Cowell was informed of the Court's decision.

LOSAP
Good news. Persistence by a past member's claim for LOSAP benefits has been resolved by Ed Holohan, President of Penflex in favor of the member. I have continued to work with Ed on this matter and have identified the other participants that may be affected. Last weekend I searched all the squad's LOSAP files and mailed Ed any information that may be helpful for him to resolve this issue for the other living & deceased participants.

General Membership Meeting – It was a pleasure to chair the February General Membership meeting. Thank you.

Motion by Robert Franz, seconded by Dominic Heavey to approve the following LOA's:

Name	No.	Type	Dates
Nimka Khanna	1195	Extended Educational	11/31/09 – 3/3/10

Yes: RF, DH, MC, LL No: BC, AG
MOTION APPROVED

Return to Duty:

Name	No.	Date
Carol Masten	1212	1/28/10

Director Golinsky Report:
NYSVA&RA Dist. 7

Executive Board Meeting Held in Albany Jan.30-31

An update was given re: Pulse Check 2010 which will again be held at the Holiday Inn in Albany. Mike McEvoy will once again be co-coordinating the speakers for the seminars.

Mike Mastrianni , President of NYSVA&RA, has finally been vetted and is now a voting member of NYS EMS Council. He will be serving on the Systems and Legislative Sub-committees. He also serves as a non-voting member of the NY State Emergency Medical Services Council.

Items for discussion included:

The elimination of the NY City volunteer ambulance agencies from being able to log in to the FDNY EMS CAD system. This was done with no prior announcement or explanation. The Regional EMS Council of NYC has sent a letter to Nicholas Scoppetta urging the re-instatement of the Command Order 2001-006 so that community based volunteer ambulance agencies can participate in the 911 system. This issue will be followed closely.

A discussion was held regarding the verbiage or boundary delineation lines on a department or corps CON. It seems some of the older issued CONs have used ambiguous terms for boundaries to describe departments CON territory i.e. street names, School district boundaries or electoral boundary lines. Since these could be changed over the course of time it is important to make sure that CON correctly states the area covered by a specific service, and if need be, update to reflect the changes in describing the area covered by the ambulance company.

The NYSVA&RA Legislative Day date was announced. Legislative Day will take place on Monday, April 26,2010. Among the issues to be discussed with the Legislators will be the problem of the Workers Comp insurance problem. All departments have been financially hurt by the increase in premiums to the volunteer corps. (At the last Suffolk County Ambulance Chiefs meeting, Stony Brook Vol. Ambulance reported that 60% of their operating budget is going to pay the insurance premium for Workers Comp Ins.)
I have reserved 4 rooms at the Comfort Inn for Sunday April 25th for any members that may want to attend Legislative Day. I did this at this time in order to avoid an increase in the room rate. Two HCFAS members have already approached me about attending this event this year.

Public Relations

Talks and/or demonstrations have been scheduled at the following:

February 16th 10 AM Huntington Station Enrichment Center-Boys & Girls Club (Kids Café) for 5-7 year olds
February 18th 10 AM Huntington Station Enrichment Center-Boys & Girls Club (Kids Café) for 8 –12 year olds.

March 25th 4- 8 PM South Huntington Schools Health & Wellness Fair held at WWHS

April 24th Town of Huntington Touch –a-Truck Earth Day Event

Lastly, at the TOH Fire Chiefs Council meeting held at HMFD on Jan.25th I spoke to Susan Berland about sponsoring a Town of Huntington Proclamation to HCFAS, HMFD and HFD in recognition of the Haiti Earthquake Relief Fund for the Doctors without Borders. This presentation will take place Tuesday, March 9th at 7 PM at Town Hall.

Director Orr Report (as submitted to the Board via email):

GOOD EVENING,

NEXT GENERAL MEMBERSHIP MEETING IS MARCH 8TH

WE WILL BE CELEBRATING FERD NEUMANN 35 YRS.

KATHY GEAREY 35 YRS.

THE COST OF THIS PAST DINNER AT THE GMM WAS 170.00 DOLLARS.

Old Business: None

New Business:

Chief asked about Justine's car in reference to damage cause by the snow plowing vendor. Vice President Canty states the video is being reviewed.

Chief asked about Freddy Steenson. Board consensus was to have a history of contributions and make the motion.

Motion by Andrea Golinsky, seconded by Brian Canty to adjourn the meeting at 2245 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: February 20, 2010

Amended and approved: February 25, 2010
MOTION APPROVED

Huntington Community First Aid Squad

2010 Board of Directors Meeting

February 25, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Rich Stone, Jim Mallilo, Pam Biersack, Tim Ebert, Jeremy Boehm, Anne Gabriel, David Mohr, Marybeth Kraese, Sam Ryan, Jeff Brenner, Bernard Poole, Sue Siebel.

Meeting called to order at: 1930 hours

Motion by Robert Franz, seconded by Lehti Laas to approve the minutes of January 14, 2010 as amended.
Yes: RF, MC, AG, LL, GO, JP, DH   Abstain: BC

Motion by Robert Franz, seconded by Dominic Heavey to approve the minutes of February 11, 2010 as amended.
Yes: RF, MC, AG, LL, GO, BC, DH   Abstain: JP

Explorer Post 215 Activities 2010
Motion by Brian Canty and seconded by Dominic Heavey to approve the following events and fund raisers for Explorer Post 215 for the 2009-2010 school year. David Mohr Chief Advisor will oversee all events with the appropriate adult supervision. Any activity that requires a permission slip for Explorer Post 215 will be included in the prerequisite for participation. If a BSA permission slip is necessary that will also be required for participation. If insurance coverage for an activity is necessary all necessary documentation will be requested from our insurance committee chair.

1. Joint Training with BSA Post 218 - 2/20.
2. Spring Donation Food Drive - Family League - 3/13.
3. St. Patrick's Day Parade/Dinner - 3/14.
4. Touch-A-Truck - TOH 4/24.
5. Fund Raisers - Candy Sales, Car Wash, Flower Sale - TBA
6. Holiday Extravaganza - 11/2010.
7. EMS Week Open House - 5/16.
8. Explorer Post 215 Installation Dinner - 6/19.

9. Participation in a Charity Softball game – TBA.
10. Explorer Post 215 Recruitment Meeting - 9/11.
11. Annual Pasta dinner - 11/13.
12. EMS Competition – TBA.
13. Joint Training with Huntington Manor Fire Department Juniors – TBA.
14. Joint Training with Huntington Fire Department Juniors – TBA.
15. Joint Training with Halesite Fire Department Juniors – TBA.
16. EMS ALS Demonstration at Dix Hills Fire Department.
17. Explorer Post 215 Lock in Event – Schedule to be announced.

MOTION APPROVED UNANIMOUSLY

Explorer Post 215 Fundraisers

Motion by Brian Canty and seconded by Dominic Heavey to permit Explorer Post 215 to fundraise at HCFAS meetings and events for 2010. Fundraising events would include but not limited to the following; Holiday Extravaganza, Spring Food Drive & Donation – Family League, Candy Sales, Car Wash, Flower Sale.

MOTION APPROVED UNANIMOUSLY

Communications Project – Purchase of Radios & Installation

Motion by Mark Cappola and seconded by Dominic Heavey to have the President Roger Winter enter into a contract with Norcom to purchase 14XTL Mobile Radios to cover our new frequency for all vehicles and for Headquarters to communicate with Boxer court. Purchase Seven (7) radios which will have a dual head to allow communication from either the back of the ambulance or the driver's compartment. Also to purchase twenty six (26) XTS portable radios one for each ambulance, fly cars, officer and five (5) (including the two on hand) to be signed out on a daily basis. Purchase six (6) mobile units at medcom's 800 mhz. frequency with dual heads. This will allow one radio to be used either from the back of the ambulance or the in the driver's compartment. Installation of a new 60" equipment cabinet in the 2nd floor committee room that now houses our radio equipment to store our new radio equipment and current base radio. This purchase will include all parts and labor to install radio equipment and cabinetry. All engraving and programming of all radios is included. All setup work needed for the console in the dispatch office to make the system operational is included. All paging and toning out for manpower, etc. will continue on our current frequency as they do not make digital pagers at this time.

All work is to be completed by Norcom, located at 60-J Corbin Avenue, Bay Shore, New York 11706, our Boxer Court vendor. Sales Contact: Nancy Lizza. The total for the project is $110, 442.50, Suffolk County Contract # MRE083110. A total list of all equipment is listed on the Motorola Quote Sheet # QU0000102614 as of February 5, 2010. The coordinators for this project are Jim Mallilo in conjunction with the Chief Dispatcher Richard Stone and David Mohr 3rd Deputy Chief to coordinate vehicles. An overall report will be provided by Mark Cappola Board Liaison to communications. A certificate of Insurance from the Vendor naming HCFAS as additional insured, and a certificate of Workers Compensation must be provided prior to any work being performed.

HCAD Funds

Motion by John Palmieri, seconded by Brian Canty to move the motion.
Yes: JP, GO, DH, MC, BC No: RF, AG, LL
MOTION APPROVED

On the original motion:
Yes: JP, GO, DH, MC, BC No: LL Abstain: AG, RF
MOTION APPROVED

Review of Recorded Board of Directors Minutes

Motion by John Palmieri and seconded by Brian Canty to utilize a tape recording device to record the entire meetings of the Board of Directors, excluding only executive sessions, for the purpose of ensuring the accuracy of the minutes. This motion will replace a motion passed by the Board of Directors in 2/5/2007 that established the original use of a recording device. Each recording will be deleted following the approval by the Board of Directors of the minutes for that particular meeting which the Secretary will have ready for approval at the following meeting. Until the acceptance of the minutes of that recorded meeting, any member of the Board of Directors will be allowed to listen to and to take notes based on that recording. No recordings will be duplicated. The recordings will be accessed either in the Board room or the Secretary's office, in the presence of another Board member. If in the Secretary's office, during weekday business hours, then the Office Manager, who shares that office, can substitute for a fellow Board member. All requests for access to these recordings shall be e-mailed to the Secretary, whose responsibility it will be to keep those recordings in his/her office, and copied to the President. Both the Secretary and the requesting Director shall make every effort to accommodate the other.

Motion by Robert Franz, seconded by Lehti Laas to amend the motion and remove "If in the Secretary's office, during weekday business hours, then the Office Manager, who shares that office, can substitute for a fellow Board member."
Yes: RF, AG, LL No: JP, BC, GO, DH, MC
MOTION NOT APPROVED

Motion by Robert Franz, seconded by Mark Cappola to amend the motion by inserting on line 71 after ...recording: Such listening must be completed within 10 days after the minutes are first presented at a board of directors' meeting for approval.

Motion by Dominic Heavey, seconded by Brian Canty to move the motion.
Yes: RF, DH, JP, MC, GO, BC, AG No: LL
MOTION APPROVED

On the amendment:
Yes: RF, AG, LL No: JP, MC, DH, BC Abstain: GO
MOTION NOT APPROVED

On the original motion:
Yes: BC, JP, GO, MC, DH No: RF, AG, LL
MOTION APPROVED

Monument and Signage Project
Motion by John Palmieri and seconded by Brian Canty to accept the recommendation of H2M, 575 Broad Hollow Road, Melville New York 11747 to award the Monument and Signage Project # HCFA 09-01, to Elmer L. Henn, Inc, Bethpage, New York. H2M has previous job history with Henn, Inc., and has found their work exceptional, including completion dates and competence. Henn, Inc. had the lowest bid price and after a review of the bid documents between H2M and Henn, Inc., was acceptable in all other areas. The cost not to exceed $92,000.00 as originally proposed by H2M in a previous letter dated March 13, 2009, project # HCFA06-03. A certificate of Insurance from the Vendor naming HCFAS as additional insured, and a certificate of Workers Compensation must be provided prior to any work being performed.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Form 118 Revision
Motion by Lehti Laas and seconded by Robert Franz to approve the revised Form 118 (Duty Uniform Request).
MOTION APPROVED UNANIMOUSLY

Records Retention and Disposition Schedule
Motion by Lehti Laas, seconded by Brian Canty to adopt the HCFAS Records Retention and Disposition Schedule as distributed containing legal minimum retention periods for HCFAS records for use by all Directors, Officers, and committee Chair's in legally disposing of valueless records listed therein.
Further:
(a) only those records will be disposed of that are described in the HCFAS Records Retention and Disposition Schedule after they have met the minimum retention periods described therein;

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

MOTION APPROVED UNANIMOUSLY

Photographer for the Installation Dinner

Motion by Greg Orr, seconded by John Palmieri to accept the recommendation of the Special Event Committee Chairperson B. Canty and authorize and approve the President or his designee to sign an agreement or purchase order for the services of Creative Compositions as the photographer (used since 2001) for the 2010 Installation and Inspection Dinner at a cost not to exceed $ 1,050.00. A Creative Composition photographer will be performing services for this event. Further to authorize the Special Events Committee to purchase additional reprints at a per print cost of $10.00 (4x6), $ 15.00 (5x7 - incoming and outgoing Board of Directors and Operational Officers, 35, 30, 25 Year Members, Honorary Members, Life Members and Special Awards) and $ 15.00 (8x10 - certain other shots approved by the President). HCFAS's cancellation policy will be included as part of the agreement/purchase order.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

2-15-21 Use at the Mega Show 2010
Motion by Brian Canty and seconded by Dominic Heavey to grant permission to Proliner, Rescue Vehicle & Equipment Sales & Service, 18 Peconic Avenue, NY 11763 to demonstrate & show HCFAS vehicle 2-15-21at the 2010 Mega Show at the Nassau Coliseum from February 27 through February 28, 2010. LI Proliner will be held completely responsible for any damage to the vehicle or injured parties. A Hold Harmless and Indemnification Agreement similar to the Town of Huntington agreement for the Touch-A-Truck event will be used and reviewed by our attorney's, Glenn Mercep & Purcell. The vehicle will be stripped of all equipment except of the main oxygen bottle**.**
MOTION WITHDRAWN

Member taking outside EMT Class
Motion by Dominic Heavey and seconded by Brian Canty to accept the recommendation of 2nd Deputy Chief Jeffrey Brenner and approve member Fernando Rivadeneira's request to attend an EMT-B course at John J. College starting on or about September 14, 2009 and authorize and approve reimbursement for an amount not to exceed $700.00. (includes reimbursement Squad receives from NYS DOH) for tuition and fees, books and mileage payable upon successful completion of the ourse and recipt of his/her NYSDOH EMT-B certification, reimbursement certification and the NYS DOH reimbursement. Member must be a member in good standing at the time of reimbursement except member does not have to be off probation. All other conditions of Section 10 of the PPP remain in effect. Fernando will provide a signed statement that no other party is reimbursing or will reimburse any part of the costs. Further Fernando will reimburse the squad up to $700.00 for any reimbursement(s) that he may receive from any other party(s) that exceeds the cost of the tuition, fees, books and mileage at $.31 per mile less $700.00. Fernando will provide the 2nd Deputy Chief and Treasurer with the required documents in order for the squad to properly file for a course reimbursement of $700.00 with the NYSDOH EMS Bureau.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Mark Cappola:
Motion by Mark Cappola, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

Feb 6, 2010 to Feb. 19, 2010 -	41 transactions = $	50,932.85	HCAD Funds
Feb 6, 2010 to Feb. 19, 2010 -	1 transactions = $	165.00	HCFAS Funds
Feb 6, 2010 to Feb. 19, 2010 -	1 transactions = $	560.00	POST Funds

MOTION APPROVED UNANIMOUSLY

President's Report – Roger Winter:
Attached to minutes.

Chief's Report – Dominic Heavey: Submitted via email. Some topics were discussed.
At the Officers meeting on Feb 18, 2010 the following was discussed.

1. Finger Reader There is about 25% of the Member ship using the Finger Reader for Shift. We fell that of the members that are not using the Finger reader are either arriving late or are on calls before their Shift. The Officers are monitoring this but would like the BOD to ask the Tec Committee to allow the Officers to be able to change this information.
2. Can a copy of the Return To Duty Form be put on the sever or at least a copy placed in the Day Captains Office in the event that a member cannot get in touch with Tom Hogan
3. LOSAP paper work, the Officers would like the BOD to give us permission to stop using the Run Work Sheet and to allow the Dispatcher to put this information into the CAD system.
4. The Officers need to make room in the Chiefs Offices for paper work and Files. Where do we stand with getting rid of some of the old paper work/files?
5. Uniforms and the SOP where do we stand with the changes.

Old Business:

Defensive Driving Chief Rich Stone will be looking after this and there will be more information to follow.

Installation Dinner Coverage 17:00 – 23:00 Dispatcher Liz Mohr
17:00 – 23:00 Centereach FD BLS

23:00 – 07:00 Dispatcher Brian Quinn
23:00 – 07:00 GreenLawn FD BLS

Chiefs Order on First Responder's:

The Chief's Order Dated Feb 11, 2010 was rescinded at the Officers Meeting on Feb 17, 2010. It was decided by the Officers to follow the SOP as they stand and if a member needs more information they are to contact their Day Captain. The Officers will be renewing the SOP to reflect the 82 car as well.

The Driving Committee along with Captain Pam is writing a First Responder Driver Training Program. It should be ready for the next BOD meeting.

Uniforms:

The Officers would like to have one of the uniform committee to give out to New Members there uniforms at the First CAD Class. If Lehti could let us know.

Roster:

The Officers are working on getting out a New Roster and it will be replaced every month by the Chief Dispatcher.

New Business:

The Officers meal allowance:

Now that we do not have a meal allowance can we make sure that there is some food down in the ready Room for Members? Captains have being getting complaints that there is no food in the fridge and sometimes there are no drinks.

Crew Of The Month. ("The Officer's Award")

NYSVARA SPECIAL AWARDS please find a copy attached, a copy of these awards has being sent out to the Officers and we should have some results soon. All applications to be post dated no later than August 15, 2010.

Building/Vehicles:

As you all know the drain at the east end of the drive way collapsed. It is well under repair and should be completed soon.

The dishwasher is still giving problems and we will have another repair man in this Friday.

The 3rd deputy had a talk with the cleaning company and things are working out better. The 3rd Deputy ask if anyone see something to leave a note in his box so we can take care of it before it get out of hand.

Flood Update:

The carpet has being ordered and should be installed soon.

We are getting samples of flooring for the exercise room.

Vehicles:

2-15-20 being repaired
2-15-25 Siren Replaced
2-15-21 gone out for repairs.

Vehicle sanitization:
Will start at the end of this month and the machine will be in early March.

Work details are still going on every Saturday from 9am to 11am all are welcome to come down and help out.

Advancements:

Tyler Gibbs # 1252 to CL as of 02/17/2010
Carol Niceforo # 1223 to Full Dr as of 02/17/2010
Chris Evers # to Full Dr as of 02/17/2010

Vinny Maltese # 1262	Obs	2/5/10	as of 2/17/2010
	Aid	2/15/10	as of 2/17/2010
Christine Principato #1262	Obs	2/12/10	as of 2/17/2010
	Aid	2/15/10	as of 2/17/2010
Jennifer Ladd # 1267	Aid		as of 2/17/2010

Shift Change's:

Vinny Maltese # 1262 from Friday 11:00 to Friday 23:00
Rich Fernandez # 1217 from Friday 23:00 to Thursday 11:00
Paul Skireb # 1206 to Co. 8 work conflict
Mary De Wan # 436 Sunday 15:00 to Sunday 19:00
Christine Principato # 1268 to Friday 11:00

Over Due Return To Duty:
Brendan Fitts # 1180 due back from medical 1-18-2010

PASSED DISPATCHING:

Anel Vargas # 1277 Passed Dispatching on 02/15/2010
Ruthine Daniel # 1263 Passed Dispatching on 02/15/10

Motion by Dominic Heavey, seconded by Mark Cappola to enter into Executive Session at 2225 hours.
MOTION APPROVED

Out of Executive Session at 2257 hours.

Secretary's Report –Robert Franz:
INSURANCE

Plumbing Failure Water Damage Ready Room & Basement: VFIS sent another check for $27,919.54 which covers replacement of the dishwasher ($3,291.00) and replacement of the ready room carpet, counter top, exercise room floor, ceiling tiles etc. Copies of the paperwork were distributed to 3rd Deputy Chief Mohr, President Winter and Martha Brenner. This brings the total insurance reimbursement to $29,785.62. A list of damaged personal property still has to be submitted by the 3rd Deputy Chief.

10 % Property tax exemption application forms – the filing package is almost complete and will be filed on 2/26 or 3/1.

SC DOH – SC Executive Levy has nominated Dr. James L. Tomarken as SC Health Commissioner.

Return to Duty:

Name	No.	Date
Rich Fernandez	1217	2/11/10

Motion by Robert Franz, seconded by Dominic Heavey to accept the resignation Maria Uliano Member #1133 effective 2/12/10.
MOTION APPROVED UNANIMOUSLY

Vice President Canty left the meeting at 2308 hours.

1114	James	Ingwersen	Operational	2/22/2010	To	5/24/2010
1221	Christopher	Whitcomb	Extended Educational	1/17/2010	To	4/17/2010
1014	Kevin	Brenner	Operational	1/1/2010	To	4/1/2010

1052	Jonathan	Stone	Operational	2/4/2010	To	5/4/2010
1148	Linda	Guadagnin	Educational	2/4/2010	To	5/27/2010
1064	Maureen	Umberto	Operational	2/17/2010	To	5/17/2010
1212	Caroline	Masten	Extended Medical	12/15/2010	To	1/28/2010
1243	Laurie	Hoffmann	Medical	2/16/2010	To	5/16/10
1043	Javier (Tony)	Cruz	Educational	3/1/2010	To	6/1/2010
1180	Brendan	Fitts	Extended Medical	1/28/10	To	4/28/10

MOTION APPROVED UNANIMOUSLY

Probation Ending
Motion by Robert Franz, seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Danielle Milione member #1258, eligible 1/17/10, effective 2/25/10.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz, seconded by Andrea Golinsky to enter into Executive Session at 2314 hours.

Out of Executive Session at 2322 hours.

Motion by Robert Franz, seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Jeremiah Boehm member #1225, eligible 11/4/09, effective 2/25/10.
MOTION APPROVED UNANIMOUSLY

The following reports were submitted via email:

Director Laas Report:
UNIFORM CODE:
Ed Billia was given a deadline to present changes to the Uniform Code.
If I receive nothing by March 1st, the President will be notified.

Last month I called into the Officers meeting. Captain M. Brenner requested that the members have the opportunity to comment on changes prior to Board approval. This was agreed upon.

Families are welcomed to GMM honorary dinners. Therefore, a discussion with members on the Uniform Code (as per Officer consensus at their 2nd January meeting) will need to wait until there is a free month.

UNIFORMS:
Form 118 for approval for Captain's to sign.

Sweatshirt discussion as emailed Friday February 19, 2010 subject "motion for revised form 118".

GOOD AND WELFARE:
Kathy emailed that she has a copy of the SOP's and will look back at them when she questions who receives flowers or fruit.
Kathi also knows to leave me a copy of her PO's to sign as the 2nd signature.

RECORDS RETENTION:
I spoke with Phil S. He would like to remain Chair of the committee.
Once the schedule is approved the committee will begin the process of sorting through documents.

As previously emailed, the committee would like to digitize records. Bids were received in 2009, the committee would like to know what to expect for 2010.

Director Orr Report:
SOCIAL COMMITTEE

SAME AS LAST REPORT

1 GENERAL MEMBERSHIP MEETING IS 3/8/10

2 KATHY GEARY AND FERD NEUMANN 35 YRS.

3 WORKING ON GETTING SOMEONE TO TAKE OVER THE COOKING FOR THE GMM

Director Palmieri Report:
The proposal for the monument and sign is in a motion for 2/25. Our decision will be relayed to H2M on Friday as I have spoken to Mr. Joseph Mile who has been in touch with the low bidder. The contractor wants to know if we approve his bid because he can not guarantee his prices for a protracted period.

The fund drive is sending out the 20,000 pieces left over from last year for the first mailing and a new motion for the second and third mailings will be for the next meeting. New mailings will reflect a higher number of members and longer period of our existence. Also the new mailings will not have the bar codes on them as the committee felt that they were costly and counterproductive.

Motion by Robert Franz, seconded by Lehti Laas to adjourn the meeting at 2323 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: March 8, 2010

Amended and approved:
MOTION APPROVED

Huntington Community First Aid Squad
2010 Board of Directors Meeting
March 11, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Pete Nakelski, Jeff Brenner, Alyssa Axelrod, Sally Staszak, David Mohr.

Meeting called to order at: 1930 hours

Secretary Franz entered at 1932.
Director Golinsky entered at 1933.

Motion by Mark Cappola, seconded by Greg Orr to approve the minutes of February 25, 2010 as amended.
Yes: LL, RF, JP, GO, AG, MC No: BC
MOTION APPROVED

Fund Drive
Motion by John Palmieri and seconded by Robert Franz, to approve an amount not to exceed ($20,000.00) for the supplies, production, and mailing of Fund Drive materials for calendar year 2010. Supplies are to be purchased by, all data processing and printing by, and transport to the postal service for mailing by Imagemakers, as in previous years.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Landscaping
Motion by Robert Franz and seconded by Lehti Laas, to accept the recommendation of Third Deputy Chief David Mohr to authorize and approve the landscape maintenance services with K & D Custom Masonry & Landscaping. Also to authorize the Third Deputy Chief along with the Chief or President to enter into a purchase order/agreement for the 2010 season, at a cost not to exceed the proposed bid. A certificate of insurance with HCFAS named as additional insured and a certificate of workers compensation coverage will be obtained from K & D Custom Masonry & Landscaping.

HCAD Funds.
MOTION APPROVED UNANIMOUSLY

Kitchen Cleaning
Motion by Robert Franz and seconded by Brian Canty to approve the attached proposal to clean the General Meeting Room Kitchen with Executive Cleaning Services, 460 New York Avenue, Huntington, New York 11743, at a cost not to exceed $650.00 A certificate of insurance with HCFAS named as additional insured and a certificate of workers compensation coverage will be obtained from Executive Cleaning Services.
HCAD Funds
Yes: LL, RF, JP, GO, MC, BC   Abstain: AG
MOTION APPROVED

Explorer Post 215 SOP Changes
Motion by Brian Canty and seconded by Mark Cappola to change Explorer Post 215 Standard Operating Procedures as follows; to make the Secretary/Treasurer a line officer and in succession to the Captain and eligible to run for Chief.
When the SOP's were written, the Squad's SOP's were the template and accordingly, the Secretary/Treasurer was not included as a line officer. Within the operations of the Post the Secretary/Treasurer does act as a line officer. Additions are highlighted in yellow, deletions are ~~stricken.~~ A complete description of the SOP has been distributed to all Board of Directors.

2/3 Majority Vote Required
Yes: LL, JP, GO, AG, MC, BC   No: RF
MOTION APPROVED

Huntington Township Fire Chiefs Council
Motion by Mark Cappola and seconded by Brian Canty to pay for .the Huntington Township Fire Chiefs Council $350.00 Annual Dues for 2010. Chief will be responsible for posting the minutes and providing the President a copy for distribution.
HCAD funds
Yes: LL, RF, GO, AG, MC, BC   No: JP
MOTION APPROVED

Officer's Recognition Award
Motion by Mark Cappola and seconded by Brian Canty to authorize a monthly Officer's Recognition Award. The cost is not to exceed $1,500.00 for the year, for gift cards. Recipients to receive a twenty five dollar gift card and a plaque.
HCAD Funds

Motion by John Palmieri, seconded by Andrea Golinsky to table the motion.
MOTION APPROVED UNANIMOUSLY

Easter Egg Hunt

Motion by Greg Orr and seconded by Brian Canty to accept the recommendation of the Social Committee Chairperson for special events and the Event Coordinator and authorize and approve the Committee to have the Children's Easter Egg Hunt and Party on Saturday April 3, 2010 from 12 noon until 3:00PM. The hunt will be at Jefferson School on Oakwood Road and Pulaski Road (or other suitable location if not available) from 12 noon to 12:45PM. The party will follow at HCFAS from 1:00PM until 3:00PM, in the General Meeting room. Further, to authorize an amount not to exceed $1,100.00 for refreshments, paper goods, favors, prizes, photography expenses, table decorations (only table decorations are permitted) etc. Also, to authorize the issuance of any required certificate of insurance in connection with the hunt. The Event coordinator, Ann Maloney-Leslie and the Social Committee Chairperson for special events, Brian Canty will be responsible for the event.

The authorized attendees will be in accordance with the SOP Article IX Section A5 and will be posted as part of the sign- up sheet. The Social Committee Chairperson for special events, with the approval of the Board Liaison will have the authority to approve requests by other interested parties to attend the event providing a fee of $10.00 per attendee is paid in advance.

The Social Committee Chairperson for special events may request an advance from the Treasurer that will be accounted for in accordance with the PPP. No other funds will be provided without the express pre-approval of the Board of Directors. The Social Committee chairperson for special events will submit to the Treasurer an accounting of the expenditures for this event including all original receipts within 10 days of the event and the Treasurer will give the BOD an accounting for this event at the next Board meeting immediately following the request for reimbursement for the event.

HCFAS Funds.

MOTION APPROVED UNANIMOUSLY

Community Banner Program

Motion by Robert Franz and seconded by Andrea Golinsky to purchase a banner as shown for the Business Improvement District, Huntington Station Community, “Community Banner Program”. The cost for one banner is $200.00. Only 100 banners will be available. This would be a marketing tool or advertising tool for HCFAS. The banner’s life span is approximately five (5) years.

HCAD Funds

Yes: LL, RF, GO, AG, MC No: JP, BC

MOTION APPROVED

Working Budget for 2010

Motion by Mark Cappola Treasurer and second by Brian Canty to accept the proposed working budget for 2010 as dated 2/27/2010.

Motion by Robert Franz, seconded by Lehti Laas to table the motion.

Yes: LL, RF, AG No: JP, MC, BC (**Director Orr not present for vote**)
MOTION NOT APPROVED

Motion by Brian Canty, seconded by Mark Cappola to move the motion.
Yes: JP, MC, BC No: LL, RF, AG (**Director Orr not present for vote**)
MOTION NOT APPROVED

Motion by John Palmieri, seconded by Brian Canty to move the motion.
Yes: JP, MC, BC, GO No: LL, RF, AG
MOTION APPROVED

On the original motion as amended
Yes: JP, MC, BC, GO No: LL, RF, AG
MOTION APPROVED

CPAP Purchase
Motion by Chief Heavey and second by Greg Orr to accept the recommendation of the 2nd Deputy Chief and the ALS committee to purchase the Boussignac CPAP device as required by the 2010 ALS Protocol update, at a total cost of $1,606.26 for the entire fleet including ambulances and responder vehicles.

This device is a single use disposable item that is priced lowest price out of the three products allowed by the new Suffolk County Protocol. CPAP has been in service for Paramedic usage and should have been previously purchased; the protocol has been expanded by Suffolk County in the 2010 protocol update to include CPAP as standing order for EMT-CC's. With this change the item must be purchased for spring implementation. The supply for the masks can be purchased at a lower cost from Boundtree Medical, where it is proposed we purchase the Adult small and large masks. The quote provided will outfit the entire fleet and ensure compliance with Suffolk County Protocols.
Background- CPAP is provided in two forms the Boussignac, a disposable device, and the non disposable Port-O-Vent and Whisper flow. These two none disposable devices are much more expensive and would incur a great cost to the department to outfit the fleet. These devices each amount singularly to the entire package of the Boussignac. Also Suffolk County has a small number of documented uses for the device due to its protocol concentration for CHF patients. Unable to know that the department would use the device often enough, and a breakeven point on the non disposable devices of around 25 uses/per unit, the financially responsible choice is the Boussignac. This purchase also allows for the monitoring of usage and if deemed necessary the statistics for the purchase of Port-O-Vent or Whisper flow.
HCAD Funds
Yes: JP, MC, BC, GO, RF, AG No: LL
MOTION APPROVED

Treasurer's Report – Mark Cappola:
Motion by Mark Cappola, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

Feb 20, 2010 to Mar. 5, 2010 - 39 transactions = $ 136,757.03 HCAD Funds (including two $50,000 bank transfers).

Feb 20, 2010 to Mar 5, 2010 - 4 transactions = $ 3,736.24 HCFAS Funds

Feb 20, 2010 to Mar 5, 2010 - 2 transactions = $ 5,167.50 POST Funds (including one $5,000 bank transfer)

MOTION APPROVED UNANIMOUSLY

President Winter agreed to notify the Board when the Office Manager will not be in for the day.

President's Report – Roger Winter:

- CAD Training please contact Jim Mallilo, only three members have contacted Jim**.** One training will be during the day and one in the evening. Tentative day Tuesday 3/16, 1000hrs and 1900 hrs.
- **Motions Needed**
    - Open House
    - Traditional Air Conditioning
    - Legislative Day
    - Memorial Ceremony
    - Burn Center Fund - $1 per member
    - Medical Services Contract
    - Medpro –Pram Contract
    - TOH Earth Day Touch A Truck

Chief's Report – Dominic Heavey: 3rd Deputy Chief David Mohr sat representing the Officers in the Chief's absence.

On behalf of the 2009 and 2010 Officers I would like to thank everyone for a great night on Saturday at the Instillation. The Special Event Committee dad another great job, well done Brian.

We as an Origination gave out and received many Awards coagulation to all.

Town Hall Meeting

On March 9, 2010 we were present at Town Hall along with Huntington Manor FD and Huntington FD to receive a Proclamation from Councilman Mark Cuthbertson and Councilwoman Susan Berland for the work we did during the Fill the Booth for Haiti.

St. Patrick's Day Parade March 14, 2010

The Parade will kick off at 2pm and all members are to be at the squad in Class "A" Uniform. Every one is invited back to the squad for fun and music and good Irish food.

There will be a Work Detail held on Sunday morning at 9am to get ready for the Parade.

Defensive Driving

There will be a defensive Driving Class held on Saturday March 27, 2010 from 9am to 4pm. Richard Stone Chief is looking into more classes There will be more to follow on this.

2010 Officers Award

The January Officer Award was given to the Saturday over night for a job well done during an 8hr tour.

BLS Core CME

Mark Brenner will be holding BLS Core CME at HCFAS May 15; June 19 and July 17. I will ask the 2nd Dep to make sure that a sign up sheet is place for members to sign.

Scholarships

Information about the Scholarships will be posted over the next few days. HCFAS and Town of Huntington Fire Chiefs.

Card Expiration

The Officers have being working with members to get there cards up to date and letters have being sent out to members that cards have expired. The Officers will have a full report for the next BOD Meeting.

Suffolk County Department of Fire Rescue Response for January and February 2010

Huntington Community	857 Calls	19 No Response	2.22%
Melville FD	234 Calls	3 No Response	1.28%
Halesite FD	46 Calls	0 No Response	0.00%
GreenLawn FD	229 Calls	2 No Response	0.87%

ePCR

At the Suffolk Regional EMSC meeting on March 9th, 2010 ePCR were discussed. The Officers will be talking about this at our next meeting and it is hoped that we can set up a date to talk with the County to see where/what has to be done to bring us on board, or at least to see what has to be done. This is going to be a big under taking by the Squad

Returned to Duty:
Brendan Fitts #1180 March 9, 2010

Letters of Intent:
Heawon Lee sent January 14, 2010

Questions for the Officers:
Director Golinsky- Company 8 report
Vice President Canty:
ePCR update
Van policy for being driven by non-qualified drivers.
Gator procedures- in November Board was told it is in the final stages with the Officers.
Trailer procedures.
CAD system procedures.
Secretary Franz: return to duty dates on members missing.

Secretary's Report –Robert Franz:

New Members
Motion by Robert Franz, seconded by Lehti Laas to accept Jason Merendini as a new probationary member #1286, Shift: Thursday 1100 in accordance with Article III, Section 2 of the By-Laws.
Yes: LL, RF, JP, GO, MC, BC Abstain: AG
MOTION APPROVED

Motion by Robert Franz, seconded by Lehti Laas to accept Ashley Urquhart as a new probationary member #1287, Shift: Monday 1100 in accordance with Article III, Section 2 of the By-Laws.
Yes: LL, RF, JP, GO, MC, BC Abstain: AG
MOTION APPROVED

LOA'S:
Motion by Robert Franz, seconded by Lehti Laas to approve the following LOA's:

Name	#	LOA	Dates
Annette Hershkowitz	82	Medical	2/14/10 – 5/14/10
Christine Russo	677	Extended Medical	1/17/10 – 4/17/10
Eric Schmierer	909	Medical	2/10/10 – 5/10/10
Erica Alicea	1222	Extended Operational	2/18/10 – 4/7/10

Yes: LL, RF, JP, GO, MC, BC No: AG
MOTION APPROVED

Motion by Robert Franz, seconded by Lehti Laas to drop from membership for failure to fulfill shift requirements probationary member, Heawon Lee, member #1271 effective March 11, 2010.
MOTION APPROVED UNANIMOUSLY

The following reports were submitted via email and not discussed due to Board meetings ending at 2300 hours.

INSURANCE

VFIS attorney Jeff Siler of Siler & Ingber, LLP informed us that the deposition scheduled for March 4, 2010 with regard to the lawsuit Ferrante v. HCFAS had been postponed until TBD. Roger Winter will most likely be deposed on this matter rather than Robert Franz since Roger had coordinated the work with See Neville Auto Supply in 2005/2006 (See my 1/14/10 report for more details).

Plumbing Failure Water Damage Ready Room & Basement: 3rd Deputy Chief Mohr submitted a list of damaged personal property to the insurance adjuster.

10 % Property tax exemption application forms – the filing package was filed on 2/26 with the Town Assessor's office.

LOSAP 2009 points – Listing for TOH is in progress. Notice was put into the March Pulse, mentioned at the March GMM and posted on the bulletin board asking members to review the current posted list and report any discrepancies to Andy Ball.

NYS Income Tax Claim for Volunteer Ambulance Workers Credit for 2009-A notice was put into the March Pulse, mentioned at the March GMM and posted on the bulletin board. Tax forms were also put by the sign in counter.

Suffolk REMSCO Meeting March 9. 2010 – Copies of the meeting agenda and related handouts were distributed in your mailboxes and posted on the bulletin board. Summary minutes of the January 12, 2010 meeting are also posted on the bulletin board.

REMSCO has applied for a seat on the FRES Commission. The SC Legislature has a bill IR1078 pending which will give the SCACA one additional seat on the Commission.

The REMSCO codification of interviews with stakeholders and others regarding the NYSDOH unapproved transfer of SC EMS to SC FRES white paper draft was distributed to the executive committee and it is anticipated that it will be distributed to council members at the May meeting.

The REMSCO Response Committee outreach or listening post type meeting was asked to return to Northport for another meeting.

The deadline for the REMSCO 2009 Awards nominees' submissions are due April 23, 2010. A March 1 letter was sent to all agencies. A new category Youth provider of the year has been added to the awards. Please see the Suffolk Remsco website for the nominee submission form and additional information including hints how to write a successful nomination.

EMS Week is May 16-23, 2010 and the EMS Memorial Service will be held in Albany on Wednesday May 19th at which time 3 names will be added to the memorial.

ePCR - SC EMS initiated the open enrollment for any other agency that wishes to come aboard.

REMAC completed QA/QIs - narcotics - noted no discrepancies and CPAP - showed an improvement. A subcommittee was formed regarding credentialing - assist with the review of test questions.

On 3/5 SC EMS sent information to each agency regarding the 2009 Ryan White HIV/AIDS Treatment Extension Act which includes enhanced provisions for post-exposure follow-up for blood borne and airborne infectious diseases.

SC EMS took delivery of an oxygen generating system which can be used in a disaster or MCI.

Part of the Governor's budget contains an amendment to GML which will allow fire districts to bill patients.

Council approved the following motions - to allow CIHVAC amended CON to move forward without a formal hearing. Change would reflect current historical area description re: incorporation of the Village of Islandia in 1985; – up to $1,000 for meals for instructor update on 4/17; for SCCC to begin offering an Associate Degree in EMT P (will be only degree program offered in Nassau or Suffolk – maximum of 24 students); up to $5,000 for a quick point pictorial which would assist providers with communication with non English speaking patients (anticipate one for each ambulance & responder vehicle – to be distributed for EMS week); $2,300 to replace REMSCO computer, ID card software and storage cabinet and $1,900 for SCEMS Wi-Fi capability. A Street Survival – Scene Safety seminar is in the works similar to one recently held at the SCPD in Brentwood.

All agencies should be discussing and planning for the FCC initiative to require narrow banding changes on the VHF high band radio system. Licensing and equipment compliance deadline is January 1, 2013.
The recruitment of paramedics to serve as Medical Specialist on an Urban Search & Rescue Team resulted in over 90 applicants – 20 to 25 will be selected to participate.
The first draft of the list of skills and procedures where benefit to the patient outweighs risk to the un-restrained EMS provider, while in route to the hospital, has been released.
The next 2010 SEMAC & SEMSCO meetings in Albany are scheduled for 5/25-26; 10/5-6.
The next REMSCO meeting is May 11, 2010 at 7PM at SC EMS Hauppauge. Other 2010 REMSCO meeting dates are: 7/13; 9/14; 11/9.

Banking resolutions – I have not received the banking resolutions from the treasurer with regard to the BOD motion of 1/14/10. Currently the predecessor secretary is an authorized signatory and I am not.

Installation Dinner Saturday March 6, 2010 at Chateau Briand

Length of Service Awards:

25 Years of Service with HCFAS Phil Orlando
Anne Donegan

30 Years of Service with HCFAS Robert Franz

35 Years of Service with HCFAS Jerry Giacomini

40 Years of Service with HCFAS Sal Signorelli

Officers Awards:

Probationary for 2009: Laurie Hoffman
BLS Provider for 2009: Israel Cortes
ALS Provider for 2009: Brian Canty

2009 Excellence Award: Jeffery Brenner
Kevin Brenner
Keith Davis
Matthew Valle
Joseph Frisenda
Tyler Gibbs
Meagan Sarcona

2009 Chiefs Award #1: Bernard Hershkowitz
2009 Chiefs Award #2: Post 215

HCFAS Life Member:

Christopher Winter

Director Laas Report:
Uniform Code:
Ed Billia submitted a summary of changes to me. They are not incorporated into the code and I am waiting for him to answer an email.
The May General Membership meeting has no honorees; therefore I have asked Ed to be available for the May meeting to discuss changes to the code. As per the By-Law's, members are given an opportunity to comment on changes to the code prior to the Board voting.

Records Retention:
The committee is meeting Monday to discuss the approved schedule. Creating a policy, signature forms, and forms for destruction.
A vendor will be presenting to the committee another digital option.

Director Orr Report:
GOOD MORNING

1 NEXT GENERAL MEMBERSHIP MEETING APRIL 12 TH

2 JIM BARKOCY 30 YRS. DONNA MASTROPIETRO 25 YRS.

3 AM LOOKING FOWARD TO WORKING WITH LISA MOHR

Director Palmieri, Treasurer Cappola, and Vice President Canty left the meeting at 2306 hours.
To adhere to the 1/28/2010 motion that all BOD meetings shall be brought to a close no later than 2300 hours for 2010.

Motion by Robert Franz, seconded by Lehti Laas to adjourn the meeting at 2307 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: March 19, 2010

Amended and approved:March 25, 2010
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2010 Board of Directors Meeting
March 25, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Martha Brenner, Pam Brenner Biersack, Anne Gabriel, David Mohr.

Meeting called to order at: 2053 hours

Motion by Robert Franz, seconded by Greg Orr to approve the minutes of March 11, 2010 as amended.
Yes: LL, GO, AG, RW No: RF, MC, BC Abstain: JP
MOTION APPROVED

Proposals-

Officer's Recognition Award
Motion by Robert Franz and seconded by John Palmieri to un-table the previously tabled Officer's Recognition Award motion of 3/11/2010.
MOTION APPROVED UNANIMOUSLY

Officer's Recognition Award
Motion by Robert Franz and seconded by Brian Canty to authorize a monthly Officer's Recognition Award. The cost is not to exceed $1,500.00 for the year, for gift cards. Recipients to receive a twenty five dollar gift card and a plaque.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Earth Day Event- Touch-A-Truck
Motion by Robert Franz and seconded by Brian Canty to authorize and approve the Squad to participate in Town of Huntington Earth Day Expo, the Touch-A-Truck event on April 24, 2010, from 9a.m.-1p.m. A whole harmless and indemnification agreement has been executed as

approved by the attorney. The Squad will provide a Certificate of Insurance with the Town as additional insured as requested.
MOTION APPROVED UNANIMOUSLY

Traditional Air Conditioning Systems & Service (Traditional) agreement
Motion by Robert Franz and seconded by Mark Cappola to authorize and approve the automatic renewal of the Traditional Air Conditioning Systems & Service (Traditional) agreement for annual air conditioning and heating maintenance for the period 3.1.2010 to 2/28/2011 (renewable annually each February 28 and/or cancelled in writing by either party at any time) at an annual cost of $3,275.00 which is the same price since 2002. Agreement does not include filters which are billed separately. A certificate of insurance with HCFAS named an additional insured and a certificate of workers compensation coverage will be obtained from Traditional.
3rd Deputy Chief David Mohr Wrote - In accordance with Note 5 of the PPP, I am providing you with the required 14 days advance notice of my intention to renew the maintenance contract with Traditional Air Conditioning Systems & Service for our HVAC system. The annual cost has not increased. I have asked them to change the period of service of the contract from 1/1/xx - 12/31/xx to 3/1/xx - 2/28/xx to provide an incoming Third Deputy adequate time to renew the contract. Additionally, I will be getting the anniversary date in paragraph 1 of the agreement changed to read 02/28/2011.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Paramedic Approval Christopher Evers #1216
Motion by Robert Franz and seconded by Mark Cappola to accept the request by member Christopher Evers #1216 for approval for the 2010 Stony Brook University Paramedic original in accordance with the HCFAS PPP- I.10 section F.
HCAD Funds
Yes: LL, RF, GO, AG, MC   Abstain: JP, BC
MOTION APPROVED

Video and Phone Conferencing Policy
Motion by Lehti Laas, seconded by Brian Canty to accept the HCFAS Video and Phone Conferencing Policy.

Motion by Robert Franz, seconded by Lehti Laas to table the motion.
Yes: LL, RF, GO, AG, MC, JP   No: BC
MOTION APPROVED

NYSVA&RA Legislative Day on April 26th
Motion by Andrea Golinsky and seconded by Bob Franz to accept the recommendation of Andrea Golinsky, the Squad's Legislative Committee Chairperson and primary delegate to NYSVA&RA District 7, and authorize and approve Andrea Golinsky and other interested Squad

members to attend a NYSVA&RA Legislative Day on April 26th at the Legislative Office Building in Albany, NY. Further to authorize and approve the use of a Squad vehicle(s) (with more than one driver) at the discretion of the Chief and/or mileage reimbursement for personal vehicles plus tolls, parking; the reimbursement for hotel accommodations on Sunday, April 25th at an amount not to exceed base room rate of $110.00(double occupancy required or a member requesting single occupancy pays incremental supplement) and a GSA meal allowance of $63.00 per day less 25% for travel days. A sign-up sheet will be posted by Andrea to determine the number of members wishing to attend. The Chief and Andrea will determine the number of members who will attend this event up to a maximum of 8 Squad members. The NYS exempt organization sales tax certificate must be obtained from the Treasurer and used where applicable. Each attendee must submit an accounting of his expenditures including all original receipts within ten days of this event and the Treasurer will provide an accounting of this event at the next Board meeting immediately following the request for reimbursement for the event. Andrea is authorized to extend an invitation to other NYSVA&RA delegates, officers and /or members and other VAS or FD members to ride in an authorized Squad vehicle or personal vehicle to attend this function providing there is adequate room to accommodate them. Andrea will provide a written summary of the event to the Board of Directors and the Treasurer.

HCAD Funds

Motion by Mark Cappola, seconded by Brian Canty to amend the motion on line 90 from "8" to "6".

Yes: JP, MC, BC No: LL, RF, AG Abstain: GO

MOTION NOT APPROVED

Motion by Mark Cappola, seconded by Brian Canty, if additional members beyond "6" wish to go, Board approval is needed.

Yes: JP, GO, MC, BC No: LL, AG, RF

MOTION APPROVED

On the original amended motion:

Yes: LL, RF, GO, BC, AG No: JP, MC

MOTION APPROVED

Physio- Control, Inc. Technical Service Support Agreement

Motion by Mark Cappola and seconded by Brian Canty to accept the recommendation of Second Deputy Chief Jeffrey Brenner and renew the Physio- Control, Inc. Technical Service Support Agreement. This agreement begins 4/16/2010 and expires on 4/15/2011. The designated Coverage Equipment and/or Software is listed on Schedule A. This agreement is for 11 Lifepak 12's and 3 Battery Support System 2. A complete contract is located in the Treasurer/Secretary's Office. Price of coverage specified on Schedule A is $8,656.00 per term, payable in a One Time Installment.

HCAD funds

Yes: RF, JP, GO, AG, MC, BC No: LL

MOTION APPROVED

Explorer Post 215 Members Equipment issued by HCFAS
Motion by Brian Canty and seconded by Gregory Orr to authorize Explorer Post 215 members who are riding with the Huntington Community First Aid Squad to be issued EMS pants; boots by HCFAS. Also to grant permission to the Explorer Post 215 Members to use the spare EPG equipment.

Motion by Robert Franz, seconded by Andrea Golinsky to table the motion.
Yes: LL, RF, AG, JP No: BC, GO, MC
MOTION TABLED

The following motions do not meet the cut off date voted on by the Board in January 2010 for motions to be submitted to the President:

Donna Maltese Room Request
Motion by Robert Franz and seconded by Brian Canty to allow Donna Maltese #1151, use of the General Membership Meeting Room for an event on Saturday, 8/7/2010, Set-up time is 4:00p.m.-6:p.m., event time is 6p.m.-10p.m., clean-up 10p.m.-11p.m. A Security deposit has been received. Chief Dominic Heavey's permission have been received. A certificate of insurance with HCFAS named as additional insured and a certificate of workers compensation coverage will be requested from the DJ.
Yes: RF, JP, GO, MC, AG No: LL, BC
MOTION APPROVED

Fund Raiser Dominic Heavey
Motion by Mark Cappola and second by Brian Canty to support Captain Pam Brenner's private t-shirt fundraising effort for the benefit of Chief Heavey. An advance not to exceed $ 1800.00 which Capt. Brenner will undertake to repay to the squad within 60 days of the advance. She will purchase 300 t-shirts (at $6 each) to be sold for $15 each with all net proceeds raised being given to the Chief and his family. In compliance with NYS Law, Capt. Brenner, as an individual and private citizen will file **CHAR 017** (Rev. 10/02) with New York State (attached) prior to receipt of funds from HCFAS and submit a copy of completed form to the President. Capt. Pam Brenner will provide biweekly accounting of sales and remit the cost of shirts sold to the Squad. Upon 60 days of the date of the advance Capt. Brenner will calculate the amount as yet unreimbursed to the Squad and shall pay the same to the squad within 14 days (74 days of the advance). She shall indemnify and hold the squad harmless for sales tax, due, if any.
This is recommended by Fuoco Group and amended and approved by our attorneys Glynn, Mercep and Purcell.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Mark Cappola:

Motion by Mark Cappola, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

Mar 06, 2010 to Mar. 20, 2010 - 60 transactions = $ 75,323.74 HCAD Funds
Mar 06, 2010 to Mar 20 2010 - 6 transactions = $ 2,856.18 HCFAS Funds
Mar 06, 2010 to Mar 20, 2010 - 0 transactions = $ 0 POST Funds

MOTION APPROVED UNANIMOUSLY

Secretary's Report –Robert Franz:

Motion by Robert Franz, seconded by Brian Canty to approve the following LOA's:

#	First	Last	LOA	From	To
929	Elizabeth	Smith	Extended Operational	3/17/10	6/17/10
973	Dominic	Heavey	Emergency Medical	3/20/10	6/20/10
1123	Shadon	Brady	Emergency Medical	3/24/10	6/24/10
1109	Tom	Heinisch	Extended Educational	12/5/09	3/5/10
1195	Nimka	Khanna	Extended Educational	3/3/10	6/3/10

MOTION APPROVED UNANIMOUSLY

Personnel:

Return to Duty

#	First	Last	Returned
1043	Javier	Cruz	3/1/10*
1195	Nimka	Khanna	3/20/10
1239	Luminita	Hazelton	3/8/10
1109	Tom	Heinisch	12/31/09

Amend last meetings return to duty of Brendan Fitts from 3/9/10 to 2/24/10.

* Tony never actual went on a leave, he was going to, but withdrew before it started, but the BOD had already passed it.

The following reports were submitted via email but were not discussed, due to board approved time constraints.

Chief's Report – Dominic Heavey:

St. Patrick's Day Parade:

We all got wet, but we also had a great time. Thank you's go out to Brian Canty and his entire kitchen crew for a great authentic Irish meal, it was great; to Mark Cappola and the Not-so-Irish Band for all the entertainment; and to all the Officers and members that came out, in the rain, and marched.

Defensive Driving:
We have the first of two classes this Saturday from 9a-4p. The second class has two sessions, April 13th & 15th from 6:30p-9:30p. Brian Canty has the AAA confirmations which have to be signed and faxed back to them.

Scholarships:
The Town of Huntington Chiefs Council applications have been emailed out, posted on the web site, a pulse report has been submitted and copies have been posted downstairs.

Certification Expirations:
From a list of over fifty individuals, we are down to one person that we are still working with. In the future, the 1st Deputy will be issuing reports to the Captains in advance of certification expiration dates and the Captains will follow-up with the member.

EMS Week:
1. A meeting was held last week between Megan Sarcona and Casey Orr. A follow-up meeting is being held Friday, 3/26.
2. Mark Cappola church service May 16th
3. EMS Week memorial May 19th

MCI Vehicle:
Officers are putting together a basic outline and design ideas to be presented to the New Vehicle Committee.

Vehicles:
1. 2-15-21 was involved in a minor accident involving a SCPD sector car on Saturday, March 20, 2010. The accident report was completed, but not signed by the Crewleader. It has been forwarded to the Crewleader, who should have it back to us by Saturday.
2. 2-15-21 was also hit by a rock from a Town sweeper truck on Wednesday, March 24, 2010 and sustained a cracked windshield. The vehicle is off line. We are getting an accident report so that an insurance claim can be completed.

Driver Training Manuals:
1. The manual for the First responder Vehicles has been completed, it has been reviewed by the Officers, amended and is back in the hands of the Officers for final review.
2. The manual for the Gator and Trailer operation has been completed, it has been reviewed by the Officers, amended and is back in the hands of the Officers for final review.

Van Driving Guideline:
The question was clarified with Brian today, so we will bring it up at the next officer meeting for discussion.

Gator Use Policy:
A policy was submitted to the BOD last July; the Officers will look at the history and will follow-up.

Company 8:
When the year end report was reviewed errors were found in the formulas used to total up the hours. A revised report was drafted and is being implemented. The Officers are going to look at the first quarter results and the year end results from the old report and take the appropriate action in accordance with the SOP's. Captains are being reminded about the requirements of Co.8, specifically about doing an open shift.

Town of Huntington Chief's Council:
A copy of the January minutes has been given to the President and the Secretary.

Ready Room Food:
An analysis of actual expenditures for 2009 was done, see below. The Officers are working on putting together guidelines for the purchase of snacks for the Ready Room.

Water	342.08
Milk	1,373.08
Soda	2,374.80
Coffee	1,628.58
Food & Supplies	8,427.97
	14,146.51

CAD:
Vehicle sign out, events other than calls and scratch pad – we are working on getting the manual in the office updated and training offered for those that need it

Chief's Orders:
They will be discussed at next weeks meeting and we are looking to get the book back in the Dispatch Office shortly thereafter.

Return to Duty:
A list of some 15 members, almost all from 2009, was given to the 1st Deputy this week. She will be researching them.

New Members:
1. The Officer will mark on the bottom of the new member file what the result of the officer's vote is. We are also asking that when new folders are re-ordered that a line be added in the order of movement on the face of the folder like everything else.
2. We will also report on the personnel status of the requested shift.

3. We will be discussing the personnel layout of a shift and put guidelines together at the next Officer's meeting.

Motions:
Officer's Recognition Award
The Not-so-Irish Band
Traditional Air Conditioning Systems & Service
Paramedic Approval Christopher Evers#1216
Physio-Control Technical Service Support Agreement
Explorer Post Members Equipment
SCACA Membership Dues
SCACA Voluntary Contribution

Secretary Franz:
INSURANCE

VAWBL –
Two claims were filed due to injuries received on a call on 3/8/10 while lifting a patient on a pram. All paperwork has been mailed to the NYSIF and WCB.
The NYS Volunteer Ambulance & Rescue Association is attempting to form a VAWBL Safety Group which would be an alternative to the NYSIF (a similar project was undertaken in 1996 and just as the group was about to be finalized, the State Insurance Fund dramatically lowered their rates and the group became moot).
Recently I met with an insurance agent that spoke to Andrea at the Mega Show regarding his agency's claims processing services. The agency handles 4 safety groups for retail businesses with the NYSIF providing the coverage. The agent feels that by processing our claims and their clout with the NYSIF, they may be able to reduce our experience modification. An annual fee equivalent to 10% of our premium would be charged by his agency with no guarantee that we would have a reduction in premium of at least that amount. I am waiting to hear more from the NYSVA&RA efforts on formation of the safety group.

LOSAP 2009 points – Listing for TOH is in progress.

LOSAP
During the past 7 days, Ed Holohan, President of Penflex sent letters to past participants or beneficiaries of past participants notifying them that an error occurred and the past participants did not forfeit their service credit and were vested under the defined benefit plan on 12/31/2000. Letters were sent to 5 participants under age 65, 1 participant over age 65 and 4 beneficiaries of 3 deceased participants. This should resolve the claim filed by a member regarding his account to his full satisfaction.

President's Report – Roger Winter:

- Explorer Post 215 Youth Squad
    - Will be participating in the fund raiser Food Drive in conjunction with Family Service League.
- Life Member Badges / Badges
- Health and Safety Officer
    - I am requesting an air cleaner for the truck room. We did not put the Ward Smoke cleaner on the ambulances. This is a health issue for members.
- Framing of Past Presidents / Ex Chiefs
    - I need pictures of the following, Jim Barkocy, Roger Winter, Brian Canty, Robert Scrabino, Dominic Heavey, Joe Steiner
- Last Call Plaque
    - Patricia Bolen Logan Potts to be added. I was told that some of the Board of Directors wanted a Tree on the wall with the departed members name on it. Can you give me details and some vendors? I need some help on this if you really want it.
- Identification Cards
    - All the cards have been published and have been placed in the members folders in addressed envelopes. I would assume if there is an error on the envelope that the member would notify us. WE need to take pictures of four members as of today.
- Projects:

Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips. We have not paid any monies so at this time I do not see it as a problem. I will call and set a date for the summer

Director Golinsky Report:
<u>NYSVA&RA District 7</u>
March 16, 2010
Meeting held at Exchange Ambulance of the Islip's

It was reported that there was good traffic at the NYSVA&RA booth at the Mega Show. Several individual members signed or renewed their membership and information was given to many vendors re: advertising in the Blanket and possibly being a vendor at Pulse Check 2010.
A big Thank You to those who manned the booth during the 2 days of the show.

Tom Sullivan of Evolve Bank gave a presentation of products and services available to EMS, FF and Military personal. These included smaller mortgage, and line of credit rates. Any one interested in obtaining a loan or would like any more information may contact Tom.

A discussion was held about scheduling drill competitions. Middle Island would like to host a drill but is unable to have it at their headquarters. Deer Park FD offered their grounds and a possible date was set for May 22, to end EMS week.
District 7 will host a competition July 11th at the Deer Park FD grounds on Commack Rd. The fee will be $25.00. Teams must bring their own refreshments. Pre-registration in a must as judges will have to be scheduled. The cutoff will be 2 weeks prior to the event (June 27th). The teams that place will be given certificates with the First Place overall Team getting a trophy.

Middle Island turned in their ten Quilt tickets, which will be forwarded to the Conference committee.

A discussion was held in response to an upcoming Blanket article regarding the arrest of an individual for the theft of two way and portable radios. These were obtained from break-ins of first responder vehicles. In 2 days of Dec. 2009 7 portable radios were stolen and an attempt was made to remove a light bar from a VAS vehicle. All of these thefts took place in Suffolk County. It was reiterated the need to make sure all vehicles are secured at all times.

Legislative Day is to be held Monday April 26th in Albany. Departments were asked, if possible, to send representatives to talk to their Legislators. Now is the time to start making appointments to speak with them.

The EMS Memorial Ceremony will be held in Albany on May 19th, Departments were asked to attempt to send representatives. This year Mark Davis's name will be added to the Memorial. He was the young man who was shot while on an emergency call.

Huntington Station Business Improvement District
March 17th –
Meeting held at the Huntington Station Branch of the Huntington Library.

Banner Program- It was reported that there has been a good response to this program. So far it has only been by word of mouth and since it is supposed to be limited to 100 banners it was felt that some business owners might get upset if they were not made aware of the opportunity to purchase one. An ad will be place in a local newspaper for wider dissemination of information. The cutoff date for purchase will be April 30^{th,} as Frank needs to have the names that are to be printed on the banners. It will take approximately 2 weeks to receive the banners once the order is placed. The projected installation date in the middle of May.

Holiday decorations have been ordered and should be in by the end of the week.

Rod is to call Joe Rech at the Town to see about getting the garbage cans stenciled.

Railroad Station Retaining Wall Joan Cergol (who could not attend this meeting) sent word that approvals for this project should be forthcoming in the spring- waiting for permits from the DOT. This project may cause some road and or lane closures along NY Ave. More will be known once the permits are issued and work is slated to begin.

A request was made from Huntington Happy Helpers for funds to plant areas along New York Ave. A check in the amount of $500.00 will be sent.

Website-It was decided to host a website through Maxburst that will depict businesses and events in the BID area. It is difficult to get a list of storeowners as the Town has lists of property owners but not names of those that own the businesses. Mary Graf will look into buying a mailing list and Mike Connell will collect business cards.

Car Show-Keith would like to start June 1st. He said there would be no charge to show vehicles or to come to see them.

Parking Garage- Deck & Patio has been given the contract to replace and maintain the planters at the parking garage. The cost will be $8500.00 per year and spring planting will be done 2010-2013

Surveillance Cameras- There is presently 23 cameras in use. Brad made a presentation to the SCPD at its headquarters in Yaphank. The PD were told that they would be able to access the tapes themselves instead of having to call Brad whenever they want to look at something. They were told this would be at no cost to the Department. Two laptops that were obtained by Brad were donated to SCPD and will be used in the two double cars in Huntington Station.

<u>Suffolk County Ambulance Chiefs Association</u>

March 17th

Meeting held at Riverhead Vol. Ambulance.

Annual dues is dues and payable April 1st

Motions were made and passed to pay $50.00 dues to the FRES Commission and a $200.00 donation to the Suffolk County Firefighters Burn Center.

A letter was sent by President Bruce Talmadge to Suffolk County EMS asking for clarification on the use of soft restraints. As of now the SC protocol is on hold until a clarification is received.

A great many calls have been received by SC EMS regarding the Ryan White Act.

Applications went out for the REMSCO Awards; they are due back by April 23rd.

Suffolk County Community College will be offering a Paramedic course which will lead to a 2 year Applied Science degree.

Language cards are to be sent to SC corps. It is hoped they will be out by EMS Week

Central Islip/ Hauppauge's CON was changed to show Islandia as part of their service district. When the original CON was issued Islandia did not exist. It was listed as S. Hauppauge on the CON

REMAC meeting to be held next week- There is interest in starting a pilot program for Glucometer use for North Fork Corps. It was requested that a letter of support be sent.

FRES- All response times are to be reported to FRES from the Departments that do not go through Med-Com.

It is suggested that all Departments have a PIO to handle media questions following certain types of calls.

SC Aviation Bureau- The new ASTAR helicopter has been ordered and delivery is expected sometime this summer

As a pilot program, New York City is adding orange tags to it's Triage protocol. Orange tags will represent those walking patients with serious underlying medical conditions that are not related to the event.

There have been some rumors circulating re: changes in the aspirin protocol. Ellen stated she has not heard of any proposed changes. The aspirin protocol for BLS is a NY State protocol and the protocol for ALS is Suffolk Cty Protocol.

MED-COM- Myles Quinn stated that the banding of the 800 MGZ radios is just about complete. There was an error in the Stats for 2009 and revised Stats will be sent out shortly.
Nichols Road will be closed to ALL traffic on March 28th from 8 AM to Noon. If transport is needed to Stony Brook Hospital an alternate route must be taken
Motorola starting to install microwave equipment in Coram- target date for conversion for PD and Med-Com is Sept 13th. E911 will not be available for 2to 3 months as back up system does not use the E911 system and this may result in slight delays.

Narrow Banding- All UHF radios and 150 MHZ radios have to be brought down to 12.5 by 2013. All equipment must be checked. Any radio equipment bought after 1998 should be able to be narrow banded. This may result in loss of mileage and radius and a new transmitter may be needed. However even radios purchased today may become obsolete once narrow banding goes down to 6.25 which is due to occur in 2018

SCACA Leadership Training Program- The EMS Leadership/Chief Committee had a meeting and is starting to put together the course. It looks as though it may be a 6 hour core course. There may be a need to form modules such as
Administration
Policies & Procedures
Conflict Resolution
The next meeting of this committee will be April 7th 7 PM in Riverhead

Abandoned Infant Program- Safe Haven-There have been very many questions about this program as to how to handle it if someone wants to or does drop off an infant at any EMS provider Headquarters or at a scene. There are a lot of legal issues that have not been addressed such as not being able to take a medical history family or infant. What about the father's rights? SCACA is recomanding that agencies NOT get involved in this program until such time that policies and procedures are put in place..

Nominations- Nominations were held and elections will take place next month. The slate is as follows:

Pres.	Bruce Talmadge	Riverhead VAC
V-Pres	Lindsey Smith	South Country
Sec.	Connie Coscia	Patchogue Ambulance
Treas	Drew Silverman	Huntington Community First Aid Squad
Director	Helen Rosenblum	Shelter Island VAC
Director	Bryan Prosak	Exchange Ambulance Of the Islip's
Director	Violetta Zamorski	Southampton VAC.

This year marks the 30th Anniversary of SCACA. It was mentioned that there should be some kind if event to mark the occasion. A luncheon was mentioned. Lindsey and Tom C. to work on some ideas and bring them back next meeting.

Next Meeting April 21st at Wyandanch/Wheatley Heights. VAC

Director Laas Report:

Records Retention Committee:

The committee met and discussed a policy and forms needed to destroy documents.
It was suggested that the attorney look at the approved schedule. Also, that the accountants look at fiscal areas.

Uniform Code:

I spoke to Deacon Ed and confirmed with him that he will be available for the May meeting to speak about changes to the Code as per the ByLaw's. I will confirm with the President that this is fine. May is not a month that any members are being honored. Deacon Ed knows to have another person present just in case there is an emergency and he is unable to attend.

Line of Duty Death:

There will be a meeting on Monday with members that used to be active in this committee. I will give them the policy to update and see what other suggestions they have.

Uniforms:

Sweatshirt consensus that the President needs to do is pending. So far the responses I received in reference to when to give the sweatshirts has been when a member is off probation (which will reverse what has occurred for the last few years and will follow the current uniform code).

Director Orr Report:

1 THIS NEXT GENERAL MEMBERSHIP MEETING 4/12/10 WE WILL BE CELEBRATING
TWO ANNIVERSARYS.
2 JIM BARKOCY 30 YEARS
DONNA MNASTROPIETRO 25 YEARS
3 THERE ARE NO ANNIVERSARYS FOR THE MONTHS OF MAY OR JUNE

Director Palmieri Report:
Building Improvement Committee

The status for the improvements are on hold at this time due to the delays that we incurred. The zoning variance that was secured by an attorney hired by the Squad in 2008, expired in September 2009. We are now required to return to the TOH Building Department to get another letter of denial for our building permit. With that denial, we can once again get a date for a zoning hearing where our previous variance will be examined for any changes and then approved. Usually, a zoning variance is requested because a building permit was denied. Once the variance is obtained the permit is granted and work begins. In our case, the building plans had not been finalized nor a contractor hired, prior to the application for a variance. So this will delay our construction start until we get a new variance. The person at the Town whom I am dealing with has assured me that our application will not have any problems but the time frame is uncertain at this point.

Fund Drive Committee

The committee had a meeting with Greg Blower of Imagemakers on the 19th and has changed the wording on the new brochures for 2010 to read that we have 270 members and "over 40 years". The reply envelope will have the word "additional" removed since we are not sending phone stickers out with the donation cards. The first wave is expected out now or next week. Imagemakers will have a revised budget for us shortly which will reflect waves II and III.

Motion by Brian Canty, seconded by Mark Cappola to adjourn the meeting at 2300 hours.
Yes: AG, BC, JP, GO, MC No: LL, RF
MOTION APPROVED

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: April 6, 2010

Amended and approved: April 8, 2010
MOTION APPROVED

Huntington Community First Aid Squad
2010 Board of Directors Meeting
April 8, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**Present via Skype**
Gregory Orr (GO)	**ABSENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: David Mohr and Alyssa Axelrod

Meeting called to order at: 1930 hours

Motion by Robert Franz, seconded by Brian Canty to approve the Life Membership minutes of October 18, 2009 as amended.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz, seconded by Brian Canty to approve the minutes of December 16, 2009 as amended.
Yes: BC, RF, JP, LL Abstain: AG, MC
MOTION APPROVED

Motion by Robert Franz, seconded by Mark Cappola to approve the minutes of March 25, 2010 as amended.
Yes: RF, MC, JP, LL No: BC, AG
MOTION APPROVED

A discussion was had on NYS Insurance Fund request for a review of premium for paid employees for 2009 policy period and the loss control prevention survey by VFIS at HCFAS that was completed today.

Explorer Post 215 Members Equipment issued by HCFAS
Motion by Brian Canty and seconded by Robert Franz to un-table the motion on Explorer Post 215 Members being issued Equipment issued by HCFAS on 3/25/2010.
MOTION APPROVED UNANIMOUSLY

Explorer Post 215 Members Equipment issued by HCFAS
Motion by Brian Canty and seconded by Robert Franz to authorize Explorer Post 215 members who are riding with the Huntington Community First Aid Squad to be issued EMS pants; boots by HCFAS. Also to grant permission to the Explorer Post 215 Members to use the spare EPG equipment.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

SCACA Membership Dues.
Motion by Robert Franz and seconded by Mark Cappola to authorize and approve the recommendation of Chief Heavey to pay $100.00 for the 2010 Suffolk County Ambulance Chiefs Association (SCACA) membership dues. The delegate appointed by the Chief will be responsible to distribute SCACA minutes to the President & Chief and post a copy on the bulletin board in a timely manner.
HCAD Funds.

Motion by Brian Canty, seconded by John Palmieri to table the motion.
Yes: BC, JP No: RF, MC, LL, AG
MOTION NOT APPROVED

On the original motion:
Yes: LL, RF, AG No: JP, MC, BC
MOTION NOT APPROVED

Savasta Medical Service
Motion by Brian Canty and seconded by Mark Cappola to engage the services of Savasta Medical Service, P.O. Box 37, Bayville, New York 11790 at the recommendation of the Medical Committee, to provide new member physicals on site. In addition we would agree to authorize the use of our building on a quarterly basis to provide these physicals for our members and members of other departments. The committee will obtain a current fee schedule from Savasta on their letter head and names of the physicians.
HCAD Funds

Motion by Robert Franz, seconded by Andrea Golinsky to table the motion.
Yes: LL, AG, RF No: JP, MC, BC, RW
MOTION NOT APPROVED

On the original motion as amended:
Yes: RF, AG, MC, LL No: BC Abstain: JP
MOTION APPROVED

ON CALL POWER – Generator Maintenance

Motion by Brian Canty and seconded by John Palmieri to accept the recommendation of the Third Deputy Chief and authorize and approve the President to accept the proposal from ON CALL POWER., INC, 100 Knickerbocker Avenue suite N, Bohemia, New York 11716 and issue a purchase order for the annual preventive maintenance of the gas generator as outlined in the proposal. The effective date is April 1, 2010 and shall continue with no set expiration date. This agreement can be terminated by either party with a 30 days written notice. Compensation for the services performed under this agreement $675.00. A certificate of Insurance with HCFAS named as additional insured and proof of workers' compensation coverage would be required.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

EMS Week 2010 Tee Shirts

Motion by Brian Canty and seconded by Andrea Golinsky to purchase EMS T-Shirts as outline by Third Deputy Chief in his proposal for EMS Week 2010. The total number of T- shirts to be ordered is 300 at a cost not to exceed $3,100.00. Additionally, to authorize the sale of the said t-shirts at a price of SM to XL $10, XXL $11.50, XXXL $12.50. The vendor would be ASI Fire/Rescue Apparel, 460 Waverly Avenue, Patchogue, New York 11772.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

VSS Security

Motion by Brian Canty, seconded by Robert Franz to renew the annual service agreement, for the period April 1, 2010 to March 31, 2011, and authorize the Technology Board Liaison, Brian Canty or President Roger Winter, to sign the agreement for the Millennium Access Control System and the Panasonic Video Security System by VSS Security Systems Inc. as per their proposal dated March 22, 2010 at a cost not to exceed $8,000, to be paid in two semi-annual payment of $4,000 each. The service agreement amount is the same as last year. A certificate of insurance with HCFAS named as additional insured and a certificate indicating workers compensation coverage will be requested from the vendor.

HCAD funds.

MOTION APPROVED UNANIMOUSLY

Weight Watchers Session Reimbursement

Motion by Mark Cappola, seconded by John Palmieri, to accept the recommendation of Alyssa Axelrod and reimburse eligible members attending the 10-week Weight Watchers class that began in HQ on April 6th, 2010. The $120 session cost was paid up front by all participants. Each attending squad member would be eligible to receive a full reimbursement of the cost of the 10-week session given the following conditions: the member must attend 7 out of the 10 meetings, and the member must achieve a minimum weight loss of 5% of their starting weight (e.g. a 300 lb person would have to lose 15 lbs, a 160 lb person would have to lose 8 lbs). Record keeping completed by Alyssa Axelrod, who is responsible for verifying member's attendance and weight loss percentage for reimbursement. Personal information remains confidential. Fifteen

squad members are currently enrolled in the session and may become eligible for reimbursement, for a total cost not to exceed $1800.
HCFAS funds

Motion by Brian Canty, seconded by John Palmieri to move the motion.
MOTION APPROVED UNANIMOUSLY

On the original motion:
Yes: RF, JP, MC, LL Abstain: AG, BC
MOTION APPROVED

Ambulances Become 'Baby Safe Haven' Drop-Off Sites
Motion by Mark Cappola, seconded by Robert Franz to have HCFAS participate in the New York State "Baby Safe Haven" signage program and project as outlined in the documents. This program provides an anonymous place, a safe place, a 'safe haven', if you will, to drop the baby off to caring individuals that will make sure the baby is safe and properly cared for. Ambulance attendants will be able to receive babies. Mothers will have a place to go, if they see an ambulance, they can drop off their baby. Under the guidelines an ambulance in an emergency mode would not be able to take a baby, but will call for another vehicle to respond to help the requesting parent.

Motion by Robert Franz, seconded by Brian Canty to table the motion.
MOTION APPROVED UNANIMOUSLY

Use of HCFAS Logo
Motion by Andrea Golinsky, seconded by Robert Franz to authorize Relay for Life- Diane Peterson to use the HCFAS map logo for sponsor's tee-shirts for the May 15th, 2010 event.
MOTION APPROVED UNANIMOUSLY

Donation Collection Point for the First Baptist Church of Riverhead
Motion by Robert Franz, seconded by Andrea Golinsky to allow Kate Dolgin, member #1237, to set up a donation collection area in the ready room for the families in Riverhead, New York who have been displaced and are in need of laundry detergent, gift cards, garbage bags, and food gift certificates. Kate will organize, advertise, and coordinate this project.
Yes: LL, RF, AG, BC, MC Abstain: JP
MOTION APPROVED

Tote Bags for EMS Week
Motion by Andrea Golinsky seconded by Robert Franz to authorize the purchase of 500 tote bags for the public relations committee at a cost not to exceed $925 plus shipping.
HCAD funds
Yes: LL, RF, AG No: BC, JP Abstain: MC

MOTION APPROVED

Transmission Repair
Motion by Brian Canty, seconded by Andrea Golinsky to have emergency repairs done to the transmission of 2-15-20 at a cost not to exceed $2600.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

ALS Lock Cabinet
Motion by Brain Canty, seconded by Andrea Golinsky to expend $1277.70 for the purchase of ALS locks. Six locks in total will be purchased. Two will be installed and the remaining four will be spares.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Firefighters Cancer Classic
Motion by Lehti Laas, seconded by Mark Cappola to sponsor a hole for the Fire Fighters Cancer Support Network of New York 2nd Annual Golf Classic on May 3, 2010, for $50.
HCFAS Funds
Yes: LL, RF, AG, MC No: JP, BC
MOTION APPROVED

Treasurer's Report – Mark Cappola:
Motion by Mark Cappola, seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

Mar 21, 2010 to Apr. 2, 2010 - 24 transactions = $ 21,760.70 HCAD Funds
Mar 21, 2010 to Apr. 2, 2010 - 3 transactions = $ 2,543.84 HCFAS Funds
Mar 21, 2010 to Apr. 2, 2010 - 0 transactions = $ 0 POST Funds
MOTION APPROVED UNANIMOUSLY

Secretary's Report –Robert Franz:
Motion by Robert Franz, seconded by Brian Canty to approve the following LOA's:

#	Name	Dates	LOA
1018	Laurence Scott	3/17/10 - 6/17/10	OLOA
485	Mary Winter	3/24/10 – 6/24/10	MLOA

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	No.	Date
Casey Stone	920	3/25/10

New Members

Motion by Robert Franz, seconded by John Palmieri to accept Kyle Rudden as a new probationary member #1288, Shift: Wednesday 1900 in accordance with Article III, Section 2 of the By-Laws.

Yes: LL, RF, JP, MC, BC Abstain: AG

MOTION APPROVED

Motion by Robert Franz, seconded by John Palmieri to accept Anthony Palmato as a new probationary member #1289, Shift: Sunday 1900 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz, seconded by John Palmieri to accept Cathryn Schiavone as a new probationary member #1290, Shift: Sunday 1900 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Secretary's Report:

INSURANCE

Workers' Compensation Insurance

NYS Insurance Fund will be conducting a review of the premium charged for the workers compensation policy on 4/13/10.

VAWBL -A minor injury treatable by first aid was sustained by a member and no claim was reported to the workers compensation board.

Multi-peril, Automobile & Umbrella Insurance –

VFIS will be conducting a loss control survey on 4/8/10 in the morning. The purpose will be to identify loss exposures and evaluate existing controls. The chief operational officers and a few committee chairpersons were very helpful in assembling the required information for the survey and will be available to answer any questions by telephone. UPDATE: the meeting went very smoothly and we will be receiving a recommendation letter for additional vehicle safety training. The renewal of these policies is progressing and a quote should be received by the next meeting.

Automobile- A minor ambulance MVA occurred on 3/20/10. Unit 21 hit & broke a light on a SCPD vehicle. I did not receive any data concerning the SCPD vehicle.

Water Damage Ready Room & Basement: Two checks were received totaling $ 1,947.93 for damaged kitchen and bike team personal property items. The total claim amount received to date is $ 31,726.

PCR – Glynn Mercep & Purcell will be speaking to some of our members who were primarily involved with a 2008 call pursuant to a request from an attorney to depose all the 6 participants via a subpoena. The crewleader of the call has been notified of GMP request.

LOSAP 2009 points – The 2009 Listing was hand delivered to the TOH. The listing included all the Penflex determined changes for active participants. Thanks to Andy Ball and Margaret Cornelius for their assistance in completing this task.

Communications: Please recognize the following as being very preliminary. SCEMS is trying to secure funding for one mobile radio for each ambulance and hospital in SC for the 155.415, 155.325, 155.175 etc frequencies (each agency would be responsible for mobiles and portables for first responders). It is important to note that even though SC is migrating to 800 MHz for day-to-day medical communications, it needs to maintain VHF hi band for redundant back-up, statewide interoperability and to have the band available to use for specific EMS operations in a large scale event.

President's Report – Roger Winter:

- Explorer Post 215 Youth Squad
    - May 28-31 - Tropical Smoothie Fund Raiser - we need to promote this, the more people that go with a coupon, the more we get. Coupons will be available at the GMM
    - June 19 - Installation Dinner - Times have been set. Installation of Officer and other ceremonies from 6-7p, party from 7-11p
    - July 10 - Car Wash - more to come
    - August 19 - Bodies Exhibit - tentative, must confirm date
    - August 28-29 - Lock-in - more to come
- Life Member Badges / Badges on order Colorfully Yours
- Health and Safety Officer
    - I am requesting an air cleaner for the truck room. We did not put the Ward Smoke cleaner on the ambulances. This is a health issue for members.
- Framing of Past Presidents / Ex Chiefs
    - I need pictures of the following, Jim Barkocy, Roger Winter, Brian Canty, Robert Scrabino, Dominic Heavey, Joe Steiner
- Last Call Plaque
    - Patricia Bolen Logan Potts to be added. I was told that some of the Board of Directors wanted a Tree on the wall with the departed members name on it. Can you give me details and some vendors? I need some help on this if you really want it.

- Identification Cards – All but 3 members have been photographed
- Projects:

Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips. We have not paid any monies so at this time I do not see it as a problem. I will call and set a date for the summer

Chief's Report – Dominic Heavey:

Defensive Driving:
The second class is scheduled for, April 13th & 15th from 6:30p-9:30p.

Scholarships:
The Town of Huntington Chiefs Council applications are due no later than April 15th.

Certification Expirations:
Last meeting it was reported that only one individual was in question. This was incorrect, there are 30 members with outstanding certifications. This list has been forwarded to the Captains for action.

EMS Week:

1. The committee is organizing the day and activities which will follow the May 16th service.
2. Mark Cappola church service May 16th
3. EMS Week memorial May 19th

Vehicles:

1. 2-15-21 was hit by a rock, cracking the windshield, it has been repaired.
2. 2-15-21 will be going to Proliner to have the repair done to the passenger side rear wheel well.
3. 2-15-17, 18, &20 has a factory recall for a cruise control problem.
4. New storage devises for the vehicle registration, insurance cards and gas cards have been installed in the vehicles. In the ambulances, they are behind the drivers, in the FRV they are alongside the driver center console.

Part 800 of Chapter VI of Title 10 of the NYSCRR, section 800.24 (g) states that the only safety equipment needed on a Certified Ambulance are:

(1) six flares or three U.S. Department of Transportation approved reflective road triangles;
(2) one battery lantern in operable condition; and
(3) one Underwriters' Laboratory rated five pound U.L.-rated ABC chemical fire extinguisher or any extinguisher having a U.L. rating of 10BC.

We currently carry both flares and DOT approved reflective road triangles. In addition we carry a tool box with gloves, saw and other tools, as well as a halogen tool and axe. None of which is required.

The flares are going to be removed in exchange for the triangles, which are more environmentally conscience.

We are looking to train our members on the use of the halogen tool. With regards the rest of the items, they are going to be removed.

Building:
- The upstairs kitchen has been fully cleaned and reorganized. The stoves, ovens and exhaust hood have been degreased. In a review of the key access to the room it was found that over 50 people had access. Access is being restricted to Kitchen Committee members, Snack Committee members, members with master key access and Chief Officers.
- The bearings on one of the pumps in the Boiler room are going bad and the pump will need to be replaced.
- A carpet inspector was at the building to inspect the complaint. He met with Andy Ball and according to the preliminary report from Andy there is a problem with the shading of the carpet. Belfor and I are awaiting the final report. If there is a problem with the shading of the carpet, it will have to be ripped up and replaced.
- Flooring for the exercise room should be in by weeks end and the installation is scheduled for next week. If all stays on track, the room should be operational by next weekend, April 10th & 11th.
- Still waiting for the Board on the downstairs kitchen counter.

Roof Leak – the repair has been authorized and should take place later next week

Van Driving Guideline:
Will be included in a SOP change regarding vehicles other than ambulances.

Company 8:
To be reviewed at the next Officers meeting.

Town of Huntington Chief's Council:
A copy of the February minutes has been given to the President and the Secretary.

Ready Room Food:
Officers would like to see only snacks be in the Ready Room. Would like the "meals" removed.

Motions:
Explorer Post Members Equipment
SCACA Membership Dues not reviewed by the Officers, request it be withheld.
SCACA Voluntary Contribution not reviewed by the Officers, request it be withheld.
On Call Power – Generator Maintenance
EMS Week 2010 T-Shirt – Motion included a provision for the sale of additional t-shirts to members, this has been removed, with no explanation as to why.

Motion to authorize the disposal of the snow blower, the old shop vac and the antenna/pole in south bay 5.

Director Golinsky Report:

<u>PR Committee</u>

The Committee had a table at the Walt Whitman HS Health Fair March 25th. Much information was given out, questions were answered re: membership and tours were given of the ambulance.

The Committee continues to give tours and FA talks to Scout troops (one is scheduled for April 22nd.) and the committee will be taking part in the Town of Huntington Touch a Truck program April 24th.

<u>NYSVA&RA Dist 7</u>

A total of four members will be attending Legislative Day in Albany April 25th- 26th.

<u>Service Awards</u>

Jim Barkocy and Donna Mastropietro will be honored for 30 years and 25 years of service respectively. Neither has chosen an award as of yet.
I will be away for this General Membership Meeting and would ask that someone take pictures of the honorees. I know that Phil Orlando is taking an EMT course on Mondays and will not be available. Perhaps the President could loan his camera to someone to take the photos.

Town of Huntington Housing on Loundes Ave/Railroad St.

I am somewhat familiar with the Town of Huntington's plan to build 16 units across from HCFAS and can discuss it more fully at the meeting.

Director Orr Report:

Social Committee:
General Membership Meeting 4/12/10
1- Jim Barkocy 30 Years
2- Donna Mastropietro 25 Years
Next Meeting is 5/10/10 and there are no anniversaries.
I will be away for the meeting this week.

Director Palmieri Report:

Building Improvement Committee

I will be meeting with the Building Department on Friday to get our denial letter for our variance. We will be signing a contract with Henn Construction for our project to lock in the price and to begin some of the work that can be accomplished without the variance. I have also informed H2M about our need for additional lighting in the front stairwell and the option of having Henn due the work while they are here.

Fund Drive Committee

The first wave is going out today. Imagemakers will have a revised budget for us by Monday which will reflect waves II and III.

John,

I spoke with Elmer L. Henn Construction and they are still willing to sign a contract for this project while the variance issues are worked out and perform any electrical work for site & building lighting and begin shop drawing and fabrication process of LED signage. Let me know if the Squad has interest in locking up his bid price.

Thanks,
Joseph L. Mile, AIA
Project Architect

Motion by Brian Canty, seconded by John Palmieri to enter into executive session at 2255 hours.
MOTION APPROVED UNANIMOUSLY

Out of executive session at 2310 hours.

Motion by Brian Canty, seconded by John Palmieri to adjourn the meeting at 2311 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: April 17, 2010

Amended and approved: April 22, 2010

MOTION APPROVED

Huntington Community First Aid Squad
2010 Board of Directors Meeting
April 22, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**ABSENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT via Skype**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: David Mohr

Meeting called to order at: 1930 hours

Motion by Robert Franz, seconded by Greg Orr to approve the minutes of April 8, 2010 as amended.
Yes: RF, JP, GO, AG, LL No: BC Abstain: DH
MOTION APPROVED

Proposals-

Motion by John Palmieri seconded by Brian Canty to discontinue the mailing of the Pulse effective immediately with the exception of any member who has contacted either the editor or president for a printed version.
Yes: LL, BC, JP, GO, AG, DH No: RF
MOTION APPROVED

Disposal of Equipment
Motion by Dominic Heavey and seconded by Brian Canty to dispose of the following equipment: 1- snow blower broken and inoperable, 1-old shop vacuum and 1-VHF antenna. – Chief Dispatcher Rich Stone contacted Mayday and if the antenna is over 10 years old then it is obsolete. Additionally it is not compatible with our current or future configuration. All of the equipment may be auctioned off to the highest bidder. Advertising of the bid will be done by the secretary. All proceeds to go to HCFAS funds.

Motion by Dominic Heavey, seconded by John Palmieri to move the motion.
Yes: GO, DH, BC, JP No: RF, AG, LL
MOTION APPROVED

On the original motion:
Yes: DH, BC No: GO, AG, RF, JP, LL
MOTION NOT APPROVED

Motion by Robert Franz, seconded by Greg Orr to dispose of the following equipment: 1- snow blower broken and inoperable, 1-old shop vacuum and 1-VHF antenna. Chief Dispatcher Rich Stone contacted Mayday and if the antenna is over 10 years old then it is obsolete. Additionally it is not compatible with our current or future configuration.
Yes: RF, GO, JP, AG, DH, LL No: BC
MOTION APPROVED

Suffolk County Volunteer Firefighters Burn Center Fund Inc.
Motion by Dominic Heavey and seconded by Greg Orr to donate 1 dollar per member to the Suffolk County Volunteer Firefighters Burn Center Fund Inc. campaign. The total donation is $250.00.
HCFAS Funds
Yes: RF, GO, JP, AG, DH, LL No: BC
MOTION APPROVED

Repair of 2-15-21
Motion by Dominic Heavey and seconded by Brian Canty to have L.I. Proliner, Inc, 18 Peconic Avenue, Medford, New York 11763 repair damage to Ambulance 2-15-21 resulting from an accident on 3/20/2010 plus other damages not to exceed $2150.00. (Estimate for the repair is $2104.23.)
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Replacement Glasses Israel Cortes
Motion by Dominic Heavey and seconded by Brian Canty to replace one pair of eye glasses for Israel Cortes member #1174 lost on a call. Total cost $450.00.
HCAD Funds
Yes: RF, JP, BC, DH, AG, LL Abstain: GO
MOTION APPROVED

Driver Improvement Classes
Motion by Dominic Heavey and seconded by Robert Franz to have AAA New York, 1415 Kellum Place, Garden City, New York 11530, conduct two Driver Improvement classes

(Defensive Driving Classes) at HCFAS. These two programs will be organized by Chief Dispatcher Richard Stone. The classes will be open to all HCFAS members and their families. All non members will pay the required course fee of $25.00. HCFAS will pay for all HCFAS members who successfully complete the class. Light refreshments will be provided. Total cost not to exceed $2,000.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Records Retention Policy

Motion by Lehti Laas and seconded by Robert Franz to accept the HCFAS Records Retention and Disposition Policy as amended. The policy includes the following documents:

1. Policy page
2. Inventory Worksheet for HCFAS Records form
3. Permanent Records sheet
4. HCFAS Records Destruction Authorization form
5. HCFAS Records Retention and Disposition Schedule (approved by the Board in February 2010)

MOTION APPROVED UNANIMOUSLY

American Alternative Insurance Corporation Hubbinette Cowell Associates, Inc

Motion by Lehti Laas by and seconded by Andrea Golinsky to accept the recommendation of the insurance committee chairperson Bob Franz and authorize and approve the renewal of HCFAS's current insurance coverage for portfolio (commercial multi-peril, management liability, portable equipment and member fidelity), automobile, and umbrella policies as per the attached schedule of insurance and letter quote dated April 15, 2010 from Hubbinette Cowell Associates, Inc. at a cost not to exceed $ 77,000.00 for the period 5/2/10 to 5/2/11. The policies will be placed by Volunteer Firemen's Insurance Corporation through American Alternative Insurance Corporation which is part of American Re Corporation Group. Hubbinette Cowell Associates, Inc. is our broker of record and VFIS will not quote any other broker for our policies.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

<u>Open House Motion</u>

Motion by Dominic Heavey and seconded by Robert Franz to authorize and approve the Open House Committee to hold an HCFAS Open House from 1200 to 1600 hours on Sunday May 16, 2010. Activities may include blood pressure screenings, an Ident-a-Kid clinic, slide presentation highlighting member activities, a recruitment booth offering tours of the building, and tables for demonstrations by the ALS & BLS Committee, Youth Squad, Bike Patrol and others.

Anticipated expenses:

Advertising and promotion including school flyers, website, and local stores advertisements.

Refreshments: hot dogs, salads, sodas, paper goods $600.00.

Helium tank and balloons $74.

Promotional items will be provided through the Public Relations committee.

Advertising will be reviewed by a Chief Officer. A Chief Officers approval of purchase orders, colors and items purchased is required. The Chief will determine the areas or rooms that will be used for this event and will be consulted on the location of the various refreshment and exhibit stations. Total cost not to exceed $700.

ACCOUNTING - Original Receipts must be provided. A written accounting of the event must be provided within 10 days of completion of the event to the Treasurer

POST 215 - Members of Post 215 will be participating. At least two advisors must be present.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

EMS Week Meals

Motion by Dominic Heavey and seconded by Brian Canty accept the recommendation of the Operational Officers and authorize and approve the purchase of meals for duty crews and administrative members during EMS week (5/16/2010 through 5/22/2010) for an aggregate amount not to exceed $2,000.00. Dominic Heavey or designee will be responsible for the allocation and disbursement of the funds and will submit a detail documented accounting including original receipts etc. to the Treasurer for the expenditures. Original Receipts must be provided. A written accounting of the event must be provided within 10 days of completion of the event to the Treasurer. The Treasurer will provide the BOD with an accounting for these expenditures at the next Board of Directors' meeting following the receipt of the expenditure documentation.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Annual Inspection & Dinner Dance 2011

Motion by Greg Orr, seconded by Robert Franz, to accept the Special Events Committee Chairperson Brian Canty's recommendation and authorize and approve the President, on behalf of the Special Events Committee, to enter into a contract with Watermill Caterers, for the Annual Inspection and Installation Dinner Dance on Saturday, February 26, 2011 from 6:00 PM to 12:00 AM with a minimum guarantee of 275 people at a cost not to exceed $102.00 per person inclusive of gratuity plus Maitre D' (host) gratuity of $1.50 per person. The contract will include the Squad's standard cancellation policy.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

NYS EMS Memorial Ceremony in Albany New York on Wednesday May 19, 2010

Motion by Robert Franz and seconded by Dominic Heavey to accept the recommendation of Andrea Golinsky, the Squad’s primary delegate to NYSVA&RA District 7, and authorize and approve Andrea Golinsky and other interested squad members to attend the NYS EMS Memorial Ceremony in Albany, New York on Wednesday May 19, 2010 at 11AM or other date and time. Further, to authorize and approve the use of a Squad vehicle(s) (with more than one driver) at the discretion of the Chief and / or mileage reimbursement for personal vehicles, plus tolls and parking; reimbursement of appropriate meals on May 19, 2010 at a cost not to exceed the GSA rate of $61.00 per day per person less 25% ($45.75) travel days (breakfast, lunch, dinner). A sign-up sheet will be posted by Andrea to determine the number of members wishing to attend. The Chief and Andrea will determine the number of members who will attend this memorial ceremony up to a maximum of 16 squad members. The NYS exempt organization sales tax certificate must be obtained from the Treasurer and used where applicable. Each attendee must submit an accounting of his expenditures for this event including all original receipts within 10 days of this event and the Treasurer will provide the BOD an accounting of this event at the next Board meeting immediately following the request for reimbursement for the event. Andrea is authorized to extend an invitation to other NYSVA&RA delegates, officers or members and other VAS or FD members to ride in an authorized Squad vehicle or personal vehicle to attend this ceremony providing there is adequate room to accommodate them. Andrea will provide a written summary of the event to the treasurer and the Board of Directors.

HCAD Funds

Yes: DH, RF, LL No: JP, BC Abstain: GO, AG

MOTION APPROVED

SCACA Membership Dues

Motion by Robert Franz and seconded by Dominic Heavey to authorize and approve the recommendation of Chief Heavey to pay $100.00 for the 2010 Suffolk County Ambulance Chiefs Association (SCACA) membership dues. The delegate appointed by the Chief will be responsible to distribute SCACA minutes to the President & Chief and post a copy on the bulletin board in a timely manner.

HCAD Funds

Yes: DH, RF, AG, GO, LL, BC Abstain: JP

MOTION APPROVED

2010 voluntary contribution Suffolk County Ambulance Chiefs Association

Motion by Robert Franz and seconded by Lehti Laas to authorize and approve the recommendation of Chief Heavey to make a 2010 voluntary contribution of $500.00 to the Suffolk County Ambulance Chiefs Association to assist them in covering their program expenses.

HCFAS Funds

Yes: RF, AG, LL, RW No: JP, DH, BC Abstain: GO

MOTION APPROVED

Motion by Dominic Heavey, seconded by John Palmieri, to advertise our location and ambulances as a Baby Safe Haven.

Yes: GO, DH No: LL, RF, AG Abstain: JP, BC

MOTION NOT APPROVED

Note: the following motion was made after the Chief's report.

Motion by Brian Canty, seconded by Andrea Golinsky to discard the old glass doors (3) from the original 2 Railroad Street.

MOTION APPROVED UNANIMOUSLY (Note: Director Palmieri not present for vote)

Note: the following motions were made after the Executive Session.

Motion by Brian Canty, seconded by Dominic Heavey to expend a sum not to exceed $1901.80 to Proliner for 2-15-81 repair.

HCAD Funds

MOTION APPROVED UNANIMOUSLY (Note: Director Palmieri not present for vote)

Motion by Brian Canty, seconded by Dominic Heavey to pay $4531.12 for additions and deletions made to 2-15-16.

HCAD Funds

Yes: BC, LL, GO, DH, AG No: RF

MOTION APPROVED (Note: Director Palmieri not present for vote)

Motion by Brian Canty, seconded by Dominic Heavey to pay $4531.21 for additions and deletions made to 2-15-21.

HCAD Funds

Motion by Brian Canty, seconded by Dominic Heavey to move the motion.

Yes: GO, DH, BC, RW No: AG, RF, LL

MOTION APPROVED (Note: Director Palmieri not present for vote)

On the original motion:

Yes: LL, BC, DH, GO No: RF Abstain: AG

MOTION APPROVED (Note: Director Palmieri not present for vote)

Treasurer's Report – Mark Cappola:

Motion by Andrea Golinsky, seconded by Robert Franz to accept the following for payment in accordance with the PPP and previous Board of Director motions:

April 3, 2010 to Apr. 16, 2010 - 56 transactions = $ 69,261.38 HCAD Funds
April 3, 2010 to Apr. 16, 2010 - 14 transactions = $ 5,749.02 HCFAS Funds
April 3, 2010 to Apr. 16, 2010 - 2 transactions = $ 1,024.00 POST Funds
April 3, 2010 to Apr. 16, 2010 - 1 transactions = $ 200.00 HCFAS Dues fund

MOTION APPROVED UNANIMOUSLY

Chief's Report – Dominic Heavey:

Defensive Driving:

57 members successfully completed the course between the two classes.

Scholarships:

Status of Squad Scholarship?

Uniform Committee:

Captain Brenner had a recent experience that seems to conflict with what everyone agreed to. A uniform request was completed by a member. The request was subsequently return a few weeks later unfulfilled. The committee member recommended that the Captain handle the request. Why do we have the committee if they are not going to do their work? It was our understanding that the committee didn't want the Officers to issue uniforms. It was then agreed that the Officers would only issue uniforms in emergency situations and that we would complete the proper paperwork. Please inform the committee that they are responsible for issuing uniforms.

Certification Expirations:

1st Deputy Chief is still checking certifications, but is narrowing the list.

EMS Week:

1. The committee is organizing the day and activities which will follow the May 16th service.
2. Mark Cappola church service May 16th
3. EMS Week memorial May 19th

Vehicles:

1. 2-15-16 – At Proliner and going back to dealer for the noise in the front end when turning.
2. New storage devises have been moved on 17, 18, 19, and 20 to the passenger side of the pass-thru area. The cabinet behind the driver is smaller in the old ambulances compared to the new ones and this caused the devises to be closer to the drivers head, so they were moved to avoid injury.
3. The Driver Training Manual for the First Responder Vehicles has been completed and approved by the Officer.

Building:

1. The roof has been repaired, committee room will be opened as soon as tiles are replaced and the room is cleaned.
2. Glass pane was replaced on the south east corner of the building.
3. Exercise room is operational.
4. The Formica counter top is being installed on 4/27.

Company 8:

Being reviewed by the 1st Deputy Chief.

Company 8 summary distributed for the 1st quarter. Several members did not make company 8 requirements and Officers are to follow up.

Town of Huntington Chief's Council:
A copy of the March minutes has been given to the President and the Secretary.
15 HCFAS scholarship applications were submitted. No winners were from HCFAS.
HCFAS will not host a dinner for 2010.

Motions:
The Officers meetings are on the Wednesday before the BOD meetings during April because of the day the month started on, so unfortunately some of these motions were only dealt with last night.
A motion was passed to approve the payment of the SCACA $100 dues.
A motion was passed to not pay the $500 voluntary payment to the SCACA.
A motion was passed to advertise our location and ambulances as Safe Havens.
A motion was passed to approve a payment of $1 per member to the Suffolk County Volunteer Firefighter Burn Center.
A motion was passed to reimburse Israel Cortes $450 for the lose of his prescription glasses on a call.
A motion was passed to authorize meals for the duty crews and administrative members during EMS Week.

Administrative hour's summary:
1st Quarter summary was distributed.

Director Palmieri left the meeting at 2208 hours.

Secretary's Report –Robert Franz:
Motion by Robert Franz, seconded by Dominic Heavey to approve the following LOA's:

#	First	Last	LOA	From	To
1221	Christopher	Whitcomb	Educational	4/9/10	7/9/10
1250	Tina	Sholes	Operational	3/1710	6/17/10
1238	Matt	Valle	Extended Educational	4/18/10	7/18/10
827	Sheryl	Burke	Operational	4/13/10	7/13/10
1169	Paul	Tekverk	Operational	4/16/10	7/16/10
1052	Jonathan	Stone	Medical	4/22/19	7/22/10
1252	Tyler	Gibbs	Extended Educational	4/24/10	7/24/10
1201	Taha	Aiman	Medical	4/16/10	7/16/10
1109	Tom	Heinisch	Educational	4/15/10	7/15/10
959	James	Lupo	Operational	4/16/10	7/16/10

Yes: RF, GO, DH, BC, LL abstain: AG

MOTION APPROVED

Probation Ending:

Motion by Robert Franz, seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Jennifer Ladd member #1267, eligible 3/1/10, effective 4/22/10.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz, seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Luminita Hazelton member #1239, eligible 3/1/10, effective 4/22/10.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz, seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Caroline Masten member #1212, eligible 4/21/10, effective 4/22/10.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz, seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Dennis Vangroski member #1274, eligible 4/9/10, effective 4/22/10.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz, seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Lori Bennett member #1265, eligible 4/10/10, effective 4/22/10.

MOTION APPROVED UNANIMOUSLY

Return to Duty:

#	First	Last	Returned
677	Christine	Russo	4/16/10
1221	Christopher	Whitcomb	3/28/10
1052	Jonathan	Stone	4/22/10
798	Cindy	Cairl	3/31/10
1014	Kevin	Brenner	4/1/10
1252	Tyler	Gibbs	11/24/09
1166	Joe	Gander	1/18/10
959	James	Lupo	1/7/10
1137	Bazeel	Walters	3/1/10

New Members
Motion by Robert Franz, seconded by Dominic Heavey to accept James Hanson as a new probationary member #1291, Shift: Saturday 1900 in accordance with Article III, Section 2 of the By-Laws.
Yes: RF, GO, DH, LL Abstain: AG, BC
MOTION APPROVED

INSURANCE

Workers' Compensation Insurance-VAWBL -An injury was sustained and the member's doctor determined that the injury was a tiny hernia which would not hinder the member from lifting and probably will not bother the member at all. No claim was reported to the workers compensation board.

Multi-peril, Automobile & Umbrella Insurance – VFIS loss control surveyor recommended that our drivers view two DVDs on "intersection-operation safe arrival" and "emergency vehicle rollover prevention". The DVDs will be given to the Chief next week.

Automobile
- The minor ambulance MVA that occurred on 3/20/10 resulted in a rough cost estimate of $750 (the total estimate included other items not associated with the MVA). See proposed motion for this evening. Unit 21 hit & broke a light on a SCPD vehicle. I still have not received any data or communication for the SCPD vehicle damage. No report is being made to VFIS.
-VFIS was successful in securing full reimbursement from the other party for MVA on 12/31/09.
-On 4/19/10, a member was involved in a MVA with his personal automobile while responding to the Squad for a back up call. No injuries were reported. Member was contacted regarding squad insurance coverage for the member's deductible.

LOSAP December 8 Referendum– A notice of amendment to the service award program was received from the Town of Huntington and posted on the bulletin board as required. A copy of the adoption agreement for the defined benefit service awards programs for volunteer ambulance workers was also received.

Suffolk REMSCO & REMAC- A proposed white paper report was issued of the strategic working group on the SC EMS system and recommendations. Copies have been distributed to the Board and Chief Officers for your review and comment. It is anticipated that the report recommendations will be ratified at REMSCO's May meeting.

Legislation
–A bill providing for low cost Health Insurance for Volunteers has passed both houses of the state legislature and is now awaiting Governor David Paterson's signature. I request that a letter (email) of support be sent to the Governor by the President. The bill amends the law to allow for the New York State Health Insurance Plan (NYSHIP) to offer coverage for volunteers through local government entities offering coverage through their plan. With the advent of NYSHIP

participation it is anticipated that guidelines will be developed to assist local government entities in offering this coverage and to foster a greater understanding of the role and requirements of the municipalities and their volunteers, including the key areas of premium collection, questions regarding multi-jurisdictional coverage areas, and direct coverage opportunities by NYSHIP.
Bill # S5111 & A8215 Website: www.ny.gov/governor or fax (518) 474-1513
-On April 17, I attended a FASNY legislative outreach program at the Albertson FD.
-AT FASNY's request, I ask that a letter be sent to our state representatives by the President in support of bill S7328 and A10432 which amends the Empowerment Act to reorganize & consolidate local governments. The amendment would require that the consolidation or dissolution of any local government entity be subject to a mandatory referendum after the plan is developed to prevent possible legal challenges.
-I will be attending the NYSVA&RA Board meeting this Sunday and look forward to a busy legislative day on Monday.

President's Report – Roger Winter:

- Sexual Harassment Policy Review Training – Many departments have a mandatory policy review every year. We should consider one too.
- Huntington Hospital Ride-A-Long, feedback necessary
- Don't forget Pulse Deadline Friday April 23, 2010.
- NYS awards which are due on Friday
- **Motions Needed**.
    - Mayday Annual Maintenance on Audiolog Recording System
    - Suffolk County Ambulance Chief's Association Contribution / Dues.
    - Mayday Annual Maintenance on Audiolog Recording System.
    - Picnic / Picnic food

Vice President's Report – Brian Canty:

<u>Medical Committee</u>

We still have a few people that are missing their PPD's. Operations is handling.

Received the pricing schedule as requested from the current onsite medical team:
SAVASTA MEDICAL SERVICES, PC
PO Box 37
Bayville, NY 11709

<u>Status of LOSAP Reporting</u>

It seems we are in a bit of a stalemate here. Is the LOSAP committee using both systems, if not why? I have been told by the Chair of the Tech Committee that he has sat down with the LOSAP Committee several times and trained them on data entry. At this time I am requesting a date as to when we can compare what is in the Red Alert System to what is in the SCM System, it is my recommendation that this date be June 1st.

Additionally, there has been numerous emails back and forth between myself and the LOSAP RULES Chair/BOD liaison regarding our Online Review training Reporting. It seems that we are constantly going in circles and a decision is not being brought forth. At this time I am requesting that the following motion be entertained:

Motion by Brian Canty seconded by that effective immediately all Review Trainings Performed and Passed online will count towards a member's LOSAP review training credit, without a member having to do any additional paperwork.

Website Committee

The combining of the calendars has been completed and is functional. It is imperative that before a room is scheduled that the calendar be checked. This is really important for Training Classes. When a new RTE / CPR class is going to take place, it should be added to the online calendar. Who is approving these classes?

Director Golinsky Report:

New York State Volunteer Ambulance & Rescue Association Dist. 7

Meeting April 20, 2010 at Brentwood Legion Ambulance

Discussion was held regarding the Safe Haven Act. Pros and cons of participating in program were put forth. A major concern was what is liability if baby is left at building and no member is aware for a long period of time. At HCFAS a baby could be abandoned in the front foyer during the night while crew is sleeping and not discovered for several hours.

Explanation of the insurance bill now before the Governor for signature was given. Squads were asked to email Governor in support of this bill. It would provide mechanization of implementation for volunteers to participate in municipal insurance programs.

Drill dates and times were announced. They are as follows:

Saturday May 15th at Deer Park FD Training Facilities, Commack Rd. Nichols Rd.

Sunday July 11th at Deer Park FD Training Facilities, Commack Rd. and Nichols Rd.

Sunday Sept. 12th at Exchange Ambulance of the Islips

Times for all drills will be
10 AM Evaluators Meeting
11 AM Team Set Up

12 NN Start of Drill

Teams MUST be pre-registered in order to participate.

The REMSCO white paper draft which only became available today was discussed and delegates were asked to bring back to their department heads for discussion.

Legislative Day is taking place April 26th.
Any questions or items of interest that members would like brought to the Legislators attention can be emailed or faxed to Andrea.

Huntington Station Business Improvement District

Meeting April 21, 2101 was held Huntington Station Branch of Huntington Library

Proposal was made by the engineer of the project that will be come a new supermarket between W. 21st. And W. 22nd. Streets. Owner of project was represented by his two sons. Plans for renovation and landscaping were shown. Opening hopefully will be Sept.

Joan Cergol gave updates on the LIRR project, the Northridge Project, the Small Business Incubator, the community garden and the affordable housing to be built on Colunbia St.

Banner project is projected to be installed after June 1st. (BID would like planters to be hung first so as not to interfere with banners.

Dee Thompson stated she would like to arrange a Community Awareness Day to be held in August or Sept. She is asking for business owners to participate and support this project. She stated she would like to see a parade with the antique and /or classic cars that Keith Barret will be showing at the weekly car show, floats, and local groups. She has asked if HCFAS would participate. More information will be forthcoming.

Suffolk County Ambulance Chiefs Association

Meeting April 21, 2010 was held at Wyandanch/Wheatly Hgts. Amb.

Legislative bill to set term limits for SC PD Commissioner, FRES Commissioner, and Probation Commissioner was tabled.
One SCPD helicopter was out of service for routine inspection. The new helicopter is expected to be delivered in June or July. Question arose about who should be the one deciding on the Landing Zone for Medivac. It was decided that the local departments should be the one to set the site for the helicopter to land as they should know area better.

President Talmadge announced that the second seat on the FRES commission did pass the SC Legislature. He had asked to have the initial term for one year so as to stagger the two seats but was denied. He has then decided not to name anyone to the new seat until Jan.

The Paramedic class offered by SC EMS has begun.
The scheduled summer EMT class is full
Friday April 23rd is the deadline for REMSCO Awards

It was reported that the request for snow storm re imbursement was denied by FEMA. An appeal is being submitted.

REMSCO is holding a golf outing Aug 19th will all proceeds to go for education. A motion was made and passed to donate $250.00 for a flag sponsor.

Director Laas Report:
Uniform Code:
May GMM Deacon Ed Billia will meet with members at 715pm-815pm to discuss the Uniform Code changes he is proposing. In order to not reschedule, he knows to have a back-up person just in case he has an emergency and is unable to attend. I have asked him not to use a Board member as we vote on the code and it would be nice to just hear members comments.

Records Retention:
The policy is on the motion list for the Board meeting. Once the policy is approved the committee will begin implementing it.

Director Orr Report:
SOCIAL COMMITTEE
1) THE MAY GENERAL MEMBERSHIP MEETING HAS NO SPECIAL ANNIVERSARYS THE DATE IS MAY 10TH.

2) FOR THE JUNE GENERAL MEMBERSHIP MEETING I WAS IMFORMED THAT IT WOULD BE MIKE MILOS 20 YR. ANNIVERSARY BUT I BELIEVE HE IS ON A LEAVE WILL HAVE TO CONTACT MIKE TO SEE IF HE IS INTRESTED IN ATTENDING THE MEETTING.

Motion by Lehti Laas, seconded by Brian Canty to enter into Executive Session at 2240 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2250 hours.

Motion by Brian Canty, seconded by Andrea Golinsky to adjourn the meeting at 2305 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: May 1, 2010

Amended and approved: May 13, 2010

Huntington Community First Aid Squad
2010 Board of Directors Meeting
May 13, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Timothy Glynn from Glynn Mercep and Purcell, LLP, and David Mohr.

Meeting called to order at: 1930 hours

Secretary Franz and Director Golinsky entered at 1933 hours.
Director Orr entered at 1934 hours.

Motion by Robert Franz, seconded by Lehti Laas to approve the minutes of April 22, 2010 as amended.
Yes: LL, RF, GO, AG, DH No: BC Abstain: JP, MC
MOTION APPROVED

Motion by Brian Canty, seconded by Andrea Golinsky to enter into Executive Session at 1947 hours.
MOTION APPROVED UNANIMOUSLY

Chief Heavey left the meeting at 2150 hours.

Executive Session ended at 2230 hours.

Proposals-

Mayday Annual Maintenance on Audiolog Recording System
Motion by Brian Canty, seconded by Robert Franz to accept the recommendation of the Chief to exercise our option to renew the annual service and maintenance contract with Mayday Communications Inc. 19 Gazza Blvd. Farmingdale, NY 11735 for annual maintenance service

from 4/15/10 to 4/14/11 of the 8 channel audiolog digital voice recording system,8 Channel Audiolog – Single DVD Drive, SN: E-1446 #60901, including parts, labor, anti-virus software and software upgrades, at a annual cost of $1,650.00. A certificate of insurance with HCFAS named an additional insured and a certificate indicating workers compensation coverage must be received from the vendor. Note: Same pricing as last year.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Mayday Annual Maintenance 2 Position Console
Motion by Brian Canty and seconded by Robert Franz, to approve the annual maintenance on the Motorola MC 5500, 2 position console as per contract number Q4-6-09-HCFAS submitted by Mayday Communications Inc., at a cost not to exceed $2,800. Dates of coverage are 4/1/2010 thru 3/31/2011. Mayday Communications Inc. is a fully authorized Motorola Service Provider, Motorola MR (State Contract) and fill line dealer. The Service Maintenance Agreement Conditions for HCFAS are as outline in a letter dated 4/6/09 to Chief Dispatcher Richard Stone. The contract rate would be guaranteed for two additional years at $2,800.00 which would be invoiced by Mayday Communications Inc. This contract is available in the treasurer's office and a copy will be available with the Chief dispatcher.
A certificate of Insurance from the vendor naming the HCFAS as additional insured, and proof of Workers Compensation coverage with notification clause must be provided prior to any work being performed.
Note: Same pricing as last year.
HCAD funds
MOTION APPROVED UNANIMOUSLY

FRS/SCM Fire Rescue Systems Add Day Captain Shift privileges.
Motion by Brian Canty and seconded by John Palmieri to develop a modification to the SCM, Fire Rescue System and add Day Captain Shift Privileges as requested by the Officer Corps and confirmed by Chief Heavey. The cost of development is $2,100.00. Documentation on the working of the editing procedures will be provided by SCM, Fire Rescue Systems. Please see attached Quote # 20100122 for reference from Fire Rescue Systems a division of SCM Products, Inc. Contact: Alan Schildhorn, Phone: 631-234-1304, Fax: 631-234-1910
HCAD funds

Motion by Robert Franz, seconded by Lehti Laas to table the motion.
Yes: RF, AG, MC, LL No: GO, BC Abstain: JP
MOTION TO TABLE APPROVED

Quality Blacktop Service
Motion by Robert Franz and seconded by John Palmieri, to approve the recommendation of the 3rd Deputy Chief David Mohr and Chief Dominic Heavey to contract with Quality Blacktop Services, Inc., of Smithtown, NY to repair all holes and cracks in the parking lot, and resurface it. As per the attached quote dated April 19, 2010 cost not to exceed $2,550. Chief Heavey and

Third Deputy Chief David Mohr will be responsible to oversee the repair work and acceptance of the completed work. A certificate of insurance with HCFAS named an additional insured and a certificate indicating workers compensation coverage must be received from the vendor.
Note: Same pricing as last year.
HCAD funds
MOTION APPROVED UNANIMOUSLY

"EMS Night" Mets v Padres game on June 8, 2010
Motion by Mark Cappola and seconded by Brian Canty to purchase a maximum of 55 tickets to attend the "EMS Night" Mets v Padres game on June 8, 2010 at a promotional cost of $28 per ticket plus $25 group order handling fee for "Big Apple Reserved" seats for each Member wishing to attend this game. EMS Flyer from METS is attached. Bus transportation to and from Citi Field has been graciously donated by Huntington Coach thru Mr. Paul Mori at no cost to HCFAS. Non-member guests attending with the member must pay $28 for their ticket. A check payable to HCFAS for each non-member must be received prior to the purchase of tickets for the member group. These checks will be deposited at the time of ticket purchase and are non-refundable. Member and non-member game tickets will be purchased at the same time to ensure that the group sits together. In addition, each member signing up for the trip must give the event coordinator, Mark Cappola, a check covering the cost of the ticket. Actual attendees (members only) will have their checks returned to them after the trip. Members signing up and not attending will have their check cashed by the squad. In addition, approval is requested to pay for Citi Field bus parking at $40 per bus (x2) and a driver tip of $20 (x2), total $120.
The total expenses for tickets, parking and tips are not to exceed $1,685. Event coordinator, Mark Cappola will be responsible for this event.
HCFAS funds
E-mail Vote - Mark Cappola - Yes, Robert Franz - Yes, Lehti Laas - Yes, Andrea Golinsky - Abstain, John Palmieri - Yes, Greg Orr - Yes, Brian Canty - Yes, Dominic Heavey - yes
Yes: 7 No: 0 Abstain: 1
MOTION APPROVED

Motion by Mark Cappola and seconded by Brian Canty to reaffirm the email vote.
MOTION APPROVED UNANIMOUSLY

Annual Squad Picnic
Motion by G. Orr, seconded by John Palmieri, to accept the recommendation of Special Event Committee Chairperson Brian Canty and to accept the menu and the bid of Big Bubba's BBQ to cater the Annual Picnic on Saturday, July 24, 2010 (rain date Sunday, July 25, 2010) at a cost of $ 34.75 per adult (age 21 & up) and $ 21.75 per adult (age 13 -20) and $ 11.75 per child (age 5 to 12) inclusive of gratuity. Further to authorize and approve the following; $500 for decoration and incidentals and an amount not to exceed $1,500.00 for West hills Day Camp usage fee including administrative, security, maintenance staff and life guards. Special Event Committee Chairperson Brian Canty will send invitations to the Office Manager and guest, SCPD Sector 202, 202A, 203 and 203A operators and their immediate families, the Town of Huntington Board members and a guest and adjacent Fire Department Chiefs and a guest and he will have them

RSVP to his Voice Mail. The Special Event Committee Chairperson with the approval of the Board liaison will have the authority to approve requests to attend by other interested parties with a fee of $ 35 per adult (age 21& up), $22 per adult (13 to 20) and $12 per child (age 6 to 12). Post 215 members are invited and may bring their parents or guardians if they live at home with them. The Chief Advisor is responsible to give the Picnic Coordinator a list of Post 215 attendees by the posted deadline date. Post 215 advisors shall be present at the picnic to provide supervision. The Squad and Post 215 Signup sheet will include the restriction that Squad members, Post 215 members and all guests below NYS legal drinking age are not allowed to consume alcoholic beverages under any circumstances at this event. The Caterer must issue certificates of insurance naming HCFAS (and West Hills Day Camp, if required) as additional insured with proof of workers compensation coverage and must assure that all beer will be dispensed by a tips certified bartender and honor HCFAS cancellation policy and provide a service staff of at least 3 throughout the event.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Mark Cappola:

Motion by Mark Cappola, seconded by Robert Franz to accept the following for payment in accordance with the PPP and previous Board of Director motions:

April 17, 2010 to May 7, 2010 -	48 transactions = $	57,363.25	HCAD Funds
April 17, 2010 to May 7, 2010 -	2 transactions = $	1,000.00	HCFAS Funds
April 17, 2010 to May 7, 2010 -	0 transactions = $	0.00	POST Funds

MOTION APPROVED UNANIMOUSLY

The following reports were submitted via email but were not discussed due to Board approved time constraints.

Chief's Report- Dominic Heavey:

LOA: NONE
RTD: NONE
Off Probation: NONE
New Members: 2
Building: As per the 3rd Dep: everything is now in working order

Vehicles': 2-15-82 is out at Proliner. Once we get that back 2-15-16 will have to be sent out for a broken door. (Where the long boards go)

Radios: Starting Friday May 14, 2010 a signal 19 will be done requiring all members to return their Radios to HCFAS.
It is hoped that we will be able to transmit on our new radios by Tuesday 18 or Wednesday 19, May 2010. Any Officer or BOD

member will be able to accept the equipment.

Uniform Code: The Officers would like to see the wording "Members are strongly encouraged to wear their EP-G ear on the following calls" .
The word "ENCOURAGED" in section 9: lst paragraph and last paragraph to be changed to "Members are REQUIRED to wear EP-Gear on the following calls".

Finger Reader: As of June 1, 2010 all members will use the Finger Reader. The Officers will no longer be putting out a Roster to sign nor will they be putting out a LOSAP form for Runs Work Sheet. The Officers will be letting the Membership know and it will also be in the June Pulse and e-mails will be sent out.

SOP for First Response Vehicles:
As per the suggestions from Brian and John these will be added.

EMS Week 2010:
The T-Shirts for EMS week are being given out, Thanks to David Mohr for all the work.

EMS Week will begin on Sunday May 16,2010 with a Catholic Mass for all members to be held at St. Hugh's Church at 10:00AM. All member attending should be in Class "A" Uniform, if the member does NOT have a Class "A" uniform they may attend with white shirt or Duty shirt and duty pants. Be at HQ 9:15AM or meet at the Church by 9:45AM.

Open House:
Open House is well under way and we would like to see all Officers and BOD members attend. There will be plenty to do.

N.Y.S.IE.M.S. Memorial to be held in Albany on May 19,2010. Be at HQ by 5:30AM in Class "A" Uniform.

Member's Meals:
Starting at 07:00hrs on Sunday May 16, 2010 and Ending on Sunday May 23, 2010 at 06:59hr all members will be entitled to ONE Meal during their Shift (four hours). The Meal must be taken during EMS Week. The value of the Meal will be as follows per member.

07:00hr to 11:00hr $10.00 per member
11:00hr to 15:00hr $12.50 per member
15:00hr to 19:00hr $12.50 per member
19:00hr to 23:00hr $15:00 per member

23:00hr to 07:00hr $ 10.00 per member
All Admin Members $12.50

Suffolk County Dep: Response for Jan/April2010
HCFAS 1692 calls with 39 Calls 24 to other Dep: which leaves us at 2.30%?

Town of Huntington Fire Chief's Council
We submitted 15 applications for the Scholarship and we did not win any this year.

H.C.F.A.S. Scholarship applications are coming in and will be closed on June 1 2010. At which time all applications will be handed over to Bob.

MCI Drill held on May 2, 2010 went off very well and it is hoped we have more before the end of the year. Thanks to Huntington FD for all the work.

Safe Haven at HCFAS Thanks David for sending out the information to the BOD. To go forward with this would it be possible to put a NOTE at each door to ask anyone who is using this service to ring the door bell to make sure that a member of HCFAS would take the baby from the parent.

President's Report – Roger Winter:
Roger Winter

- Explorer Post 215 Youth Squad
    - Will participate in a Smoothie fund raiser in June
    - The drill scheduled for Saturday 5/15/2010 has been cancelled.
- Life Member Badges – I will order Christopher Winter's badge this week.
- Health and Safety Officer
    - I am requesting an air cleaner for the truck room. We did not put the Ward Smoke cleaner on the ambulances. This is a health issue for members.
- Framing of Past Presidents / Ex Chiefs
    - I need pictures of the following: Roger Winter, Brian Canty, Robert Scrabino, Joe Steiner
- Last Call Plaque
    - Patricia Bolen Logan Potts to be added. I was told that some of the Board of Directors wanted a Tree on the wall with the departed members name on it. Can you give me details and some vendors? I need some help on this if you really want it. **I have not received any information regarding the wall. I will investigate a larger commercially built plaque.**
- Identification Cards – All but 3 member have been photographed
- Projects:

Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips. We have not paid any monies so at this time I do not see it as a problem. I will call and set a date for the summer

Secretary's Report –Robert Franz:

2009 LOSAP Point Listing – The Town Board approved the certification of the list on May 4th and the list has been sent back to us for the mandatory 30 day posting period. To date no member has raised any question concerning the number of points shown on the list.

HCFAS Scholarships – A notice and application form was put into the May Pulse with the deadline date of June 1st and has been distributed by our webmaster and posted on the bulletin board. As of today, one application has been received.

Suffolk REMSCO Meeting May 11. 2010 – Copies of the meeting related handouts were distributed in your mailboxes and posted on the bulletin board. Summary minutes of the March 9, 2010 meeting are also posted on the bulletin board.
The proposed white paper report of the REMSCO strategic working group on the SC EMS System was endorsed by REMSCO. The report summarizes interviews with stakeholders and others regarding the NYSDOH unapproved transfer of SC EMS to SC FRES and includes specific recommendations for restructuring the SC EMS system. Copies have been previously distributed to the Board and Chief Officers for your review and comment.
The 2009 REMSCO awards were announced and congratulations to Elizabeth Mohr who received honorable mention as Youth Provider of the Year. A total of 33 nominations were received for the 9 award categories.
ePCR – Three of the five pilot agencies continue to be active. North Amityville FD, one of the 18 agencies from the 8/12/09 training also is live. Two other agencies expect to be live sometime in June.
Dr. Mermelstein is participating in a NYSDOH debriefing regarding H1N1 re: communication, public information, clinical etc. Comments can be submitted to her.
SCEMS, SCCC, SBU and Hunter, as course sponsors, received REMSCO's approval for their renewal applications.
The new Astar helicopter should be arriving in August.
Kwikpoint visual language medical translator (English/Spanish) booklets which were printed by REMSCO were given to each agency to put in their ambulances and response vehicles. These were left on the 2nd Deputy Chief desk for distribution.
The next meeting is July 13th at SCEMS in Hauppauge.

Legislation: – Bill # S5111 & A8215 was signed into law on May 5th by Governor Patterson. The bill amends the law to allow for the New York State Health Insurance Plan (NYSHIP) to offer coverage for volunteers through local government entities offering coverage through their plan. With the advent of NYSHIP participation it is anticipated that guidelines will be developed to assist local government entities in offering this coverage and to foster a greater understanding of the role and requirements of the municipalities and their volunteers, including the key areas of premium collection, questions regarding multi-jurisdictional coverage areas, and direct coverage opportunities by NYSHIP. Note: The municipality is allowed to participate but may decline.

Director Golinsky Report:

<u>PR COMMITTEE</u>

<u>Town of Huntington Touch-A-Truck April 24th</u>

Three HCFAS Members, two Post 215 Advisors and several Post 215 members were at the Town of Huntington's Annual Touch-A-Truck event April 24th. A table was set up with promotional give-a-ways, information about the squad and membership information. EMS equipment was on display and ambulance tours were offered.

<u>EMS Week Open House</u>

Pencils and badge stickers were ordered and received for the EMS Week Open House.
In addition 1000 note pads were received from the Town of Huntington Recruitment and Retention Committee at no cost to HCFAS
All other give-a-ways are in sufficient supply for the event.
The banner previously received from the Town of Huntington was hung on the building.
Press Releases were sent to
Long Islander Newspapers
Newsday
Channel 12
Fios Channel 1
WLNYLTV 10/55

<u>New York State Volunteer Ambulance & Rescue Assoc. E-Board Meeting- April 25th</u>

Bob Franz and I attended the Executive Board Meeting at E. Greenbush on Sunday April 25th.

<u>The PulseCheck 2010 Committee met prior to the E-Board meeting</u>.

It was reported that Mike McEvoy and Rich Beebe have received more applications for seminar speakers than there are slots for. Henry Erhardt will work with them to narrow down the list and choose the topics for the seminars.
There was a discussion about the journal. Will it be similar to the journal that was distributed last year (3 ring binder) or will it be like what was offered in prior years (a spiral bound book)
It was mentioned that the three binder was very popular with the attendees last year, it cost less to put together and most importantly it allowed for late ad entries to be added. There needs to be an earlier cut off date if a spiral bound book had to be ordered and late ads cannot be added. The consensus was to go with the 3 ring binder again but try to find one that has a front and back "pocket".

President Mastroianni is looking for a coordinator for the 2010 Journal. If anyone is interested from any district let Mike know.

Special Awards Committee

I

t was announced that half the work is done for the applications for the scholarships. There will be two $1000.00 scholarships sponsored by Good Samaritan. Hospital. The criteria for these scholarships had been changed and will be reflected on the applications.
NYSVA&RA will offer one $500.00 scholarship.

Mandy Squillane has joined the banquet committee.

Mike Mastroianni would like to schedule one conference call per month to discuss the progress of PulseCheck 2010.

Executive Board Meeting commenced after the PulseCheck 2010 meeting.

The normal order of business was dispensed with in order to have a presentation by John Hussar of Grey Goose Graphics. John is the person that has been administrating our web site. He has approximately 150 clients most of whom are EMS and FD. His company is growing fast due to his reputation of offering good customer service and rapid updating of websites. He currently has six full time employees and several part timers. For the first two years he has offered the NYSVA&RA site as a no fee site for the Association. He had actually taken over the template put up by someone else. In 2008 the site had 12,500 visitors, in 2009 35,891 visitors and 2010 to date 8072 visitors. The sites visited most often were listed as
1) Home page
2) PulseCheck
3) News/Archives
4)District news
5) Links
6) Officers information
John feels we need to replace our web site. His suggested changes would include a pull down menu system, new picture images, expanding the site to include individual district page, a Google calendar to facilitate information within the districts, pay pal.
The cost to update web page and add the new capabilities would cost $4180 thru Dec. 2011. The cost could be spread out. This would not include the individual district page. If a district would like to have its own page the cost would be $100.00 per district per year.

NYSVA&RA Legislative Day April 26th

Four Huntington Community First Aid Squad members joined NYSVA&RA President Mike Mastroianni and other Districts members to speak to the Legislators of matters and issues important to EMS in New York State.Visits were made to the following Legislative offices:
Fred. W. Thiele, Jr.
Assembly 2nd. District   Bridgehampton   Suffolk County

John J. Flanagan
Senate 2nd. District Smithtown Suffolk County
Hon. Brian X. Foley
Senate 3rd. District Hauppauge Suffolk County
Carl L. Marcellino
Senate 5th District Huntington/Oyster Bay Nassau/Suffolk County
(Also present was Kirk Ives, Legis. Director-Press Coordinator)
Philip Ramos
Assembly 6th District Brentwood Suffolk County
Michael J. Fitzpatrick
Assembly 7th District Smithtown Suffolk County
Andrew P. Raia
Assembly 9th District Northport Suffolk County
James D. Conte
Assembly 10th District Huntington Station Suffolk County
Robert K. Sweeney
Assembly 11th District Lindenhurst Suffolk County
Thomas G Benware-Senior Legislative Analyst for
Martin Malave Dilan
Senate 17th District Brooklyn NY
Justin F. Wilcox Legislative Director for
Joseph D. Morelle
Assembly 132nd.Disrict Rochester NY

All NYSVA&RA representatives attended a one and one/half hour meeting with Lee Burns, Acting Commissioner of Health

The main topic of discussion was the high cost of Workers Compensation premiums and the unavailability of companies offering this insurance. Senator Marcellino and Assemblymen Conte and Raia asked for further information to try to follow up on this issue. Other Association members were told this was a Dept of Labor issue and would need to be addressed there. There will be follow up actions on this issue.

Other topics discussed was the importance of continuing the Dedicated Training Program Funding for EMS education, asked that the Higher Education Scholarship program be reinstated once the economy stabilizes and the NYS budget allows for this expenditure.

Asked for the lowering of the LOSAP entitlement age to give EMS volunteers parity with volunteer firefighters.

Asked for support of the bill that would allow ambulances and fire department vehicles to display blue lights on the rear of the vehicle.

Asked for support of the bill that would make it mandatory to move to another lane when approaching any emergency vehicle on the road , or in the event of a two lane only road to reduce speed when passing such emergency vehicle.

Once again HCFAS members were introduced on the floor of the Assembly by Assemblyman Conte and warmly welcomed by the Legislators and spectators.

<u>Huntington Station Business Improvement District</u>

At the April 21st meeting it was proposed to hold a Huntington Station Awareness Day with a parade and other activities to high light the community. I have since been asked to participate on the Planning Committee as a liaison from Huntington Community First Aid Squad.. Director Lehti Lass has also been invited as representative of Huntington Station Happy Helpers. A Planning Committee meeting is scheduled for this Saturday at 10 AM at the Town's Community Space at the Big H Shopping Center.A date for the community event has been set for Sept 25th from 11 AM until 7 PM (rain date Oct 2nd.) Some of the groups identified to participate include:
Town Supervisor in conjunction with Town Office of Human Services/Minority Affairs
Huntington Station Action Coalition
School District 3 & Community
Churches/Houses of Worship
Porter-Trejo Action Network
Huntington Station BID - Keith Barrett
Huntington Manor Fire Department
Huntington Housing Authority
Huntington Community First Aid Squad - Andrea Golinsky
Whitman Village - Tom Jerideau
Highview at Huntington - Judy Thompson
TRI-CYA - Debbie Rimler
Huntington Station Enrichment Center - Dee Thompson
Local Chapter, NAACP
Family Service League - Peggy Boyd
Long Island Community Action Network (LI-CAN)
Friends of Huntington Station - Kim D'Ambrosio
Huntington Station Happy Helpers - Lehti Laas
Artists in the Attic at Yankee Peddler - Cindy Grimm
Suffolk County Police
Dolan Family Health Center
Local, state, county and federal legislators in HS district
There will be attempt to sign on corporate sponsors to help fund or otherwise participate in this event, which could include Home Depot, K-Mart, Outback Steakhouse, Vornado Realty Trust (owner of Big H Shopping Center), Avalon Bay, Connell's Funeral Home, Jacobsen's Funeral Home, Aboff's, Sherwin Williams, Bravo Supermarket, Jonny Dees Pizza, Giuseppe's Pizza, El Picacho, 7-Eleven, Plum Crazy, China Palace, Golden City, Dunkin Donuts, among many others. I am planning to attend this meeting and will keep the BOD informed as to the progress of this event. I am cognizant of how this event may/will impact HCFAS operations and will keep this as a priority in the plans for this event.

Director Laas Report:

UNIFORM CODE: Discussion took place at the May General Membership Meeting. Ed Billia began by presenting his recommendations. Then page by page changes were discussed. No comments were given at the microphone. Members came privately with just a few changes.

The Officers have the draft and I know would like to comment on it. The draft should be to the Board by the beginning of July.

RECORDS RETENTION: Policy will be sent to the attorney for review. The committee discussed sending the auditors the financial portions. This is for them to review and comment if they do anything different with their retention of financial records. There maybe an item that the MU-1 says to destroy and the auditors would recommend keeping the financial document permanently.

TELEPHONE & VIDEO POLICY: a 4th draft was sent out earlier this week for comment. The attorney will receive the draft early next week for review if there are no major changes.

LINE OF DUTY DEATH: the committee met for the first time in 2010 a few weeks ago. Mary Brenner and Andrea Golinsky would like to be Co-Chairs. The committee discussed that prior to updating the LODD policy they would like to get a bereavement plan in place. Also, possibly renaming the committee to the bereavement/LODD committee. This needs to be approved by the President first. The 2010 goals are to have a bereavement policy in place and also a updated LODD policy. The committee will meet again in the next few weeks.

Director Orr Report:

Next General Membership Meeting 6/14 Mike Milos 20 yr anniversary.
Waiting to hear from to see if he will be attending.
July's membership meeting 7/12 will be Andy Ball's 40 year anniversary.

Director Palmieri Report:

Building Improvement Committee

Due to the fact that the variance that was obtained from the Town of Huntington in September 2008 had expired prior to our finalizing the construction plans and hiring a contractor, the Squad has to apply for a new variance. I went to the zoning board to begin the process and because of the need to go through the whole process again, I have re-engaged the services of M. McCarthy, the same lawyer who was hired to get the original variance. His proposal should be here Thursday and, if so, will be presented then. I was able to secure a substantially lower rate than in 2008 over the phone, but we shall see. No experts should be needed this time as it is strictly a "do over" but with all new forms and hearings.

Motion by Andrea Golinsky, seconded by John Palmieri to adjourn the meeting at 2308 hours.
Yes: RF, AG, JP, LL No: GO, MC, BC
MOTION APPROVED

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: May 23, 2010

Amended and approved: May 27, 2010
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2010 Board of Directors Meeting
May 27, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**ABSENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: None

Meeting called to order at: 1930 hours

Director Laas called in to the start of the meeting and was present in the Board room at 2005 hours.

Motion by Robert Franz and seconded by Gregory Orr to approve the minutes of May 13, 2010 as amended.
Motion Approved Unanimously

Proposals-

Un-table FRS/SCM Fire Rescue Systems Add Day Captain Shift privileges.
Motion by Brian Canty and seconded by Andrea Golinsky to un-table the previously tabled FRS/SCM Fire Rescue Systems Add Day Captain Shift privileges motion on 5/13/2010 as follows:
Motion by Brian Canty and seconded by Dominic Heavey to develop a modification to the SCM, Fire Rescue System and add Day Captain Shift Privileges as requested by the Officer Corps and confirmed by Chief Heavey. The cost of development is $2,100.00. Documentation on the working of the editing procedures will be provided by SCM, Fire Rescue Systems. Please see attached Quote # 20100122 for reference from Fire Rescue Systems a division of SCM Products, Inc. Contact: Alan Schildhorn, Phone: 631-234-1304, Fax: 631-234-1910
HCAD funds

Yes: GO, BC, RW No: RF, AG, LL
MOTION NOT APPROVED

Engage the Services of Michael L. McCarthy, Zoning Board of Appeals

Motion by Brian Canty and seconded by Gregory Orr to engage the services of attorney Michael L. McCarthy P.C. to reapply to the Zoning Board of Appeals to secure a variance for the proposed signage structure at the front of our building. The cost of this service will be $2500.00 payable as follows; $1500.00 upon retention and $1000.00 one week prior to the Zoning Board hearing. There will also be fees in addition of approximately $1450.00 to the Town of Huntington for application, listing of property owners, a sign, and certificate of mailing. There may be additional costs with regard to copies of our survey and copies of the site plan that will be charged by H2M.

HCAD funds

Motion by Andrea Golinsky and seconded by Brian Canty to move the motion.

Motion Approved Unanimously

On the original motion:

Yes: GO, BC, LL Abstain: RF, AG

Motion Approved

Veterans Breakfast

Motion by Robert Franz, and seconded by Andrea Golinsky to authorize and approve twelve (12) members to attend a Commemorative 60th Anniversary Veterans Breakfast at the Marriott Hotel in Melville on June 17th at a donation cost of $25 per person. The event is being planned by the Town of Huntington and the Huntington Veterans' Advisory Board. The tickets will be offered to members who are veterans and then to board of directors and operational officers. Andrea Golinsky will coordinate this activity.

HCFAS Funds

Yes: AG, GO, LL, RF No: BC Abstain: JP

MOTION APPROVED

Director Palmieri entered at 2018 hours prior to the vote on the above motion.

Treasurer's Report – Mark Cappola:

Motion by Brian Canty, seconded by Lehti Laas to accept the following for payment in accordance with the PPP and previous Board of Director motions:

May 8, 2010 to May 21, 2010 - 36 transactions =	$ 72,633.89	HCAD Funds
May 8, 2010 to May 21, 2010 - 18 transactions =	$ 20,233.92	HCFAS Funds
May 8, 2010 to May 21, 2010 - 1 transactions =	$ 100.00	POST Funds

MOTION APPROVED UNANIMOUSLY

The following reports were submitted via email. The President asked those Directors present if they had anything additional to add to their reports:

President's Report – Roger Winter:

- Huntington Hospital Ride-A-Long, feedback is necessary; I would like to finalize this project by the end of June. I guess I will need one officer and one board member who wish to make a small effort to complete this project.
- Clear Wire would like to rent space on our roof and possibly use our mast for some equipment. When I receive information I will pass it along to you**.**
- Grants – who knows how to apply for grants? I have one grant application for exhaust removal for the truck room.

Chief's Report – Dominic Heavey:

First let me start off saying I shall be a little late for the meeting, as David and myself have being invited to a Reception with Carl L. Marcellino at 7pm for the work that was done by the Squad for The Haiti Relief. It is to be held at Atlantic Steamer Fire Department in Oyster Bay.

Cold Spring Harbor FD Annual Installation Dinner Saturday, June 19, 2010. I will attend.

Town of Huntington Memorial Weekend Wreath Ceremony Sunday, May 30, 2010 at Town Hall Sign up sheet.

Town of Huntington Memorial Day Parade is to be held on Monday, May 31, 2010. Breakfast will be served at 08.30hrs. A PO has being filled out for members marching.

Town of Huntington Chiefs Council EMS Familiarization Drill is to be held on Tuesday, June 15, 2010 at 7pm. This event will be hosted by Cold Spring Harbor. We will send One Ambulance, The Gator and one Bike.

Huntington Manor FD Annual Fair, will start on Tuesday, July 13, 2010 and run through Saturday, July 17, 2010. The Parade will be held on Wednesday, July 14, 2010 with Fireworks on 14, 15 and 16. There are sign up sheets for theses events.

E.M.S. Week 2010

EMS Week started off with a Church Service Thanks to Mark Cappola. We had a good turn out this year.

Open House held at HQ went from12noon to 4pm and was much better attended tan last year. The Police ID for children processed 45 Children, and 4 adults that filled out Applications. The Officers would like to thank the POST members for all the work they did during Open House. I would like to thank the BOD members and Officers that helped out.

EMS Memorial in Albany. There were 7 Members that represent us this year at the Memorial it was a long day but a great one.

EMS Meals for Members.

One Stop a total of $384.76 a PO will be filled out and a Tax Exempt Form was given
Scorpios Restaurant $425.48 a PO will be filled out and a Tax Exempt Form was given
Jonny D'S Pizza $513.99 a PO will be filled out and a Tax Exempt Form was given
The bill at T.G.I. Friday's will be settled by this Friday. I have to meet with the General Manager and I will put in a PO for it. They have being given a Tax Exempt Form.

Town Of Huntington Beach Stickers has being ordered. Thank you Brian.

Social Networking Web Sites.
The Officers talked about Networking Web Sites and will be sending out a Letter/Notice to all members. It is hoped that the BOD will develop a Police on Social Networking Web Sites over the next few weeks.

Y.M.C.A. Fair.
As I stated we have being doing this for a few years now and as it was pointed out we have knowing about this for a while. I do agree with what everyone is saying or thinking about asking for a Donation but I also fell it is a little late in the game to do anything about it now. I suggest that we site down with them in the near future and talk to them.

Secretary's Report –Robert Franz:
Motion by Robert Franz, seconded by Andrea Golinsky to approve the following LOA's:

Name	No.	Type	Dates
Eileen Burns	767	Emergency Medical	4/13/10 – 4/23/10
Cynthia Cairl	798	Operational	5/12/10 – 8/12/10
Mary Sisinni	962	Medical	5/1/10 – 8/1/10
Maureen Umberto	1064	Extended Operational	5/17/10 -8/17/10

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Andrea Golinsky to approve an Extended Medical LOA to Donna Smith, member # 1193, from 4/20/10 – 7/20/10.
Yes: RF, GO, LL, BC Abstain: JP, AG
MOTION APPROVED

Motion by Robert Franz, and seconded by Andrea Golinsky to approve an Operational LOA to Dina Kutcher, member # 950, from 4/21/10 – 7/21/10.
Yes: RF, GO, LL, JP Abstain: BC, AG
MOTION APPROVED

Motion by Robert Franz and seconded by Andrea Golinsky to approve an Operational LOA to Brendan Fitts, member #1180, from 4/30/10 – 7/30/10.
Yes: RF, GO, LL, JP No: BC Abstain: AG
MOTION APPROVED

Motion by Robert Franz and seconded by Andrea Golinsky to approve an Operational LOA to Gregory Orr, member # 983, from 5/11/10 – 8/11/10.
Yes: RF, LL, JP, BC, AG Abstain: GO
MOTION APPROVED

Motion by Robert Franz and seconded by Andrea Golinsky to approve an Emergency Medical LOA to Mary Beth Kraese, member # 873, from 5/18/10 -8/18/10.
Yes: GO, LL, JP, BC, AG Abstain: RF
MOTION APPROVED

Probation Ending

Motion by Robert Franz and seconded by Brian Canty to grant active membership in accordance with Article III, Section 2 of the By-Laws to Christine Principato member #1268, eligible 4/28/10, effective 5/27/10.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Brian Canty to grant active membership in accordance with Article III, Section 2 of the By-Laws to Lenise Booth member #1246, eligible 4/28/10, effective 5/27/10.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Brian Canty to grant active membership in accordance with Article III, Section 2 of the By-Laws to Timothy Quigley member #1261, eligible 4/28/10, effective 5/27/10.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Brian Canty to grant active membership in accordance with Article III, Section 2 of the By-Laws to Kathleen Castillo member #1276, eligible 5/21/10, effective 5/27/10.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Brian Canty to grant active membership in accordance with Article III, Section 2 of the By-Laws to Emily Schaffert member #1248, eligible 2/8/10, effective 5/27/10.
No: RF, GO, LL, JP, BC, AG

MOTION NOT APPROVED
Note: Board not informed of a 2009 medical LOA RTD

Return to Duty:

Name	No.	Date
Eileen Burns	767	Eff. 4/19/10
Eric Schmierer	909	Eff. 5/13/10
Annette Hershkowitz	82	Eff. 5/12/10
Laurie Hoffmann	1243	Eff. 5/14/10

New Members
Motion by Robert Franz and seconded by Lehti Laas to accept Post 215 member Elizabeth Mohr, as a new probationary member #1292, Shift: Saturday 1100, in accordance with Article III, Section 2 of the By-Laws.
Yes: RF, GO, JP, BC, LL No: AG
MOTION APPROVED

Motion by Robert Franz and seconded by Lehti Laas to accept Juan Flores as a new probationary member #1293, Shift: Tuesday 1500, in accordance with Article III, Section 2 of the By-Laws.
Yes: RF, GO, JP, BC, LL No: AG
MOTION APPROVED

Motion by Robert Franz and seconded by Lehti Laas to accept Post 215 member, Nicole Menditto as a new probationary member #1294, Shift: Sunday 1900, in accordance with Article III, Section 2 of the By-Laws.
Yes: RF, GO, JP, BC, LL No: AG
MOTION APPROVED

Motion by Robert Franz and seconded by Lehti Laas to accept Post 215 member, Paul M. Terenzi, as a new probationary member #1295, Shift: Friday 1900, in accordance with Article III, Section 2 of the By-Laws.
Yes: RF, GO, JP, BC, LL No: AG
MOTION APPROVED

Motion by Robert Franz and seconded by Lehti Laas to accept Tamah Pagan, as a new probationary member #1296, Shift: Wednesday 0700 in accordance with Article III, Section 2 of the By-Laws.
Yes: RF, GO, JP, BC, LL No: AG
MOTION APPROVED

Motion by Robert Franz and seconded by Lehti Laas to grant the following Status Change: Non-Active 20 Year Exempt to Administrative for Lisa Mohr member #573.
MOTION APPROVED UNANIMOUSLY

2009 LOSAP Point Listing – One member has raised a question concerning the number of points shown on the list. A review of the LOSAP records did not reveal any more information to make any changes. The member was notified via email and in person and could not provide any additional documentation.

HCFAS Scholarships – The webmaster was requested to send out another email notice this week before the June 1 deadline.

NYS Volunteer Ambulance & Rescue Association Scholarship Program: Information on the program will be in the June Pulse. Information and application has been posted on the bulletin board and copies made for counter above the mail folders drawers.

Suffolk Educational Program for Recruitment & Retention in the Voluntary Emergency Services (SERVES) Scholarship – Deadline May 1st
All new applicants and current program participants were awarded scholarships for the fall 2010 semester.

EMS Memorial Ceremony in Albany on May 19- Thank you for allowing the HCFAS participation in this event this year. All our members would be proud of those members & Chief Heavey who represented the Squad. Our appearance was duly noted. A copy of the State EMS Council Chairperson Robert Delagi's comments is posted on the bulletin board. It was a very moving ceremony.

Suffolk County Volunteer Firefighters Burn Center Fund Award Recognition Day at SBUH on May 16 – Although this was a long event, it was also very educational as to what the burn center can do now and the research that is being conducted on cells and genes. Stories were told by a few past burn patients which was very emotional. Many thanks were given to all the Fire & EMS agencies that contributed to the Burn Center Fund.

Legislation: A 5/19 letter from Chief Morgan of the Malverne VFD was received requesting support of assembly bill A10836—A regarding a change in the criteria for inclusion of a LODD firefighter's name on the NYS Fallen Firefighter Memorial in Albany. One of their members was denied inclusion on the memorial. This appears to be the same type of situation that HMFD is having with inclusion of Richard Holst's name on the memorial. I do not see a companion bill in the Senate as of yet or support letters by the various statewide fire organization. The letter has been posted on the bulletin board and distributed to the BOD and Operational Officers.

Annual Memorial Day Wreath Ceremony Sunday May 30th at 9:30 AM at Town Hall – Julianna Marie Petrone will be sworn in as a US Air Force First Lieutenant. The letter has been posted on the bulletin board and distributed to the BOD and Operational Officers.

Director Golinsky Report:
PR Committee
The National EMS Week Sign was hung on our building to open EMS Week at the squad. In addition the Recruitment sign was erected on the lawn in from of our building. All work was done by TOH General Services at no cost to HCFAS.

The PulseCheck2010 Banner that was presented to the Squad at our General Membership Meeting May 10th was hung over the front entrance to our building. It will remain there until it is taken to the Pulse Check 2010 Conference to be put on display there for the duration of the conference.

On May 12th Tom O'Leary, Nancy Eckhart, Paul Kelly, Annette Hershkowitz and I attended the Suffolk County Police Department Awards Ceremony at Suffolk County Community College, Brentwood Campus for the presentation of the Citizens Award to Kurt Vetter for his assistance of a Police Officer on an arrest.

HCFAS members, Chief Dominic Heavey, 2nd. Dep. Jeff Brenner, Captain Keith Rubenstein, Jeremy Boehm , Joe Frisenda, Bob Franz and I attended the EMS Tree of Life Ceremony in Albany to honor those killed in the line of duty. After the ceremony Bob and I had the opportunity to speak to Lee Burns, Acting Director, NYS Bureau of EMS and Dr. Richard Daines, MD, Commissioner, NYS Dept of Health.
Update on the selection of the Director of the EMS Bureau—the required posting of the position has been taken down and interviews are beginning. There is no date as yet of an announcement naming the person to fill this position.

I have been asked to serve on a planning and advisory committee for a parade and mini fair that will take place in Huntington Station. This event is chaired by Dee Thompson of the Boys and Girls Club of Huntington Station. The theme of the event will be "Unity in the Community" I attended a meeting Sat. May 22nd at the Community Center at the Big H.
Present were Supervisor Petrone and several community and church representatives. Also attending the meeting was a Sgt from the 2nd. Precinct. The event will take place Oct. 2nd. The tentative route for the parade is from the Church parking lot at New York Ave. and West Hills Road, down New York Ave to Railroad St., west on Railroad St. to Lowndes Ave, then North to Academy Place to the commuter parking lot along the west side of New York Ave. The event planners are calling for all church and civic groups along with EMS and Fire Departments to participate. At the end of the parade there are plans for a mini-carnival, arts and crafts booths, vendors and music. I joined the subcommittee labeled "Safety Committee" and will be working with SCPD to plan this logistics of this event pertaining to EMS. HCFAS will

be asked to participate in the Parade and in addition we will need to supply a standby and may have to set up "substations" for the day with our local FD.
The next meeting will take place June 19th

Director Laas Report:
<u>LODD/Bereavement Committee:</u>
Co-Chairs: Mary Brenner and Andrea Golinsky.
Members: Andy Ball, Sal and Norma Signorelli, Jerry Giacomini, Annette and Bernie Hershkowitz, and Bob Franz.
They are waiting to get info from another department before having another meeting. Bereavement aspects will be worked on first. Upon completion, their goal is to have a document that explains to HCFAS members and families what is provided by HCFAS upon the death of a member.

There is a LODD document already available (created by Al Szigethy and others) that just needs updating. Therefore, the committee feels the creation of a bereavement document should take priority.

<u>Uniform Code:</u> Deacon Ed Billia met last week with members who offered changes to the draft. He is working on the draft changes before presenting it to the Board.

The Officers have asked for prices on our uniforms in order to comment on the Code. I expect to have that to them in the next week. It will include a note that the info is not to be disclosed as we have a confidential bid process and our members are welcome and have submitted bids on our uniforms.

<u>Records Retention:</u> The committee is meeting next Friday to begin implementing the policy in the storage room.

<u>Telephone and Video Conferencing Policy:</u> if no other changes are submitted to the draft I will be forwarding the draft to our attorney.

Director Palmieri Report:
<u>Building Improvement Committee</u>
There is a motion for tonight's meeting to hire the real estate attorney to proceed with the variance. H2M wants to be updated on the hiring of Henn for the construction.

<u>Fund Drive Committee</u>
The first wave is out and to this date we have collected $36950.00. Imagemakers has provided us with a new budget for 2010 which fits in nicely with our previous motion. This past Monday, checks were sent to Imagemakers for $11755.00 to cover the printing for Waves II and

III. Also a check was included to cover the postage of $2300.00 and made payable to the Postmaster.

New Business: Secretary Franz has requested that the next agenda include a discussion on summer Board meetings.

Motion by Lehti Laas, and seconded by Andrea Golinsky to enter into executive session at 2236 hours.

Executive session ended at 2303 hours.

Motion by Brian Canty, and seconded by Greg Orr to adjourn the meeting at 2304 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: June 6, 2010

Amended and approved:June 10, 2010

Huntington Community First Aid Squad
2010 Board of Directors Meeting
June 10, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT** via Skype
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Richard Stone and Jim Mallilo

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Greg Orr to approve the minutes of May 27, 2010.
Yes: RF, JP, GO, AG, LL No: BC Abstain: DH, MC
MOTION APPROVED

Proposals-

FRS/SCM Fire Rescue Systems Add Day Captain Shift privileges.
Motion by Brian Canty and seconded by John Palmieri to develop a modification to the SCM, Fire Rescue System and add Day Captain Shift Privileges as requested by the Officer Corps. The cost of development is $2,100.00. Documentation on the working of the editing procedures will be provided by SCM, Fire Rescue Systems. Please see attached Quote # 20100122 for reference from Fire Rescue Systems a division of SCM Products, Inc. Contact: Alan Schildhorn, Phone: 631-234-1304, Fax: 631-234-1910
HCAD funds

Motion by Mark Cappola and seconded by Andrea Golinsky to table the motion.
Yes: MC, DH, AG, RF, LL No: JP, BC, GO
MOTION APPROVED TO TABLE

Ambulances, Building 'Baby Safe Haven' Drop-off Sites
Motion by Andrea Golinsky and seconded by Dominic Heavey to have HCFAS participate in the New York State “Baby Safe Haven” signage program for HCFAS headquarters and ambulances. We will participate in the project as outlined in the documents provided. This program provides

an anonymous place, a safe place, a "safe haven," if you will, to drop the baby off to a caring individuals that will make sure that baby is safe and properly cared for by EMS personnel who will be able to receive babies. Mothers will have a place to go, if they see an ambulance, they can drop off their baby. Under the guidelines, an ambulance in an emergency mode would not be able to take a baby, but will call for another vehicle to respond to help the requesting parent.

Motion by Lehti Laas and seconded by Andrea Golinsky to table the motion.
Yes: RF, AG, LL No: JP, BC, GO, DH, MC
MOTION TO TABLE NOT APPROVED

Motion by Andrea Golinsky and seconded by Brian Canty to move the motion.
MOTION APPROVED UNANIMOUSLY

On the original motion:
Yes: JP, GO, DH, MC, LL, BC No: AG Abstain: RF
MOTION APPROVED

Zumba Fitness Classes
Motion by Mark Cappola and seconded by Andrea Golinsky to offer the membership Zumba Fitness Classes. The minimum number of students is 20 at a rate of $6.00 per class, 10 classes the total cost per participant is $60.00. The total cost for the class will be $1,200.00. The class will be held on consecutive Fridays at 7pm for 10 weeks. A signup sheet will be provided on the bulletin board, with a schedule and the cost per participant. If the registered number of members is not met, the classes could be offered to family members providing they pay the $60.00 fee for participation. The program will be supervised by Reina Gomez. Full payment for the classes must be paid before participation by each student. A full refund will be made to any squad member who attends and participates in 80% of the classes (8 of 10 classes). The Zumba instructor must be properly insured. A certificate of Insurance from the vendor naming HCFAS as additional insured, and proof of Workers Compensation coverage with notification clause must be provided prior to any work being performed.
HCFAS funds
Yes: LL, RF, GO, MC No: JP AG, BC, DH
MOTION NOT APPROVED

NYSVA&RA 2010 Pulse Check 55th Annual Educational Conference and Trade Show
Motion by Andrea Golinsky and seconded by Dominic Heavey to authorize and approve the Squad's New York State Volunteer Ambulance and Rescue Associations (NYSVA&RA) District 7 delegates, Andrea Golinsky and alternate delegate, Annette Hershkowitz, to attend the NYSVA&RA 2010 Pulse Check 55th Annual Educational Conference and Trade Show from Thursday, 09/30/10 to Sunday 10/03/10 held at Albany NY. Reimbursement will consist of the course and trade show registration of $120.-- per person, hotel & meals (Dinner to Breakfast) not to exceed $595.00 per person depending on room occupancy, mileage, tolls and current GSA rate in effect (as of 10/01/2009 rate $61.00)(less 25%for travel days) for meals per person per day. There will be no reimbursement of meals which are included as part of the conference cost and

alcoholic beverages will not be reimbursed. Each delegate will attend an aggregate combination of four of the following: educational sessions, or youth team or adult team competitions or business meetings including voting of the Squad's and individual members' proxies or annual banquets or perform other NYSVA&RA conference or trade show duties as requested(such as credentials, trade booth or registrations duties). The Thursday business meeting and Saturday evening business and banquet and Sunday morning business meeting should be attended. Delegates will obtain sales tax exemption certificates from the treasurer. Further, to authorize with the approval of the Chief, the use of vehicle 2-15-89 or other Squad vehicle for transportation on the date of departure if the attendee requests such vehicle in lieu of HCFAS mileage reimbursement. Each delegate will submit a list of the events attended including course completion certificates received with LOSAP) forms (certificates not received will be submitted upon receipt with the LOSAP forms) and each delegate will submit a synopsis of educational session attended (should not be the same session as another delegate)as part of the reimbursement documentation Upon request of the Chief, 2nd. Deputy Chief or Board of Directors (BOD) each delegate must be available to make a report as determined by the requestor concerning one of the educational sessions attended. Advances of money are not permitted. Reimbursement of deposited due to no-attendance is the responsibility of the delegate, unless requested by the member in writing and approved by the BOD. Reimbursement will be in accordance with HCFAS Purchasing Policy Procedures and include a statement that no other party is paying or reimbursing the attendee for this conference or any part thereof.. All required reimbursement documentation must include original receipts and be approved by the 2nd. Deputy Chief and the Chief and be submitted to the Treasurer within 10 days of return from the conference. The Treasurer will provide the BOD an accounting for this conference at the next BOD meeting following the request for reimbursement after the conference.

HCAD Funds

Motion by John Palmieri and seconded by Mark Cappola to remove Robert Franz from the motion.

Yes: JP, DH, MC, BC No: LL, RF, AG Abstain: GO

MOTION APPROVED

On the original amended motion:

Yes: RF, JP, GO, AG, DH, MC, LL No: BC

MOTION APPROVED

President's Report – Roger Winter:

- **Huntington Hospital Ride-A-Long, feedback is necessary**; I would like to finalize this project by the end of June. I guess I will need one officer and one board member who wish to make a small effort to complete this project.
- I am investigating the purchase of **air cleaners for the ambulances and or the building.** I am receiving quotes from Airvac, Ward, No Smoke Diesel Filter and others.
- Dominic and I will be talking with Michael Stratemeier, MD, Assistant Chief for the Department of Emergency Medicine on becoming another **Medical Advisor** with

HCFAS. He works at Huntington Hospital. He knows Dr. Sanford Glantz and has worked with him in the past. Dr. Glantz is in favor of having him as our hospital contact. Dr. Stratemeier is very interested and wishes also to help with trainings and any hospital issues.

- Life Member Badges – I will order Christopher Winter's badge.
- Health and Safety Officer
  - I am requesting an air cleaner for the truck room. We did not put the Ward Smoke cleaner on the ambulances. This is a health issue for members. I am getting quotes.
- Framing of Past Presidents / Ex Chiefs
  - I need pictures of the following: Roger Winter, Brian Canty, Robert Scrabino, Joe Steiner
- Last Call Plaque
  - Patricia Bolen Logan Potts to be added.

- Projects:

Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips. We have not paid any monies so at this time I do not see it as a problem. I will call and set a date for the summer

Chief's Report – Dominic Heavey:

ADVANCEMENTS

Dale Bartolomeo #1280 to FA effective 6-2-10
Dennis Vangroski #1274 to FA effective 6-2-10
Kazuo(Spike) Ishikawa #1282 to Aide effective 6-2-10
Emily Schaffert #1248 to Aide effective 6-2-10
Chris Evers #1216 to CL effective 6-2-10
Lenise Booth #1246 to ACL effective 6-2-10
Pam Brenner(Biersack) #1157 to 1st Responder DR.

SHIFT CHANGE

Keith Tetrault #995 from Friday 1900 to Friday 1500

LETTERS OF INTENT

Rachel Zunno #1192

Karen Maresco completed all her review Training or 2010 and has given all her cards to the 1st Deputy. She has a Dr. App in the next few weeks and will be cleared to come back to Dispatch Only.

Suffolk County Department of Fire Rescue Calls for Jan to May 2010:

HCFAS 1298 29 calls were 24 2.25%

Radios:
All HCFAS Ambulances and Responders have being fitted with New Radios and the reception is great. Thanks to Chief Rich Stone and his committees for all the work. There is some fine tuning going on to bring everything to good working order.

The old Radios are being returned and the Officers are reaching out to members hat have them. We will be holding on to some of them so we can use them at Fairs so we will not tie up our main channel.

NYS/DOH Inspection :
2-15-20 was stopped by NYS/DOH on 6-3-2010 at Huntington Hosp. We had 2 Violations. (1) One Tire need to be replaced.
(2) Main o2 Bottle out of Hyrdo test The Chief spoke to the 02 Committee and explained once the bottle has reaches it Exp: Date it MUST NOT be used.
Other wise we passed and good comments from the State.

T.O.H. Veterans' Wreath Ceremony
Sunday, May 0, 2010 was attended by Pre: Roger Winter, Sec. Robert Franz, Dir: Andrea Golinsky and Chief Dominic Heavey.

Memorial Day Breakfast at Squad went well thanks to John Maier and the Committee for the work.

Memorial Day Parade went off well and everyone looked well.

Award:
H.C.F.A.S. received The New York State Senate Liberty Award for the work done during the fill the booth for Haiti Relief. It was presented to us by Senator Carl L. Marcellino.

Building:
As of 06-09-2010 doing pretty well.
As you can see the lights on the outside of the building have being changed from whit to green.
We have place Two Flag runners on the wall in the Truck Room so when the Flags have to be taken down we can fly them in side.

Vehicles:
2-15-21- dead, scheduling it to go to Proliner, along with body work.
2-15-16- Patient compartment no A/C, scheduling to go to Proliner.

Beach Pass:
Beach Passes are being given out to Members. Thanks to Rodger, Brian and David.

Secretary's Report –Robert Franz:

Return to Duty:
Erica Alicea #1222 effective 5/18/10
Linda Guadagnin #1148 effective 5/13/10
James Ingwersen #1114 effective 5/9/10
Tyler Gibbs #1252 effective 5/28/10

Motion by Robert Franz and seconded by Dominic Heavey to approve the following LOA's:

Name	#	Type	Dates
Karen Maresco	999	Extended Medical	10/21/2009 – 1/21/2010
Karen Maresco	999	Extended Medical	1/21/10 – 4/21/10
Karen Maresco	999	Extended Medical	4/21/10 – 7/21/10
John Maier	886	Extended Operational	2/1/10 – 5/1/10
John Maier	886	Extended Operational	5/1/10 – 8/1/10

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Dominic Heavey to approve the following LOA's:

Ozlem Bilgen	1145	Extended Educational	12/8/2009 – 3/8/2010
Ozlem Bilgen	1145	Extended Educational	3/8/10 – 6/8/10

Yes: RF, JP, GO, AG, DH, MC, LL No: BC
MOTION APPROVED

Motion by Robert Franz and seconded by Dominic Heavey to grant the following Status Change: Operational to Administrative for James Ingwersen Member #1114 effective May 9th, 2010.
MOTION APPROVED UNANIMOUSLY

Probation Ending
Motion by Robert Franz and seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Vincent Maltese member #1262, eligible 6/1/10, effective 6/10/10.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Sheryl Roach member #1253, eligible 2/8/10, effective 6/10/10.
MOTION APPROVED UNANIMOUSLY

Motion by Brian Canty and seconded by Mark Cappola to adjourn the meeting at 2304 hours.
Yes: MC, BC No: LL, RF, GO, DH, JP, AG
MOTION NOT APPROVED

Vice President Canty discontinued video conferencing at 2305 hours.
To adhere to the 1/28/2010 motion that all BOD meetings shall be brought to a close no later than 2300 hours for 2010.

New Members
Motion by Robert Franz and seconded by Dominic Heavey to accept Vanessa Ortiz as a new probationary member #1297, Shift: Monday 2300 in accordance with Article III, Section 2 of the By-Laws.
Yes: RF, JP, GO, DH, LL, MC No: AG
MOTION APPROVED

Motion by Robert Franz and seconded by Dominic Heavey to accept Venel Grimadeau as a new probationary member #1298, Shift: Friday 1100 in accordance with Article III, Section 2 of the By-Laws.
Yes: RF, JP, GO, DH, LL, MC No: AG
MOTION APPROVED

Treasurer Cappola left the meeting at 2315 hours.
To adhere to the 1/28/2010 motion that all BOD meetings shall be brought to a close no later than 2300 hours for 2010.

Motion by Robert Franz and seconded by Dominic Heavey to accept Jeffrey O'Neill as a new probationary member #1299, Shift: Friday 1500 in accordance with Article III, Section 2 of the By-Laws.
Yes: RF, GO, DH, LL No: AG Abstain: JP
MOTION APPROVED

Motion by Robert Franz and seconded by Dominic Heavey to accept Aaron Long as a new probationary member #1300, Shift: Sunday 1100 in accordance with Article III, Section 2 of the By-Laws.
Yes: RF, GO, DH, LL, JP No: AG
MOTION APPROVED

Motion by Robert Franz and seconded by Dominic Heavey to accept James Ostaseski as a new probationary member #1301, Shift: Friday 2300 in accordance with Article III, Section 2 of the By-Laws.
Yes: RF, GO, DH, LL No: AG Abstain: JP
MOTION APPROVED

Treasurer's Report – Mark Cappola:
Motion by Robert Franz and seconded by Dominic Heavey to accept the following for payment in accordance with the PPP and previous Board of Director motions:

May 22, 2010 to June 4, 2010 - 27 transactions = $ 13,876.69 HCAD Funds
May 22, 2010 to June 4, 2010 - 02 transactions = $ 2,965.00 HCFAS Funds
MOTION APPROVED UNANIMOUSLY (note: BC not present)

The following reports were submitted via email but were not discussed due to Board approved time constraints.

2009 LOSAP Point Listing – The mandatory 30 day posting period has expired. No other members have raised any question concerning the number of points shown on the list. The list and President's certification will be hand delivered to the TOH Comptroller for further processing.

HCFAS Scholarships – All scholarship applications received by the Secretary were given to the Chief for the required member in good standing certifications. The Chief did not show for a meeting scheduled for June 7, 2010 to review all the applications received.

NYS Volunteer Ambulance & Rescue Association Scholarship Program: Information on the program was in the June Pulse. Information and application has been posted on the bulletin board and copies made for counter above the mail folders drawers.

Meeting room insurance claim: VFIS sent an additional check for $1,793.57 which covers the removal and replacement of ceiling tiles in the Chief Officers' room and the placement of the removed tiles in the general meeting room. Copies of the paperwork were distributed to 3rd Deputy Chief Mohr, Chief Heavey and President Winter.

Funeral Services – I attended the firematic wake services for Guy Cassara, past chairperson and current treasurer for Suffolk REMSCO.

LOSAP – I met with Community Ambulance of Sayville representatives regarding their desire to convert their LOSAP DCP to a DBP.

Director Golinsky Report:

PR. Committee

The PR Committee attended Community Day at the Jefferson School on Sat. June 5th. This event is sponsored by the PTA and has grown over the last three years we have been invited to attend. Once again we were able to show the parents and children who we are and what we do. Many thanks to Tom Romano and Bernie Hershkowitz.

While at this event I met and talked with a woman who wants to get involved in grant writing and is willing to take the course and do this for us at no cost to us. If we are interested in this I can talk with her further.

I attended a seminar held at Wyandanch –Wheatley Heights Amb. Dept. This was presented by an instructor from the SC. Fire Academy. One of the important points made at this meeting was that in any photos or videos taken at scenes, the proper uniform/clothing/gear must be worn. There have been instances that OSHA and or PECH have contact departments that have published photos showing improper apparel being worn by personal on scene. This also holds true that proper protocols are being used or the Dept of Health may step in.

I have been invited to attend a Girl Scout Gold Award Ceremony on June 29th at Town Hall. This is a result of a health fair we were asked to take part in about 18 months ago. Two of the Gold award recipients put together the health fair as part of their work for this award.

New York State Volunteer Ambulance & Rescue Association – District 7

The next District 7 meeting will be held at Wyandanch/Wheatley Hgts on Tuesday, June 15th.

Huntington Station Business Improvement District

The next meeting will be held Wed. June 16th at 8:30 AM at the Huntington Station branch of the Huntington Library.

2nd. Precinct Community Meetings

The next meeting will be held Wed. June 16th at 10 AM at the 2nd. Precinct.

Suffolk County Ambulance Chiefs Association Meeting

The next meeting of SCACA will be held at Central Islip Hauppauge Amb. Co. on Wednesday June 16th.

Unity in the Community- Huntington Station Awareness Day.

The next meeting will take place on June 19th at the community center at the Big H.

Director Orr Report:

SOCIAL COMMITTEE:

1) For Memorial Day breakfast $192.00 was spent.

2) June's General Membership Meeting will be held on 6/14/10. It is Mike Milo's 20 year anniversary but he will not be attending.
3) July's General Membership Meeting will be held on 7/12/10.
More information on Anniversary's to follow.

Old Business: None

New Business: Secretary Franz asked for a status on the bank resolutions and the financials to the Town of Huntington.

Motion by Lehti Laas and seconded by Greg Orr to adjourn the meeting at 2327 hours
Yes: GO, DH, AG, JP, LL Abstain: RF
MOTION APPROVED

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: June 19, 2010

Amended and approved: June 24, 2010
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2010 Board of Directors Meeting
June 24, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**ABSENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Andy Ball

Meeting called to order at: 1930 hours

Motion by John Palmieri and seconded by Dominic Heavey to approve the minutes of June 10, 2010 as amended.
MOTION APPROVED UNANIMOUSLY

Proposals-

Motion Time Limits
Motion by Brian Canty and seconded by John Palmieri to limit discussion to 15 minutes per motion.
Yes: JP, DH, MC, BC No: RF, AG, LL
MOTION APPROVED

Un-table FRS/SCM Fire Rescue Systems Add Day Captain Shift privileges.
Motion by John Palmieri and seconded by Brian Canty to un-table the FRS/SCM Fire Rescue Systems Add Day Captain Shift privileges motion on 6/10/2010
Yes: JP, DH, MC, BC No: RF, AG, LL
MOTION APPROVED

FRS/SCM Fire Rescue Systems Add Day Captain Shift privileges.
Motion by Brian Canty and seconded by Dominic Heavey to develop a modification to the SCM, Fire Rescue System and add Day Captain Shift Privileges as requested by the Officer Corps. The cost of development is $2,100.00. Documentation on the working of the editing procedures will be provided by SCM, Fire Rescue Systems. Please see attached Quote # 20100122 for reference

from Fire Rescue Systems a division of SCM Products, Inc. Contact: Alan Schildhorn, Phone: 631-234-1304, Fax: 631-234-1910

HCAD funds

Yes: JP, DH, BC, RW   No: AG, RF, LL   Abstain: MC

MOTION APPROVED

Zumba Fitness Classes

Motion by Robert Franz and seconded by Mark Cappola to resubmit for consideration the following motion. Apparently there is a sign-up sheet with 31 people interested in the class. To offer the membership a Sumba Fitness Classes, the instructor will be Edna Parker. At a rate of $75.00 per class, the total cost for the 10 classes will be $750.00. The class will be held on consecutive Wednesday evenings at 7pm for 10 weeks. A signup sheet will be provided on the bulletin board, with a schedule and the cost per participant. If the registered number of members is not met, the classes could be offered to family members providing they pay the $30.00 fee for participation. There must be a minimum of 25 students paid before it begins. The program will be supervised by Reina Gomez and Joanne Cunningham. Full payment for the classes must be paid before participation by each student. A full refund will be made to any squad member who attends and participates in 80% of the classes (8 of 10 classes). The Zumba instructor must be properly insured. A certificate of Insurance from the vendor naming HCFAS as additional insured, and proof of Workers Compensation coverage with notification clause must be provided prior to any work being performed.

HCFAS funds

Yes: JP, RF, DH, MC, LL   Abstain: AG   (Note: Brian Canty not present for the vote)

MOTION APPROVED

Termination of input of information into Red Alert

Motion by Brian Canty and seconded by John Palmieri to terminate the input of information into the Red Alert System. The purpose is to consolidate all the information into one system, the SCM system, which was purchased to replace the Red Alert System. Andy Ball has been trained in the system and if needed additional training will be provided by Jim Mallilo. Upon termination a report will be generated by both systems to compare and adjust any discrepancies that might arise.

Motion by Robert Franz and seconded by Lehti Laas to table the motion.

Yes: RF, AG, LL   No: JP, DH, BC, RW   Abstain: MC

MOTION NOT APPROVED

On the original motion:

Yes: JP, DH, MC, BC   No: RF, AG, LL

MOTION APPROVED

Amend EMS Week Meals
Motion by Dominic Heavey and seconded by Brian Canty to amend the EMS Week Meals motion which was passed on April 22, 2010. Increase the meal aggregate amount from $2,000.00 to $2, 550.00.
HCAD Funds

Motion by Brian Canty and seconded by Andrea Golinsky to table the motion until the information requested can be provided.
Yes: AG, MC, BC, LL No: DH Abstain: RF, JP
MOTION APPROVED TO TABLE

Purchase a Field of Honor Flag
Motion by Andrea Golinsky, second by Brian Canty to purchase one 3x5 American Flag mounted on an 8-foot pole for the "Field of Honor" sponsored by the Kiwanis Club of Huntington. The flag will have a custom printed yellow ribbon personalized with Huntington Community First Aid Squad. In honor of Veterans Day, the flags will be placed in precision rows on the front lawn of the Huntington Town Hall from Monday, November 1, 2010 to Tuesday, November 30, 2010 after November 30, 2010 the flag will become the property of Huntington Community First Aid Squad. The cost of the flag is $35.00, a check payable to the Huntington Kiwanis Club (if mailed on or before 7/4/2010).
HCFAS Funds
Yes: RF, JP, AG, DH, BC No: LL, MC

The following motions do not meet the cutoff date voted on by the Board in January 2010 for motions to be submitted to the President.

Motion by Mark Cappola and seconded by Brain Canty to extend the debate on the next motion to thirty minutes.
MOTION APPROVED UNANIMOUSLY

Office Manager Contract Renewal
Motion by Mark Cappola and seconded by John Palmieri to extend Justine Foranoce's employment agreement for one year effective July 1, 2010. And, starting July 1, 2010, to pay 50% of the health insurance premium for Justine Foranoce based on the following plan: Oxford Liberty Plan for single (monthly premium $529.06/mo as of 10/01/10). HCAD share = $264.53/month: $3174.36/year, subject to rate increases. In agreeing to this, Justine will forfeit a raise for 2010-2011.
HCAD Funds

Motion by Robert Franz and seconded by Lehti Laas to table the above motion.
Yes: RF, AG, LL No: JP, DH, MC, BC
MOTION NOT APPROVED TO TABLE

Motion by John Palmieri and seconded by Mark Cappola to set the main motion aside.
Yes: LL, RF, JP, AG, DH, MC No: BC
MOTION APPPROVED TO SET ASIDE

Meagan Sarcona General Meeting Room Request
Motion by Robert Franz and seconded by Dominic Heavey to allow Meagan Sarcona #1066, use of the General Membership Meeting Room for an event on Sunday, August 8, 2010, Set-up time is 10:00 AM to 11 AM, event time is 11 AM to 2 PM, clean-up time 2 PM to 3 PM. A Security deposit has been received. Chief Dominic Heavey's permission has been received. No insurance certificates are required for this event.
MOTION APPROVED UNANIMOUSLY

Vital Signs Conference
Motion by Dominic Heavey and seconded by Brian Canty to accept the recommendation of Second Deputy Chief Brenner and authorize and approve up to 20 members to attend the Vital Signs 2010, August 28 - 29, 2010.
Registration cost of
$170.00 Registration received before June 30
$200.00 Registration received July 1–July 22
$225.00 Registration received July 23–August per person.
A recommended meal allowance of $30 day (the daily M&IE rate for Manhattan is $71, the recommended breakdown of the daily M&IE is $12 for breakfast and $18 for lunch) and round trip transportation from Huntington to Manhattan of $25.00 per person per day. A listing of the sessions attended, members must attend all five (5) sessions, any course completion certificates received and a summary of all five (5) sessions will be submitted with LOSAP forms as part of the reimbursement package. Reimbursement will be in accordance with HCFAS Purchasing Policy Procedures and will include a course/seminar reimbursement request and a course reimbursement request certification, original receipts, and approval by the Second Deputy Chief. All material for reimbursement requests must be submitted by September 10th, 2010 to the 2nd Deputy Chief.
HCAD funds
Yes: RF, AG, DH, MC, BC, LL Abstain: JP
MOTION APPROVED

Note, the following motion was approved after the Treasurers report.
Met Ticket Reimbursement
Motion by Andrea Golinksy and seconded by Brian Canty to notify members that Met ticket reimbursements must be received by July 17th. If not, they cannot attend the picnic. In addition they forfeit their end of year holiday gift. Funds must be received by July 17th, 2010.
MOTION APPROVED UNANIMOUSLY

Note the following motions were approved before the motion to adjourn the meeting was approved.

Motion by Mark Cappola and seconded by Brian Canty to bring forth the previous motion set aside.

Yes: JP, DH, MC, BC   No: RF, AG, LL

MOTION APPROVED

Office Manager Contract Renewal

Motion by Mark Cappola and seconded by Brian Canty, to extend Justine Foranoce's employment agreement for one year effective July 1, 2010. And, to give her an annual salary increase of 2.6% (current Cost of Living Index rate) effective July 1, 2010.

HCAD Funds

Yes: JP, DH, MC, BC   No: RF, AG, LL

MOTION APPROVED

Treasurer's Report – Mark Cappola:

Motion by Mark Cappola and seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

June 5, 2010 to June 18, 2010 - 45 transactions = $151,797.15 HCAD Funds

June 5, 2010 to June 18, 2010 - 18 transactions = $ 802.00 HCFAS Funds

June 5, 2010 to June 18, 2010 - 01 transaction = $ 400.00 Post Funds

Motion by John Palmieri and seconded by Brian Canty to move the motion.

Yes: JP, DH, MC, BC   No: RF, AG, LL

MOTION APPROVED TO MOVE THE MOTION

On the original motion:

Yes: JP, DH, MC, BC, LL   No: RF, AG

MOTION APPROVED

Chief's Report – Dominic Heavey:

<u>ADVANCEMENTS</u>

Ashley Urquhart #1287 to aide as of 6-14-10

John Connors #1272 passed dispatch test

Anel Vargas #1277 to FA as of 6-14-2010

<u>CHANGE OF STATUS</u>

None

<u>SHIFT CHANGE</u>

Oscar Gomez #1113 from Wed 0700 to Sat 0700

Tiffany White # 1259 effective 02-22-10 NO TB as of tonight recommend holding till 1st Dep receives copy of TB test.

<u>LETTER OF INTENT</u>

Ozlem Bilgen #1145 to be sent

Rachel Zunno #1192 letter sent 5-27-10, 1st Dep. to call her.

Building:
Another leak was found in the meeting room A/C
A/C not working in building repaired and new belt placed A/C working now.

2-15-21 back from repair
2-15-16 out for repair

All bay Doors washed and cleaned. Fans in Truck room cleaned.

Co 8 Report Attached.
Working on LOA with 1st Dep.

Secretary's Report –Robert Franz:
Return to Duty:

Name	**No.**	**Date**
Mary Winter (Dispatch Only)	485	6/10/10
Tina Sholes	1250	6/16/10

Motion by Robert Franz and seconded by Dominic Heavey to approve the following LOA's:

Name	#	Type	Date
Kathy Gearey	368	Operational	5/21/10 – 8/21/10
Jonathan Korets	1219	Educational	8/21/10 – 11/21/10
Bernard Poole	872	Operational	5/27/10 – 8/27/10
Casey Stone	920	Operational	6/10/10 – 9/10/10
Claire Tesoriero	811	Operational	6/3/10 – 9/3/10
Kristin Tiersch	Post Member 8	Medical	5/29/10 – 8/29/10

Yes: RF, AG, DH, MC, LL   Abstain: JP, BC
MOTION APPROVED

Motion by Dominic Heavey and seconded by Brian Canty to approve an Educational LOA for Elizabeth Mohr, member # 1292, from 7/5/10 – 10/5/10.
Yes: JP, DH, BC, MC, LL   Abstain: AG, RF

Probation Ending
Motion by Robert Franz and seconded by Brian Canty to grant active membership in accordance with Article III, Section 2 of the By-Laws to Anel Vargas member #1277, eligible 6/15/10, effective 6/24/10.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Brian Canty to grant active membership in accordance with Article III, Section 2 of the By-Laws to Ruthnie Daniel member #1263, eligible 6/15/10, effective 6/24/10.
MOTION APPROVED UNANIMOUSLY

The following reports were submitted via email but were not discussed due to Board approved time constraints.

Secretary Franz Report:
2009 LOSAP Point Listing –The list and President's certification was hand delivered to the TOH Comptroller for further processing last week. The TOH deadline for submission to Penflex is July 1st.

HCFAS Scholarships – Scholarships of $500 each were awarded to the first four names drawn at the June 14th GMM as follows: Patrick Otto, son of Sue Otto #790, Meagan Bennett, daughter of Lori Bennett #1265, Christine Principato #1268, Kenneth Lau, brother of Allison Lau #1226. Purchase Orders were completed with applications related documents attached and given to the President for approval.

60th Anniversary Korean War "Commemorative Breakfast June 17, 2010 – the Veterans attending this breakfast were appreciative of the BODs approving their attendance. We were mentioned from the podium as the veterans of Huntington Community First Aid Squad and we were quite noticeable in our Class A uniforms. The Huntington Town Board was also in attendance as well as other dignitaries.

President's Report – Roger Winter:

- Huntington Hospital Ride-A-Long, feedback has been received. I will need some help putting a final document together. I have received some input and will try to finalize it soon.
- I am investigating the purchase of air cleaners for the ambulances and or the building. I am receiving quotes from Airvac, Ward, No Smoke Diesel Filter and others.
- Dominic and I will be talking with Michael Stratemeier, MD, Assistant Chief for the Department of Emergency Medicine on becoming another **Medical Advisor** with HCFAS. He works at Huntington Hospital. He knows Dr. Sanford Glantz and has worked with him in the past. Dr. Glantz is in favor of having him as our hospital

contact. Dr. Stratemeier is very interested and wishes also to help with trainings and any hospital issues.

Director Golinsky Report:
New York State Volunteer Ambulance and Rescue Association

Meeting was held at Wyandanch/Wheatley Heights Vol. Amb. June 15,2010.
Materials were distributed for the upcoming PulseCheck 2010 Conference & Trade Show to be held in Albany, Sept.30-Oct. 3rd. All squads were asked to promote ads for the journal and trophy donations.
Report was made regarding the EMS Memorial in Albany, which took place May 19th. Bob DeLargi gave a very moving speech. After the ceremony there was an opportunity to talk with Lee Burns. It was learned that the job posting for the Director of EMS in the Dept of Health has been taken down and interviews are being scheduled.
Discussion was held in regard to Senate Bill # S4988 and Assembly Bill # 9856. This bill has passed both the Senate and Assembly and is awaiting Governor Paterson's signature. If enacted into law this would require employers to authorize absence from or lateness to work if such action was due to responding to an emergency as a volunteer firefighter or ambulance worker.

Huntington Station Business Imp. Dist.

Meeting as held at the Huntington Station Branch of the Huntington Library June 16th. It was reported that 100 banners have been sold and ordered. Installation should take place mid- July. There has already been some interest shown from groups and businesses and it is anticipated that, once the banners are hung more orders will be received and a second run could be ordered.
Over 300 flower baskets have been hung from the telephone poles this year and this program will be expanded next year to include West Hills Rd. and that portion of Depot Rd. that lies within the BID area.
The retaining wall project is being pushed by the Town of Huntington and may possibly start this fall. The delay has been caused by the change in personal at both the Dept of Transportation and Long Island Railroad.
The web site, Passport to Huntington Station is coming together and a sample project will be emailed to the BID members this week. It is expected to go live next week. There will be directory of businesses, announcements of coming events and service links (Fire Depts and HCFAS)
The parade and events day (Unity in the Community) will take place Oct. 2, 2010. The BID will be participating in the parade with a banner. It was suggested that the BID members wear tee shirts. Prices will be looked into and possibly ordered. The next meeting of the Unity in the Community committee will take place June 30th at 10 AM at the Community Center at the Big H Shopping Center.
Car Show to start Wed. June 23rd, there will be no admission charge this year.
The plantings done at the LIRR train station are unacceptable and Deck and Patio will be approached with the complaints.

Suffolk County Police Dept 2nd Precinct Community Meeting

The meeting took place Wed. June 16th at the 2nd.Precinct. This month's topic was Recognizing Gangs in the Community. It was a very informative talk and provoked a lot of questions from the attendees.
While at this meeting I had the opportunity to talk to the Community Laison, John Chiquitucto and learned of a program offered by the SCPD. It is called the "Special Needs/Silver Alert Program. This is a registry for those who suffer from Severe mental illness, Autism, Developmental disabilities (Special Needs Alert) and those who are afflicted with Alzheimer's, Dementia and Cognitive disorders that may result in a persons wandering or becoming disorientated and lost. Participants wear a 'silver' bracelet (similar to a Medic Alert bracelet) This bracelet has a SCPD number to call and information can be received regarding patients illness, medications the person is taking and other pertinent information about this individual. The parent, guardian, or other caregiver provides this information to the SCPD and it is kept on file to be retrieved when a call is made. This is a program that I think the squad should be made aware of and possibly become a review training to make all members aware so they can

Suffolk Country Ambulance Chiefs Association

Meeting was held at Central Islip/Hauppauge Amb. Corps on Wed. June 16th. Discussion was held regarding the Senate and Assembly bills awaiting Governor Paterson's approval. The secretary was asked to send a letter of support to Governor Paterson for this legislation. The Suffolk County PD Special Needs/Silver Alert Program was introduced and information passed out.
There was no REMSCO report, as the next meeting will be held July 13th.
The restraint policy has not been rolled out as yet by County. This may take place by Sept. There could be possible approval of soft restraints but not chemical restraints. The next REMAC meeting is July 27th.
It was reported that the FRES Commission discussed budget items and wold like to set up a plan.
The helicopter EC145 will be delivered in time. The new ASTAR helicopter is supposed to arrive in late Aug.
SCEMS has issued 3 memos regarding the shortage of meds.
The REMAC ALS authorization cards that are to expire Sept 30th will be extended. In changing over the computer system photos were lost and those cardholders will have to go into the EMS office to have new photos taken.
There has been a slow response to the REMSCO golf outing.
Myles Quinn reported that the back up communications center in Coram should be finished in about 3 weeks however Med-Com will not move into that facility until after the hurricane season is over. The tentative date to move in November 1, 2010. It was again reported that once Med-Com makes the move to the back up facility the E911 system would not be in use. Call takers will have to rely on the information given to them via phone to pinpoint call location.
The narrow banding mandatory deadline in Jan. 1, 2013. Narrow banding will reduce coverage/range of portable radios.

The celebration of the 30th Anniversary of the SCACA was discussed. A budget was set of $8000.00 to $10,000. The anticipated attendance would be approximately 100 people. A possible charge per ticket was suggested to help offset the cost of this event.
SCACA does not meet in July and August. The next meeting would be Sept. 15th. A site is needed to hold this meeting. Andrea said she would check into holding the meeting at HCFAS

Director Laas Report:

UNIFORM CODE

Deacon Ed Billia had 2 meetings in June to discuss the draft.

RECORDS RETENTION COMMITTEE

Has met twice already in the month of June and has a meeting scheduled for next week. They are finalizing little odds and ends before sorting through the papers that are in the storage room. A request is in with the Chief Dispatcher to please attend next week's meeting.

The attorney has been sent the Board approved Records Retention and Disposition Schedule and also the Draft of the Directors' Telephone and Video Conferencing Policy. I requested a response from his office by August 1, 2010.

In my May 13th report I had the following: The committee discussed sending the auditors the financial portions. This is for them to review and comment if they do anything different with their retention of financial records. There may be an item that the MU-1 says to destroy and the auditors would recommend keeping the financial document permanently.
I was asked by a committee member the status of sending the financials over and I have not been given the authorization to do so. I will discuss under my report.

Director Orr Report:

SOCIAL

1. JULY GENERAL MEMBERSHIP MEETING ON THE 12TH WILL BE CELEBRATING ANDY BALLS 40TH YEAR.

2. GENERAL MEMBERSHIP MEETTING ON AUGUST 9TH WILL BE CELEBRATING MARYANN SCHRAMMS 30TH YEAR.

Motion by Dominic Heavey and seconded by Robert Franz to extend the meeting until 2300 hours for personnel issues (Chiefs report discussion).
Yes: RF, JP, DH, LL No: AG, BC (Mark Cappola out of the room for the vote)

MOTION APPROVED

Motion by Robert Franz and seconded by Dominic Heavey to extend the meeting an additional five minutes for the Secretary's report.
Yes: RF, AG, DH, LL No: MC, BC Abstain: JP
MOTION APPROVED

Motion by Robert Franz and seconded by Lehti Laas to adjourn the meeting.
Yes: AG, RF, LL No: JP, DH, MC, BC
MOTION NOT APPROVED

Motion by Brian Canty and seconded by Dominic Heavey to extend the meeting by 5 minutes.
Yes: JP, DH, MC, BC No: RF, AG, LL
MOTION APPROVED

Motion by Brian Canty and seconded by Andrea Golinsky to adjourn the meeting at 2345 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: July 3, 2010

Amended and approved: July 8, 2010
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2010 Board of Directors Meeting
July 8, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Peter Nakelski, Alyssa Axelrod, and David Mohr.

Meeting called to order at: 1930 hours

Motion by Lehti Laas and seconded by John Palmieri to approve the minutes of June 24, 2010.
MOTION APPROVED UNANIMOUSLY

Secretary Franz entered at 1934 hours.

Director Orr entered at 1937 hours.

Insurance presentation on VAWBL was given by Secretary Franz

Proposals-

Note: The following motion was approved prior to the Insurance discussion given by Secretary Franz.

First Responder SOP Change
Motion by Brian Canty seconded by John Palmieri to accept the First Responder SOP change presented to the General Membership at the June 2010 Meeting, and amended by the BOD at the July 8, 2010 meeting.

Motion by Lehti Laas and seconded by Andrea Golinksy to table the motion.
Yes: RF, AG, MC, LL No: JP, GO, BC
MOTION APPROVED TO TABLE

Un-Table Amended EMS Week Meals

Motion by Robert Franz and seconded by Andrea Golinsky to un-table the previous Amended EMS Week Meals motion on June 24, 2010.
Yes: LL, RF, AG, MC, JP No: GO, BC
MOTION APPROVED

Amend EMS Week Meals
Motion by Robert Franz and seconded by John Palmieri to amend the EMS Week Meals motion which was passed on April 22, 2010. Increase the meal aggregate amount from $2,000.00 to $2, 550.00.
HCAD Funds
Motion by Dominic Heavey and seconded by Brian Canty accept the recommendation of the Operational Officers and authorize and approve the purchase of meals for duty crews and administrative members during EMS week (5/16/2010 through 5/22/2010) for an aggregate amount not to exceed $2,000.00. Dominic Heavey or designee will be responsible for the allocation and disbursement of the funds and will submit a detail documented accounting including original receipts etc. to the Treasurer for the expenditures. Original Receipts must be provided. A written accounting of the event must be provided within 10 days of completion of the event to the Treasurer. The Treasurer will provide the BOD with an accounting for these expenditures at the next Board of Directors' meeting following the receipt of the expenditure documentation. Motion approved on 04/22/2010

Motion by Brian Canty and seconded by John Palmieri to move the motion.
Yes: JP, GO, MC, BC, AG No: RF, LL
MOTION APPROVED TO MOVE THE MOTION

On the original motion:
Yes: LL, GO No: JP, AG, MC, BC Abstain: RF
MOTION NOT APPROVED

EMS Week Meals Summary
Motion by Brian Canty and seconded by John Palmieri for the Chief to provide the Board of Directors by the July 22, 2010 meeting a summary of all monies expended for EMS week meals. This summary should include the total spent on each shift and the number of people who were signed in on a LOSAP sheet for the shift and a summary of administrative meals.

Motion by Brian Canty and seconded by Andrea Golinksy to move the motion.
MOTION APPROVED UNANIMOUSLY

On the original motion:
MOTION APPROVED UNANIMOUSLY

Bedel Saget General Meeting Room Request

Motion by Robert Franz and seconded by Brian Canty to allow Bedel Saget #1175, use of the General Membership Meeting Room for an event on Friday, August 13, 2010, Set-up time is 5:30 PM to 7 PM, event time is 7 PM to 11 PM including clean-up time. A security deposit has been received. 1st Deputy Chief Anne Gabriel's permission has been received. No insurance certificates are required for this event based on the submitted application.
MOTION APPROVED UNANIMOUSLY

Update Form #154
Motion by Brian Canty and seconded by Mark Cappola to accept and approve the updates to Form #154.
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Mark Cappola:

Treasurer Cappola left the meeting at 2145 hours.

Motion by Lehti Laas and seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

June 19, 2010 – July 2, 2010 - 22 Transactions= $9,563. 88 HCAD Funds
June 19, 2010 – July 2, 2010 – 16 Transactions= $7,980.00 HCFAS Fund
June 19, 2010 – July 2, 2010 – 01 Transactions= $828.64 Explorer Post Funds
Yes: JP, GO, AG, BC, LL Abstain: RF
MOTION APPROVED

Chief's Report – Dominic Heavey given verbally by 3rd Deputy Chief David Mohr.
The 3rd Deputy Chief stated his concerns about membership interview notifications to the Officers.

Routine pending issues addressed:
Company 8 report, pending LOA's, members off probation etc.

Secretary's Report –Robert Franz:
Motion by Robert Franz and seconded by Lehti Laas to approve the following LOA:
Rachel Zunno #1192, Extended Educational: 4/10/10 – 7/10/10
Yes: LL, RF, JP, GO No: AG, BC
MOTION APPROVED

Motion by Robert Franz and seconded by Lehti Laas to approve the following LOA:
Christopher Whitcomb #1221, Extended Educational: 7/9/10 – 10/9/10

Yes: LL, JP, GO, RW No: AG, BC, RF

MOTION APPROVED

The following reports were submitted via email but were not discussed due to Board approved time constraints except for parts of the Secretary's report. Insurance issues were discussed at the start of the meeting.

INSURANCE

Workers' Compensation Insurance-VAWBL – Two members sustained injuries on separate occasions. The first was a bump on the head as determined by HH ED. The second was the aggravation of an old knee injury which should heal by itself with exercise & would not hinder the member from performing their squad duties (as reported by the member after visiting their own doctor). The claim form received on the first claim will not be filed as a claim with the WCB or NYSIF but kept on file at the Squad. No claim form was received from the member on the second incident. There will be a discussion on VAWBL claims at the beginning of the meeting and their effect on the premium due to an adverse experience modification percentage.

Automobile

– I obtained through Hubbinette & Cowell a VFIS instructors program kit DVD on "Emergency Services Trailer Operations and Safety Program". The DVD was given to Driver Training Committee Chairperson Tom Romano as per the Chief's instructions. The First Deputy Chief, Chief and President were copied on the transmittal letter.

-On July 3, 2010, while moving 2-15-89 to be washed, a member scratched/dented the passenger side fender and broke the side mirror when it came in contact with 2-15-82 brush grill. This incident will not be reported to the insurance company.

Post 215 – I was informed today that two Post 215 members suffered a heat related illness at the MCI drill on May 2, 2010 and were transported to Huntington Hospital ED. An initial review of the paperwork indicates that one member may not have insurance coverage for the ED bill $1,880.15 and the Emergency Physician bill $265.00. I am awaiting confirmation of this before I distribute the VFIS accident & sickness policy claim forms. I had no knowledge of these illnesses before today.

PCR – LEGAL – Martin Simon of GMP secretary informed me that the law firm involved with the YMCA drowning victim wants to depose one of our members. I will speak to GMP and make the necessary contact information available.

HCFAS SCHOLARSHIPS – Scholarship checks were mailed to the four winners.

SUFFOLK REMSCO- I participated on a hearing committee which conducted a public hearing on the Amagansett Fire Department/District application for expansion of their primary operating authority (this was actually a correction of an administrative error in not properly denoting their actual primary territory many years ago and did not expand the area AFD currently serves). The decision of the committee was to recommend REMSCO's approval.

President's Report – Roger Winter:

- Explorer Post 215 Youth Squad
    - No report
- Life Member Badges – Christopher Winter's badge on order.
- Health and Safety Officer
    - I am requesting an air cleaner for the truck room. We did not put the Ward Smoke cleaner on the ambulances. This is a health issue for members. I am getting quotes.
    - At this time I have three different systems to look at and will be getting prices.
- Framing of Past Presidents / Ex Chiefs
    - I need pictures of the following: Roger Winter, Brian Canty, Robert Scrabino, and Joe Steiner – STILL NEED THE PICKS!
- Last Call Plaque
    - Patricia Bolen Logan Potts to be added.

Projects:

Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips. We have not paid any monies so at this time I do not see it as a problem. I will call and set a date for the summer

Director Golinsky Report:

<u>PR Committee</u>

On Tuesday June 29th I was invited to attend a Girl Scout Gold ceremony at Huntington Town Hall. This was due to HCFAS's assistance provided to two of the recipients. The girls set up a "Safety Smart" fair at the HMFD in January. In all 7 girls received their Gold Award, a record for one troop.

<u>Unity in the Community Event</u>

A meeting for the upcoming "Unity in the Community " event was held at the Community Center at the Big H shopping center on June 30th.

As a member of the Huntington Station Business Improvement District I was asked to join the committee formulating this event. Due to my membership in HCFAS I have been asked to serve on the Safety sub-committee along with Town of Huntington Public Safety, HMFD and the 2nd Precinct. A sub-committee meeting will be held (time and date TBA) prior to the next committee meeting, which is scheduled for July 21 at 10 AM at the Big H community center. The starting point for the parade has not been confirmed as yet. Possible locations are HMFD at 13th Street or the parking lot at NY Ave and President Street. The parade route is proportedly to be north on New York Ave. to Railroad St. West on Railroad Street to Loundes Ave. North on Loundes Ave to Church St then east to the entrance of the Town of Huntington parking lot were the rides, vendors etc. will be set up.

2nd Precienct Community Information meeting was held Wed. July 7th at 10 AM . The topic was Crimestoppers and how tips from the community (who remain anonomous) can help the Police Department with ongoing investigations. Next meeting scheduled for Aug. 4th at 10 AM

Director Orr Report:

<u>SOCIAL COMMITTEE</u>

1) JULYS GENERAL MEMBERSHIP MEETING 7/12/10 WE WILL BE HONORING ANDY BALL 40 YRS.

2) AUGUSTS GENERAL MEMBERSHIP MEETING 8/9/10 WE WILL BE HONORING MARYANN SCHRAMM 30 YRS.

Director Palmieri Report:

<u>Building Improvement Committee</u>

Joe Mile has spoken to Tom Henn of Elmer Henn Construction Company who still wants to do our job and has inquires about our status with the variance. I have a call in to Michael McCarthy, our attorney for this matter, and he will let me know when the meeting is scheduled for.

<u>Fund Drive Committee</u>

The second wave is out and to this date we have collected $42705.00.

Motion by Brian Canty and seconded by Greg Orr to adjourn the meeting at 2315 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: July 14, 2010

Amended and approved: July 22, 2010
MOTION APPROVED

Huntington Community First Aid Squad
2010 Board of Directors Meeting
July 22, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Peter Nakelski

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Andrea Golinsky to approve the minutes of July 8, 2010 as amended.
Yes: RF, JP, GO, BC, AG, LL Abstain: MC
MOTION APPROVED

Proposals-

First Responder SOP Change
Motion by Brian Canty seconded by Mark Cappola to accept the First Responder SOP changes presented to the General Membership at the June and July 2010 Meeting, and amended by the BOD at the July 8, 2010 meeting.
MOTION APPROVED UNANIMOUSLY

Amend EMS Week Meals
Motion by John Palmieri and seconded by Mark Cappola to amend the EMS Week Meals motion which was passed on April 22, 2010 to increase the meal aggregate amount to $2,550.00.
HCAD Funds
Motion by Dominic Heavey and seconded by Brian Canty accept the recommendation of the Operational Officers and authorize and approve the purchase of meals for duty crews and administrative members during EMS week (5/16/2010 through 5/22/2010) for an aggregate amount not to exceed $2,000.00. Dominic Heavey or designee will be responsible for the allocation and disbursement of the funds and will submit a detail documented accounting including original receipts etc. to the Treasurer for the expenditures. Original Receipts must be

provided. A written accounting of the event must be provided within 10 days of completion of the event to the Treasurer. The Treasurer will provide the BOD with an accounting for these expenditures at the next Board of Directors' meeting following the receipt of the expenditure documentation. Motion approved on 04/22/2010.

Yes: RF, JP, GO, MC, LL No: AG, BC

MOTION APPROVED

CES Contract Renewal

Motion by Brian Canty, seconded by Greg Orr to accept the recommendation of the Systems Committee and the Board Liaison to Technology and authorize the President to renew the service agreement for the Squads computers with CES at an initial annual cost of $7,500 for forty hours of on-site support for maintenance, emergencies, upgrades, new installations, software and hardware problems, etc. as per the attached proposal from CES. This service contract will include 24/7/4 emergency service. Materials are not included.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Disposal Order for Mobile Radios

Motion by Brian Canty and seconded by Greg Orr to dispose and remove from inventory the following obsolete mobile radios as listed below:

Quantity	Description	Serial #
1	CDM 1250 VHF Mobile Radio	103THE7546
1	CDM 1250 VHF Mobile Radio	103TFQC667
1	CDM 1250 VHF Mobile Radio	103TKAB937
1	CDM 1250 VHF Mobile Radio	103TJQ4004
1	CDM 1250 VHF Mobile Radio	103TELM147
1	CDM 1250 VHF Mobile Radio	103TJA2263
1	CDM 1250 VHF Mobile Radio	103THE7598

Total 7

Yes: JP, GO, AG, MC, BC, LL Abstain: RF

Sale of Obsolete Mobile Radios

Motion by Robert Franz and seconded by Brian Canty to sell 7 obsolete mobile radios to the Amityville Police Department, 21 Ireland Place, Amityville, New York 11701-2902 at a cost of $300.00 per unit. The radios are to be accepted in as is condition. List of mobile radios to be sold and price per radio is listed below:

Quantity	Description	Serial #	Price
1	CDM 1250 VHF Mobile Radio	103THE7546	$300.00
1	CDM 1250 VHF Mobile Radio	103TFQC667	$300.00
1	CDM 1250 VHF Mobile Radio	103TKAB937 `	$300.00

1	CDM 1250 VHF Mobile Radio	103TJQ4004	$300.00
1	CDM 1250 VHF Mobile Radio	103TELM147	$300.00
1	CDM 1250 VHF Mobile Radio	103TJA2263	$300.00
1	CDM 1250 VHF Mobile Radio	103THE7598	$300.00

Total
7 $2,100.00

HCFAS Funds
MOTION APPROVED UNANIMOUSLY

FRS/SCM Addition of Time Clock Modification
Motion by Robert Franz and seconded by Brian Canty to authorize the technology committee to obtain a quote for a modification to the SCM, Fire Rescue System and add a time clock modification whereby employee, cleaning service etc. can clock in and out and a report(s) will be generated that will give their time by week, monthly or pay period including time ins and outs.
MOTION APPROVED UNANIMOUSLY

Replacement Stethoscope Scott Bielanski
Motion by Robert Franz and seconded by Andrea Golinsky to replace one stethoscope for Scott Bielanski #1076 which disappeared from the dispatch office after being left there by the Monday Day Captain. Total replacement cost $166.98.
HCAD Funds
Yes: RF, AG, MC, LL No: BC Abstain: JP, GO
MOTION APPROVED

Amendment to Purchase Policy Procedures Standard Mileage Reimbursement Rates
Motion by Robert Franz and seconded by Andrea Golinsky to amend Purchasing Policy and Procedures Section 11 Standard Mileage Reimbursement Rates whereby the standard mileage reimbursement rate for the use of a member's personal vehicle, for all approved activities, is 40 cents per mile.
Yes: RF, AG, MC, JP, GO, LL No: BC
MOTION APPROVED

Amend NYSVA&RA 2010 Pulse Check 55th Annual Educational Conference and Trade Show in Albany N.Y.
Motion by Andrea Golinsky and seconded by Lehti Laas to amend the motion of June 10, 2010, NYSVA&RA 2010 Pulse Check 55th Annual Educational Conference and Trade Show in Albany N.Y. and allow District 7 delegate Robert Franz to attend Pulse Check 2010 September 30, 2010 thru October 3, 2010.
HCAD Funds
Yes: LL, AG, RF No: JP, BC, GO Abstain: MC
MOTION NOT APPROVED

Secretary LOA Notification

Motion by John Palmieri, seconded by Greg Orr, to authorize and require the Secretary to notify the Day Captains weekly of the names of any members whose Leaves of Absence will be expiring within the following two (2) weeks. Thereafter the affected Day Captains will notify those members with expiring LOAs of the date of the end of their respective Leaves and the process required to return to duty or to extend the Leave.

Yes: JP No: LL, RF, AG, GO Abstain: BC, MC

MOTION NOT APPROVED

Medical Clearance Forms for RTD

Motion by Brian Canty and seconded by Andrea Golinsky to remove Emily Scheffert #1248 and Gerardo Vasquez #1055 from active duty, due to no record of medical compliance on file in accordance with SOP Article II section C2. The Secretary will notify the members via a letter. They will be reinstated to active duty once medical clearance is received by the Secretary.

MOTION APPROVED UNANIMOUSLY

Vital Signs Conference Limit On Attendee's

Motion by Andrea Golinsky and seconded by Brian Canty to limit members attending the Vital Signs Conference to a maximum of 15 members at a registration rate not to exceed $225 per member.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

The following motions were approved under the Treasurer's report:

Jumbo CD Renewal

Motion by Mark Cappola and seconded by Robert Franz to renew the $250,000 Jumbo CD. It will be renewed at a rate of 1.25% with State Bank.

MOTION APPROVED UNANIMOUSLY

Meal Allowance Reimbursement for HMFD Parade

Motion by Brian Canty and seconded by Greg Orr to reimburse Andrea Golinsky a sum of $500 for an advance to the Chief for the meal allowance for the HMFD parade.

Yes: RF, LL, JP, GO, BC, MC Abstain: AG

MOTION APPROVED

The following motion was approved under the Chief's Report discussion:

East Northport Fire Department Parade

Motion by Robert Franz and seconded by Lehti Laas to recommend to the Chief that the squad participate in the East Northport Fire Department Parade on Wednesday August 4, 2010.
Yes: RF, GO, AG, MC, LL No: JP, BC
MOTION APPROVED

Treasurer's Report – Mark Cappola:
Motion by Mark Cappola and seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

July 3, 2010 to July 19, 2010 - 27 transactions = $24,481.42 HCAD Funds
July 3, 2010 to July 19, 2010 - 4 transactions = $ 926.50 HCFAS Funds
July 3, 2010 to July 19, 2010 - 2 transactions = $ 396.56 Post Funds

Yes: JP, GO, AG, MC, BC, LL Abstain: RF
MOTION APPROVED

Discussion on the CDARS funds took place.

Secretary Franz inquired on the HCFAS Financial Statements. The President needs to give the value of donated services.

The Treasurer informed the Board that the Finance Committee has met and includes the following members:
Thomas D'Antonio, Diane Tanko, Fernando Rivadeneira, Roger Winter, and Brian Canty.

Chief's Report – Dominic Heavey:
Chief not present but a discussion on members' status took place.

Secretary's Report –Robert Franz:
Motion by Robert Franz and seconded by Mark Cappola to approve the following LOA's:

Name	No.	Type	Dates
David Mohr	748	Medical	8/16/10-11/16/10
Martha Brenner	236	Medical	7/23/10– 10/23/10
Mary Ann Schramm	595	Operational	9/1/10 – 12/1/10
Carl Schramm	997	Operational	9/1/10 – 12/1/10

MOTION APPROVED UNANIMOUSLY

Probation Ending
Motion by Robert Franz and seconded by Andrea Golinsky to grant active membership in accordance with Article III, Section 2 of the By-Laws to Tiffany White member #1259, eligible 2/22/10, effective 7/22/10.
MOTION APPROVED UNANIMOUSLY

Status Change
Motion by Andrea Golinksy and seconded by John Palmieri to grant the following Status Change: Active to Inactive Life Member for Michael Milo Member #821 effective July 22, 2010.
MOTION APPROVED UNANIMOUSLY

Motion by Andrea Golinksy and seconded by John Palmieri to grant the following Status Change: Active to Inactive Life Member for John Maier Member #886 effective July 22, 2010.
MOTION APPROVED UNANIMOUSLY

Resignation
Motion by Robert Franz and seconded by Brian Canty to accept the resignation of Joseph Seyfried Member #1134 effective July 14th, 2010.
MOTION APPROVED UNANIMOUSLY

Motion by Andrea Golinsky and seconded by Lehti Laas to extend the meeting for executive session at 2305 hours.
Yes: RF, GO, AG, MC, BC, LL No: JP
MOTION APPROVED

Out of executive session at 2330 hours.

The following reports were submitted via email but were not discussed due to Board approved time constraints.

Secretary Franz's Report:
INSURANCE

Workers' Compensation Insurance-VAWBL – Two members sustained injuries on separate occasions. The first was a bump on the head as determined by HH ED. The second was the aggravation of an old knee injury which should heal by itself with exercise & would not hinder the member from performing their squad duties (as reported by the member after visiting their own doctor). The claim form received on the first claim will not be filed as a claim with the WCB or NYSIF but kept on file at the Squad. No claim form was received from the member on the second incident. There will be a discussion on VAWBL claims at the beginning of the meeting and their effect on the premium due to an adverse experience modification percentage.

Automobile
– I obtained through Hubbinette & Cowell a VFIS instructors program kit DVD on "Emergency Services Trailer Operations and Safety Program". The DVD was given to Driver Training

Committee Chairperson Tom Romano as per the Chief's instructions. The First Deputy Chief, Chief and President were copied on the transmittal letter.

-On July 3, 2010, while moving 2-15-89 to be washed, a member scratched/dented the passenger side fender and broke the side mirror when it came in contact with 2-15-82 brush grill. This incident will not be reported to the insurance company.

HCFAS Scholarships – Scholarship checks were mailed to the four winners.

Suffolk REMSCO- I participated on a hearing committee which conducted a public hearing on the Amagansett Fire Department/District application for expansion of their primary operating authority (this was actually a correction of an administrative error in not properly denoting their actual primary territory many years ago and did not expand the area AFD currently serves). The decision of the committee was to recommend REMSCO's approval.

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PCR – LEGAL – Martin Simon of GMP secretary informed me that the law firm involved with the YMCA drowning victim wants to depose one of our members. I will speak to GMP and make the necessary contact information available.

President's Report – Roger Winter:

- **Explorer Post 215 Youth Squad**
    - **No report**
- Life Member Badges – Christopher Winter's badge on order.
- Health and Safety Officer
    - I am requesting an air cleaner for the truck room. We did not put the Ward Smoke cleaner on the ambulances. This is a health issue for members. I am getting quotes.
    - At this time I have three different systems to look at and will be getting prices.
- Framing of Past Presidents / Ex Chiefs
    - I need pictures of the following: Roger Winter, Brian Canty, Robert Scrabino, and Joe Steiner – STILL NEED THE PICKS!
- Last Call Plaque
    - Patricia Bolen Logan Potts to be added.

Projects:

Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips. We have not paid any monies so at this time I do not see it as a problem. I will call and set a date for the summer

Director Golinsky Report:

PR Committee:

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Unity in the Community Event:

A meeting for the upcoming "Unity in the Community " event was held at the Community Center at the Big H shopping center on June 30th.

As a member of the Huntington Station Business Improvement District I was asked to join the committee formulating this event. Due to my membership in HCFAS I have been asked to serve on the Safety sub-committee along with Town of Huntington Public Safety, HMFD and the 2nd Precinct. A sub-committee meeting will be held (time and date TBA) prior to the next committee meeting, which is scheduled for July 21 at 10 AM at the Big H community center. The starting point for the parade has not been confirmed as yet. Possible locations are HMFD at 13th Street or the parking lot at NY Ave and President Street. The parade route is purportedly to be north on New York Ave. to Railroad St. West on Railroad Street to Loundes Ave. North on Loundes Ave to Church St then east to the entrance of the Town of Huntington parking lot were the rides, vendors etc. will be set up.

2nd Precinct Community Information meeting was held Wed. July 7th at 10 AM . The topic was Crime stoppers and how tips from the community (who remain anonymous) can help the Police Department with ongoing investigations. Next meeting scheduled for Aug. 4th at 10 AM

Director Orr Report:

<u>SOCIAL COMMITTEE</u>

1) JULYS GENERAL MEMBERSHIP MEETING 7/12/10 WE WILL BE HONORING ANDY BALL 40 YRS.

2) AUGUSTS GENERAL MEMBERSHIP MEETING 8/9/10 WE WILL BE HONORING MARYANN SCHRAMM 30 YRS.

Director Palmieri Report:

<u>Building Improvement Committee</u>

Joe Mile has spoken to Tom Henn of Elmer Henn Construction Company who still wants to do our job and has inquires about our status with the variance. I have a call in to Michael McCarthy, our attorney for this matter, and he will let me know when the meeting is scheduled for.

Fund Drive Committee

The second wave is out and to this date we have collected $42705.00.

Motion by Andrea Golinsky and seconded by Mark Cappola to adjourn the meeting at 2330 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: August 6, 2010

Amended and approved: August 12, 2010

MOTION APPROVED

Response Vehicles SOP Amendment

Delete

B. Operational Protocols:

2- 2-15-80 Response Policy and Procedure

3- 2-15-81 Response Policy and Procedure

4- 2-15-82 Reponse Policy and Procedure

V. Crewmember Responsibilities-Other Crew Members:

C, Drivers and First Responder Drivers

Addition under the above section:

7. Non-Ambulance Vehicles Policy and Procedures:

The three types of Non-Ambulance Vehicles are:
a. First Responder Vehicles,
b. Gator Vehicle, including trailer,
c. Non-emergency (Transportation Only) Vehicles.

These vehicles are dedicated for the use described below and any abuse of the vehicles will result in disciplinary action. Operation of the vehicles in a reckless or irresponsible manner will not be condoned. A formal complaint by a Squad member or the general public will result in immediate suspension by the Chief of that member's privileges to operate any of the above vehicles. After an investigation, the Chief will decide whether to reinstate that member's driving privileges or to pursue disciplinary procedures. Punishment could result, from temporary to permanent suspension of privileges to operate these vehicles, loss of status as a Crewleader and/or Driver or First Responder Driver, to formal charges being brought against the member involved, depending on the severity of the incident. Actions taken by the Chief in this regard are to be reported to the Board of Directors at the next regularly scheduled Board meeting.

Only certified personnel may drive the First Responder Vehicles or the Gator. The non-emergency (transportation only) vehicles may be driven by any member with a valid Driver's License on file with the 1st Deputy Chief and with permission of the Chief. Certification for drivers of the First Responder Vehicles or the Gator is obtained from the First Deputy Chief and the Driver Training Committee. Gator drivers must be certified Drivers or First Responder Drivers prior to being certified. To become certified to drive these vehicles the member must make the request to begin the training through their Day Captain. The request will be taken to the First Deputy Chief who will advise both the member and the Driver Training Committee Chairman of the approval. In the event the request is denied, the First Deputy Chief will so advise the member and the Day Captain. Refer to the By-laws for First Responder Driver Requirements.

All drivers are responsible to return the vehicles, on time, clean and fully fueled. Failure to do so may result in a loss of driving privileges. All fuel receipts are to be noted with vehicle number, mileage, member's signature and number and placed in the appropriate mailbox upon return to headquarters. Transport of non members requires prior approval by the Chief since non-members should not routinely be passengers in any of these vehicles. Individual circumstances that do arise must be approved by an officer. These cars may be used for non-emergency HCFAS business on an as needed basis with permission of the Chief.

Member(s) must obtain permission ahead of the event from the Chief for use of any vehicles.

All drivers should be in uniform or other identifiable Squad apparel. As is the case with the Ambulances, there will be no smoking in any of these vehicles. Any violations involving smoking, eating, drinking or substance abuse will result in immediate loss of driving privileges.

<u>First Responder Vehicles</u>

These vehicles are intended to enhance our response to emergency calls. These vehicles should always remain within the District. Requests to take the vehicle home and operate the vehicle by those who live immediately (within 1 mile) outside the District are to be handled on an individual basis by the Chief. Priority is given to Paramedics and ALS providers, then Driver/Crew leaders, Drivers then First Responder Drivers. All members responding to a call, regardless of the mode of transportation, are to be in HCFAS identifiable clothing. Users of these vehicles must also adhere to the following:

1. **Taking the vehicles out of the building under non-emergency situations:**
    a) **Any certified driver may elect to take a vehicle so that they are available for back-up.**
    b) **When the vehicle is signed out, the member is agreeing to respond as needed and requested.**
    c) **In the event the member must be out of service for a brief period of time, they must notify the dispatcher of this and the time they expect to be back in service.**
2. **Taking the vehicle to a scene from the building. The Crew Leader will determine if the call is best handled by the member joining the crew on the ambulance or by responding in a First Responder Vehicle. It is understood that often the best good is served by having a member respond in a First Responder Vehicle to assist at the scene and then to be available for another alarm.**
3. **Members under 21 or non-certified drivers who possess a valid driver's license may drive a First Responder Vehicle back to the building, in non-emergency mode, when the need arises.**
4. **These vehicles cannot be used in parades outside of the Town of Huntington.**

<u>Gator Vehicle</u>

The Gator vehicle is not designed to be driven on the road and must be trailered to its use site. The use of this vehicle is restricted to stand-bys and

other incidents to facilitate patient movement where ambulances are not practical.

Non-emergency (Transportation Only) Vehicles

A. **Automobile: This vehicle should be used whenever possible when 5 or fewer members are attending approved functions such as meetings or trainings. When there is a conflict, the order of usage will be: Officers attending meetings, Committee Chairs/delegates attending meetings, members attending trainings. Prior approval is also required by the Chief to allow non-members to be transported.**
B. **Van: This vehicle should be used when a large number of members need to be transported such as parades, stand-bys and funerals. The van should remain in the district unless prior approval is given by the Chief. Prior approval is also required by the Chief to allow non-members to be transported.**

Read and discussed at the May 2010 and July 2010 General Membership Meeting
Approved, as amended, Board of Directors July 22, 2010

Huntington Community First Aid Squad
2010 Board of Directors Meeting
August 12, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**ABSENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**ABSENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Peter Nakelski, David Mohr called.
Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of July 22, 2010 as amended.
Yes: RF, BC, JP, LL Abstain: AG, DH
MOTION APPROVED

Proposals-

Memorial Tree to replace the Last Call Plaque
Motion by Andrea Golinsky and seconded by Brian Canty to purchase a Memorial Tree as presented in the Memo dated July 16, 2010 from 3rd Deputy Chief David Mohr. The cost of the Memorial tree with installation and engraved Star of Live Leafs will not exceed $8,400.00. The vendor would be United States Bronze, 811 Second Avenue, New Hyde park, New York 11040, Contact person Peter Kasten. Phone numbers are as follows, 1-800-872-5155, or local phone 1-516-352-5155. David Mohr and his committee would be responsible to oversee the installation of the tree.
HCFAS Funds
MOTION APPROVED UNANIMOUSLY

Tiling of Kitchen Wall
Motion by Brian Canty, seconded by Dominic Heavey to approve the proposal dated 7/12/2010 from Berken Contracting Co. for the tiling of the area behind the upstairs kitchen ovens at a cost not to exceed $1,450.
HCAD Funds.
MOTION APPROVED UNANIMOUSLY

Medical Advisor

Motion by Dominic Heavey and seconded by Brian Canty to approve Dr. Michael Stratemeier, Assistant Chief Department of Emergency Medicine at Huntington Hospital as another Medical Advisor for HCFAS. Dr. Glantz was consulted and he was enthusiastic about the appointment of another Medical Advisor. He has worked with Dr. Stratemeier in the past and they are in communication.

MOTION APPROVED UNANIMOUSLY

Picnic Table

Motion by Brian Canty and seconded by John Palmieri to approve the purchase of 1- 46” square, thermoplastic coated perforated metal picnic table, red surfaces and black supports with attached bench seats. The purchase would be from Global, at a cost not to exceed $760.00.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Return to Duty #301 Revision

Motion by Robert Franz, seconded by Dominic Heavey to approve HCFAS Form No. 301 Return To Duty from a medical LOA as revised.

MOTION APPROVED UNANIMOUSLY

Paramedic Approval Christopher Fischer #996

Motion by Dominic Heavey and seconded by Robert Franz to accept the request by member Christopher Fischer #996 for approval for the August, 2010 Stony Brook University Paramedic original in accordance with the HCFAS PPP- I.10 section F. See attached request letters from Chris Fischer, Second Deputy Chief Jeffrey Brenner.

HCAD Funds

Motion by Andrea Golinksy and seconded by John Palmieri to table the motion.

Yes: RF, JP, AG, MC, BC No: DH

MOTION APPROVED TO TABLE

NYSVA&RA 2010 Pulse Check 55th Annual Educational Conference and Trade Show in Albany N.Y Amended

Motion by Lehti Laas and seconded by Andrea Golinsky to amend the motion of June 10, 2010, NYSVA&RA 2010 Pulse Check 55th Annual Educational Conference and Trade Show in Albany N.Y. and allow District 7 delegate Robert Franz to attend Pulse Check 2010 September 30, 2010 thru October 3, 2010. The reimbursement for Robert will be a maximum of $ 391.00 representing meals for travel days at 75% of the GSA rate and 50% of the conference registration costs, hotel accommodations and hotel meal plan (Friday through Saturday).

HCAD Funds

Yes: RF, AG, LL, No: BC Abstain: JP, DH
MOTION APPROVED

Room Use for Kathy Gearey Memorial
Motion by Dominic Heavey and seconded by Robert Franz to approve the use of the General Membership Meeting room on Saturday August 14, 2010 for a memorial service for Kathy Gearey # 368. Food will be provided by the estate of Kathy Gearey, Eva Frangamore will represent the estate of Kathy. Ann Donegan has requested use of the room and will coordinate the room and social activities for the evening. There will be no liquor served but access to the soda and soft drink will be made available. Set up and cleanup will be the responsibility of Anne Donegan and members of her committee.
MOTION APPROVED UNANIMOUSLY

Full Page Advertisement in the NYSVA&RA Journal Pulse Check 2010
Motion by Robert Franz and seconded by Brian Canty, to authorize and approve Andrea Golinsky, the Squad's public relations committee chairperson and chief delegate to the NYSVA&RA District 7, to place a full page HCFAS ad in the NYSVA&RA Pulse Check 2010 55th Annual Educational Conference & Trade Show journal at a cost of $ 125.00. Ad will be similar to the ad placed in 2009 journal.
HCFAS funds
Yes: RF, AG, DH, BC, LL No: JP
MOTION APPROVED

Trophy's for Drills NYSVA&RA
Motion by Robert Franz and seconded by Lehti Laas, to authorize and approve HCFAS to donate a HCFAS engraved First Place First Responder Drill Trophy & 6 Oscars ,1st , 2nd & 3rd Place for Problem 1 or 2 – 1st Responders trophy or other designated trophy to the 2010 NYSVA&RA Drill Competition Committee at a cost of $ 350.00. Andrea Golinsky will be responsible to submit the donation form to the NYSVA&RA.
HCFAS funds
Yes: RF, AG, LL No: BC, DH, JP
MOTION NOT APPROVED

Pulse Check 2010 educational conference raffle theme basket
Motion by Robert Franz and seconded by Andrea Golinsky, to authorize and approve NYSVA&RA District 7 Squad Delegate Andrea Golinsky to issue a purchase order for a donation of $ 75.00 to the NYSVA&RA for their Pulse Check 2010 educational conference raffle theme basket.

HCFAS funds
Yes: RF, AG, RF No: BC, DH, JP
MOTION NOT APPROVED

Additional Scholarship Awards

Motion by Robert Franz, seconded by Lehti Laas to authorize and approve the acceptance of an anonymous benefactor's donation of up to $4,500.00 which will be used to fund the remainder of the 2010 HCFAS scholarship applicants providing all application requirements are met as determined by the Secretary.

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Mark Cappola:

Motion by Mark Cappola and seconded by Dominic Heavey to accept the following for payment in accordance with the PPP and previous Board of Director motions:

July 20, 2010 – August 6th, 2010 - 56 Transactions = $90,961.91 HCAD Funds
July 20, 2010 – August 6th, 2010 - 04 Transactions = $10, 882.89 HCFAS Funds
July 20, 2010 – August 6th, 2010 - 00 Transactions = $0.00 Explorer Post Funds

MOTION APPROVED UNANIMOUSLY

Chief's Report – Dominic Heavey:

Chief asked:
-Officer Recognition Award Guidelines
-1st Responder Driver Training Program
-Company 8 Report

Motion by Robert Franz and seconded by Lehti Laas to enter into Executive Session at 2248 hours.

MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2302 hours

Motion by Andrea Golinsky and seconded by Lehti Laas to extend the meeting thirty minutes.
Yes: RF, AG, JP, BC, LL Abstain: DH

MOTION APPROVED

Secretary's Report –Robert Franz:

Return to Duty:

Name	No.	Date
Harvey Lapidus	1141	11/7/2009
Emily Schaffert	1248	6/16/2009

New Members

Motion by Robert Franz and seconded by Lehti Laas to accept Melvin Sanchez as a new probationary member #1302, Shift: Monday 2300 in accordance with Article III, Section 2 of the By-Laws.

Yes: DH, LL No: AG, JP Abstain: BC, RF

MOTION NOT APPROVED

Vice President Canty left the meeting at 2322 hours.
Director Palmieri left the meeting at 2322 hours
Director Golinsky left the meeting at 2328 hours

A minimum quorum is no longer present at 2328 hours.

The following reports were submitted via email but were not discussed due to Board approved time constraints.

Secretary's Report:

PCR – LEGAL – Martin Simon of GMP arranged for a member's deposition on Tuesday August 17, 2010 at 11 AM regarding the 2008 YMCA drowning call. Various other squad members on the call were previously deposed.

INSURANCE

VFIS attorneys Siler & Ingber, LLP informed us that they wanted to do a deposition on July 29, 2010 in Queens with regard to the lawsuit Ferrante v. HCFAS. This was postponed until TBD since Roger Winter will be deposed on this matter rather than Robert Franz and additional time to prepare was requested. The location of the deposition hopefully will be changed to within Nassau County or at our building. Roger had coordinated the work with See Neville Auto Supply in 2005/2006 (See my 1/14/10 report for more details).

Kathy Gearey's life insurance beneficiary's claim under the HCFAS group life insurance program has been mailed to VESO. Penflex, Inc. also sent Kathy Gearey's losap beneficiary a claim form to be completed.

SC Volunteer Recruitment & Retention Committee – Yaphank– August 11, 2010

As you probably read in the newspapers, SC FRES was awarded a 2009 DHS Staffing for Adequate Fire and Emergency Response (SAFER) grant for $2.5 million for the period 10/15/10 to 10/1/14. Therefore the anticipated SC FRES 2011 budget of $ 72,000 for the Suffolk Educational program for Recruitment in the Voluntary Emergency Services (SERVES) will be allocated entirely to VAS (SC will continue to commit the local funds for VAS). On 8/3/10, the Suffolk County legislature passed resolution 715 which will allow the SAFER grant for VFF SERVES program to begin with the fall 2010 semester. As a result, all current SERVES participants will not be limited to the maximum of $500 tuition assistance for the fall 2010 semester. Further, there will be a strict one-time only open SERVES enrollment from October

15, 2010 to November 15, 2010 for the spring 2011 Semester. Over the next four years under the SAFER grant, there will be over $1 million of recruitment endeavors such as social network recruiting, posters, pamphlets, internet marketing, outdoor, radio & television advertising. Without going into details, Nassau County's SAFER grant of $1.6 million is added to the SC grant since NC will provide their program under a contract with SC. The next meeting is September 22, 2010 at 6PM.

Workers' Compensation Insurance-VAWBL
Sometime in August, I will be sending Conover Beyer Associates (CBA) a copy of our NYSIF 2010 policy declaration page (invoice) and request that our prior VAWBL insurance providers send them our claim history for the last 5 years. The NYSVA&RA is working with CBA, a NJ insurance agency, to determine the feasibility of locating an alternate provider to NYSIF.

SC FRES – Myles Quinn will be retiring before the end of the month. Jeff Nirenberg will be taking over some of Myles administrative duties.

HCFAS Scholarship- An anonymous benefactor has agreed to make a donation of up to $4,500 to HCFAS for the express purpose of funding the remainder of the 2010 HCFAS scholarship applicants providing they meet the requirements. A motion will be made this evening to approve the acceptance of this donation.

Director Golinsky Report:
<u>New York State Volunteer Ambulance & Rescue Association –Dist 7</u>

No meeting held since last BOD meeting. Next District 7 meeting August 17rh at South Country Ambulance Co. in Brookhaven.

<u>NYSVA&RA E-Board Meeting July 25th</u>

It was reported that Senate Bill # 5593a and Assembly Bill # 8470a have passed the legislature. They allow police and fire vehicles to display blue lights to the rear, but unfortunately they omit the same permission for ambulances. This will have to be lobbied for on the next NYSVA&RA Legislative agenda
The Governor signed Bill A-9999A, which makes permanent section 3017 of the Public Health Law regarding EMS in Suffolk County.
Bills A08601-Band S46-B were signed by the Governor allowing AEMTS to draw blood for blood alcohol analysis. This bill was not on anyone's radar screen. Word has it that the NYSDOH was caught by surprise as well, and has some concerns about this. As of this date, there is no protocol in Suffolk County permitting this procedure.
FASNY has named the EMS Provider of The Year. This award went to Valerie White of Community Ambulance of Sayville.
It was reported that PulseCheck registrations are coming in slowly but are on a par for last year. The same holds true for journal ads. A report that was troubling was that there were few applications the scholarships—2 $1000.00 and 1 $500.00.

District 15 reported on an issue in which a FD did a municipal CON and starting operating an ambulance even though the volunteer ambulance was operating in the area for 30 years. After a 2 year review by the Regional Council the CON was denied. An appeal was filed and a judge reversed the decision. Now it is up to the State Council to make a decision on the matter. Our Legislative Committee Chair stated there is no definition of need in the law. He mentioned to the district that the best way to get these problems solved is to get involved in NYSVA&RA. They are the primary state agency representing EMS. An missionary trip was scheduled for upstate to attempt to organize a new district. It was suggested that people that are interested in finding out more about NYSVA&RA attend the PulseCheck conference and see what the organization has to offer.

<u>Suffolk County Ambulance Chiefs Association</u>

SCACA does not schedule meetings during July and August. The next meeting will take place Sept. 15th at a place TBA

<u>Huntington Station Business Improvement District</u>

The next meeting is scheduled for Wed. Aug. 18th. BID members continue to attend the Huntington Station Awareness in the Community Day meetings.

<u>Huntington Station Awareness Day Parade and Festival "Unity in the Community" Committee</u>

I attended a meeting Wed. Aug 11th at the Community Center at the Big H shopping center. It was reported letters have gone out to churches requesting their participation in the parade. Forms were distributed for Sponsorship Opportunities, Parade Participation and vendor information. HCFAS has been asked to be in the parade and to set up an information table if we would like. The committee was informed that an ambulance and or First Aid station will be required and to send a formal request letter to HCFAS.

Note: At this meeting another event planned for Sept 12th –a back to school celebrations at a site TBA was mentioned. This event expects approximately 1000 kids and their parents.

The Parade route question has been raised and may yet be revised.

<u>Viet Nam Memorial Wall Replica</u>

I was invited to attend a meeting at Huntington Town Hall on Aug. 4th. I also asked Chief Heavey to attend this meeting with me so he would know what is planned. At this meeting were representatives of Dignity Wall Memorial and various TOH representatives that will be participating in the Viet Nam Memorial Wall event that is scheduled to be held Oct 1st thru Oct 3rd. There will be a welcoming presentation tentatively scheduled for Sept 28th. One topic discussed at this meeting was the fact that 150 to 200 motorcycles will be escorting the truck bringing the wall to its site (Peter Nelson Park). The exact route has not been confirmed yet but I will be notified as soon as it is since some roads in our district will not be accessible to us in an emergency situation.

Finally to answer to John's questions re:NYSVA&RA
My answers are based on last year, as it is not possible to provide an analysis as yet for 2010

Current NYSVA&RA members	1144
HCFAS members pd	272
HCFAS donation	$1000
Other squad donations	$400*

*This is difficult to answer as many upstate squads do not donate directly but get their receiving hospitals to donate ie:

Good Samaritan (Upstate)	$7500.00
Rockland Mobile Care	1000.00
Nyack Hospital	2500.00

Trophy purchases for 2009 were as follows: (20 Trophies available for donation)

Squads	7
Assoc.	1
Dist.	2
Vendors	3
Individual donations in Memory of Deceased Loved Ones.	7

Raffle Baskets—Last year there were 30 Raffle Baskets donated by various squads. Some valued at more than $75.00.

Director Laas Report:
Laurie from the Attorney's office contacted me requesting an extension on the review of the Telephone and Video Conferencing Policy and the Records Retention and Disposition Schedule. We should have something for our next meeting.

<u>Uniform Code:</u>
Al Mirabella has graciously agreed to update the UC illustrations. He has the original CD and program of how he did it by hand. I have contacted Patty to notify her as she had agreed to do so a year ago but would have to have started from scratch with a new program.
The committee continues to meet regularly and as was mentioned at the General Membership meeting is open for all to attend. Just contact Chair Ed Billia.

<u>Records Retention:</u>
The committee has officially begun the sorting of documents in the storage room. Documents have already been reviewed to destroy. The notification and approval of the President has been sent. Once destruction approval has been given, the committee will officially begin the destruction of documents.

A big THANK-YOU to the committee. I know in the past, Brian Canty and Martha Green took this task on but it wasn't until Milli Gabriel took it on and realized it was too much for one person did the committee expand from being a solo operation.
Now 2 years later there is a complete Records Retention and Disposition Schedule that is over 20 pages long. There is a policy and forms that the committee follows when sorting through documents in the storage room. A big thanks to Phil Schmidt for staying Chair throughout this entire process.
The HCFAS BOD should be very proud that our corporation now has an organized records management system in place and it was all done for FREE. The committee over a year ago had a BID from a company to create the schedule for HCFAS and the cost was $5,000. The committee decided to take this on and save the corporation the $5,000. It is very comforting to know that the retention and disposition of HCFAS documents is being given much due attention.
In my May 13th, June 24th, & July 22nd reports I had the following in reference to the schedule: The committee discussed sending the auditors the financial portions. This is for them to review and comment if they do anything different with their retention of financial records. There may be an item that the MU-1 says to destroy and the auditors would recommend keeping the financial document permanently.
I was asked by a committee member the status of sending the financials over and I have not been given the authorization to do so. I will discuss under my report.

Director Orr Report:
SOCIAL COMMITTEE

1- SEPT. 13 TH GENERAL MEMBERSHIP MEETING
1) SALLY STASZAK 35yrs.
2) KAREN REIN 25YRS.
2- OCT. 11th GENERAL MEMBERSHIP NO AWARDS
3- NOV. 8th GENERAL MEMBERSHIP MEETING
1) SHERYL BURKE 20yrs.
2) LIZ STEENSON 20 yrs.
4- DEC 12th GENERAL MEMBERSHIP MEETING NO AWARDS

Director Palmieri Report:
Building Improvement Committee
The survey of the property was completed by having the surveyor visit the site to make sure that there was no change to the existing survey. A letter to that effect was sent to the attorney to validate the survey, along with 30 copies of the survey. The attorney also was given the 60 copies of the plans and as of 8/11, has been in contact with the Zoning Board to try to get the hearing fast tracked. At this time we do not have a date for the hearing. Michael McCarthy is trying to have the ZBA agree to a more expedited hearing.

Fund Drive Committee

The second wave is out. There was a hold-up at the Post Office that delayed the second wave from being mailed for nine weeks. This delay was caused by a problem in the post office that caused them to deny that we had paid all our required fees to that date. Our real problem is that our vendor did not enlist the services available to him through us to prove our contentions. Once Greg asked Mark to have Justine find, copy and submit copies of the canceled check, the problem was solved. We have all the printed materials necessary to send out a third wave, which as to date, will have to be decided upon quickly in order to give Imagemaker enough lead time to protect against further delays.

A minimum quorum is no longer present at 2328 hours.

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: August 30, 2010

Amended and approved: September 9, 2010
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad

2010 Board of Directors Meeting

September 1st, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Sally Staszak, Alyssa Axelrod, Bernie Hershkowitz, Annette Hershkowitz

Meeting called to order at: 1943hours

Motion by Brian Canty and seconded by Mark Cappola to change the order of business to deal with new member folders.
Yes: BC, JP, MC, GO, LL No: RF, AG
MOTION APPROVED

New Members:

Motion by Robert Franz and seconded by Brian Canty to accept Michael Jurgrau as a new probationary member #1302, Shift: Saturday 1500 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Brian Canty to accept Michael Warburg as a new probationary member #1303, Shift: Friday 1100 in accordance with Article III, Section 2 of the By-Laws.
Yes: RF, BC, MC, JP, GO, LL Abstain: AG
MOTION APPROVED

Motion by Robert Franz and seconded by Brian Canty to accept Joseph Grant as a new probationary member #1304, Shift: Friday 1100 in accordance with Article III, Section 2 of the By-Laws.
Yes: RF, BC, MC, JP, GO, LL Abstain: AG
MOTION APPROVED

Motion by Robert Franz and seconded by Brian Canty to accept Francine Vasta as a new probationary member #1305, Shift: Thursday 1100 in accordance with Article III, Section 2 of the By-Laws.
Yes: RF, BC, MC, JP, GO, LL   Abstain: AG
MOTION APPROVED

Motion by Robert Franz and seconded by Brian Canty to accept Todd McIndoo as a new probationary member #1306, Shift: Thursday 0700 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Brian Canty to accept Jessica Diaz as a new probationary member #1307, Shift: Sunday 1500 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Brian Canty to accept Terrence Cheang as a new probationary member #1308, Shift: Tuesday 1500 in accordance with Article III, Section 2 of the By-Laws.
Yes: RF, AG, MC, JP, GO, LL   Abstain: BC
MOTION APPROVED

Motion by Robert Franz and seconded by Brian Canty to accept Tony Crimaudo as a new probationary member #1309, Shift: Tuesday 0700 in accordance with Article III, Section 2 of the By-Laws.
Yes: LL   No: RF, BC, GO, MC, AG   Abstain: JP
MOTION NOT APPROVED

Motion by Robert Franz and seconded by Brian Canty to accept Courtney LeRoy as a new probationary member #1309, in accordance with Article III, Section 2 of the By-Laws.
No: RF, BC, GO, MC, AG, LL   Abstain: GO
MOTION NOT APPROVED

Motion by Robert Franz and seconded by Brian Canty to accept Melissa Bliven as a new probationary member #1309, Shift: Friday 2300 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Brian Canty to accept Jenna Arcati as a new probationary member #1310, Shift: Monday 1500 in accordance with Article III, Section 2 of the By-Laws.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Brian Canty to accept Richard Stein as a new probationary member #1311, Shift: Friday 2300 in accordance with Article III, Section 2 of the By-Laws.

Yes: RF, BC, MC, JP, GO, LL Abstain: AG
MOTION APPROVED

Motion by John Palmieri and seconded by Greg Orr to enter into executive session at 2043 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2059 hours.

Motion by Robert Franz and seconded by Greg Orr to accept the resignation of Justine Foranoce effective August 27, 2010.
Yes: RF, AG, MC, JP, GO, LL No: BC
MOTION APPROVED

Motion by Brian Canty and seconded by Greg Orr to engage the services of Account Temps/Robert Half Finance & Accounting for the purpose of obtaining a Temp to Permanent full charge bookkeeper for 25 hours per week to perform the following services (as recommended by the Audit Committee Report dated August 23, 2007)

1. Receive, review and prepare the disbursements and the related reports for the Treasurer for each Board meeting.
2. Receive, reconcile and prepare the monthly bank statements and reports. To include a listing of outstanding checks
3. Prepare monthly financial statements for the Treasurer for presentation to the Board of Directors.
4. Attend a quarterly Board of Directors meeting to report of the financial condition of the Squad.
5. Prepare and assist the Treasurer as needed.

at a rate of $32 per hour inclusive of all taxes (Federal and State Payroll Taxes, Social Security, Disability, Bonding, Unemployment). If we decide to convert the temp to a permanent position there will be a 20% fee of the first year’s annualized rate of pay with a 2% reduction every 30 days after initial placement. The chain of command for the bookkeeper would be the Treasurer, President, Vice-President, Secretary, Chief. All work will be coordinated through the treasurer.
HCAD Funds

Motion by Brian Canty and seconded by John Palmieri to move the motion.
Yes: BC, JP, GO, MC No: LL, AG, MC
MOTION APPROVED

On the original motion:
Yes: BC, JP, GO, RW No: AG, RF, LL Abstain: MC
MOTION APPROVED

Motion by Robert Franz and seconded by Brian Canty to accept the resignation of Mark Cappola as Treasurer of HCFAS.
Yes: JP, GO, RF, AG, LL No: BC Abstain: MC
MOTION APPROVED

ELECTION OF TREASURER
Mark Cappola nominates Lehti Laas. Accepts nomination.
Lehti Laas nominates Andrea Golinsky. Accepts nomination.
Greg Orr nominates John Palmieri. Accepts nomination.

Election Results:
Lehti Laas: 1
Andrea Golinsky: 3
John Palmieri: 4

John Palmieri is the new HCFAS Treasurer.

Motion by Brian Canty and seconded by Andrea Golinsky to destroy the ballot.
MOTION APPROVED UNANIMOUSLY

Banking resolutions with HCFAS's Designated Banks
Motion by Robert Franz and seconded by Brian Canty to authorize and approve the President, Vice President, Secretary and Treasurer to execute the required banking resolutions with HCFAS's designated banks (Bank of America, State Bank of Long Island, and Bank of New York). The resolutions shall specify that all withdrawals (payment orders, wire transfers etc.) and borrowing will require the authorized signatures of any two corporate officers listed above except that one corporate officer signature is required for electronic transfers from one HCFAS bank account to another HCFAS bank account within the same bank. An addendum to the Bank Of America resolution will require the two signatures except as noted above.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Brian Canty to adjourn the meeting at 2140 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: September 6, 2010

Amended and approved: September 23, 2010
MOTION APPROVED

Huntington Community First Aid Squad
2010 Board of Directors Meeting
September 9, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**1952 hours**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**1944 hours**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**ABSENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Don Musgnug, Accountant for Fuoco Group.
Alison Russo, Samantha Ryan, Ann Donegan, David Mohr and Alyssa Axelrod.

Meeting called to order at:1930 hours.

Don Musgnug, C.P.A. for Fuoco Group reviewed the HCFAS 2009 Audit report.

Motion by Robert Franz and seconded by Andrea Golinsky to enter into Executive Session at 2017 hours.
MOTION APPROVED UNANIMOUSLY (Note: Treasurer Palmieri not present for vote)

Director Cappola left the meeting at 2225 hours.

Out of Executive Session at 2228 hours.

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of August 12, 2010 as amended.
MOTION APPROVED UNANIMOUSLY

Proposals-

Un-Table Paramedic Approval Christopher Fischer #996
Motion by Dominic Heavey and seconded by Lehti Laas to un-table the August 12, 2010, motion for Paramedic Approval for Christopher Fischer #996.
Yes: RF, JP, AG, DH, LL No: BC
MOTION APPROVED

Paramedic Approval Christopher Fischer #996
Motion by Dominic Heavey and seconded by John Palmieri to accept the request by member Christopher Fischer #996 for approval for the August, 2010 Stony Brook University Paramedic

original in accordance with the HCFAS PPP- I.10 section F. See attached request letters from Chris Fischer, Second Deputy Chief Jeffrey Brenner.

HCAD Funds

No: JP, AG, DH, BC, LL Abstain: RF

MOTION NOT APPROVED

ALS Class "The Difficult Airway"

Motion by Dominic Heavey and seconded by Robert Franz to approve the request from Thomas Lemp #979 to attend the Difficult Airway Course to be conducted at the Institute for Pre-Hospital Education and Training Stony Brook University Medical Center, Stony Brook, NY. The class dates are as follows September 23, 30, October 7,14,2010. The cost for the class is $275.00. Mileage expense for the class is $67.60 for a total of 169 miles for 4 days. The total cost for the class and mileage reimbursement is $342.60. Use of squad vehicle is encouraged.

HCAD Funds

Yes: RF, JP, AG, DH, LL No: BC

MOTION APPROVED

Retirement Celebration Myles P. Quinn

Motion by Robert Franz and seconded by Andrea Golinsky to approve upwards of 6 current Directors and or Chief Officers to attend:

Myles P. Quinn – Chief of Communications, Suffolk County Dept. of FRES, retirement celebration Tuesday October 12, 2010, 6:00-10:00 pm at the Watermill Caterers, 711 Smithtown Bypass, Smithtown. The cost is as follows $60.00 per person (includes gift) - $15.00 Gift only.

Total members attending six (6).

Cost is not to exceed $360.00

HCFAS Funds

Yes: RF, BC, AG, DH, LL No: JP

MOTION APPROVED

Retirement Celebration Warren Horst

Motion by Robert Franz and seconded by Andrea Golinsky to approve upwards of 6 Directors and or Chief Officers to attend:

Warren Horst – Chief of Fire Rescue Services, Suffolk County FRES, retirement celebration Sunday, September12, 2010, 1:00-5:00pm, West Sayville Fire Department Headquarters, 80 Main Street, West Sayville. The cost is as follows $60.00 per person (includes gift) - $15.00 Gift only.

HCFAS Funds

Yes: RF, LL No: JP, AG, BC, DH

MOTION NOT APPROVED

Gator Trailer Lettering

Motion by Dominic Heavey and seconded by Brian Canty to approve the lettering of the Gator Trailer with appropriate HCFAS Logos, please see attached documentation. Eclipse Signs & Graphics is the low bid for $675.00.

HCFAS Funds

Yes: RF, BC, AG, DH, LL Abstain: JP

MOTION APPROVED

Pulse Check Conference Member Attendance

Motion by Dominic Heavey, seconded by Robert Franz, to accept the recommendation of the 2nd Deputy Chief Jeffrey Brenner and authorize and approve up to six members (6) to attend the Pulse Check Conference in Albany, NY between September 30, 2010 and October 3, 2010 at a registration cost of $150.00 per person, hotel & meals (breakfast Friday to Dinner Saturday) not to exceed $500.00 per person depending on room occupancy, plus mileage, tolls and the GSA rate of $61.00 (less 25% for first and last day of travel) for meals per person per day while traveling. The total cost per person should not exceed $725.00 excluding mileage & tolls. There will no reimbursement for meals which are included as part of the conference cost and alcoholic beverages will not be reimbursed. Members will attend a minimum of 4 educational sessions each day. A listing of the sessions attended and any course completion certificates received will be submitted with LOSAP forms as part of the reimbursement documentation, as well as a comprehensive report (submitted electronically) on at least one session attended per person that will be used as a future Review Training for our members (the attendee is to write a complete report, including test, on one of the sessions attended which will be given to the Second Deputy Chief within 10 days after return from the conference). Upon the request of the Chief, Second Deputy Chief or the Board of Directors, the member must be available to make a report as determined by the requestor concerning one of the educational sessions attended. Reimbursement of deposits or prepaid tickets due to non-attendance is the responsibility of the member, unless an exception is requested by the member in writing and approved by the Board of Directors. Reimbursement will be in accordance with HCFAS Purchasing Policy Procedures and will include original receipts and be approved by the Second Deputy Chief and Chief, and will be submitted to the Treasurer within 10 days of return from the conference. The Treasurer will provide the Board of Directors an accounting for this conference at the Board of Directors meeting immediately following the request for reimbursement after the event.

HCAD Funds

Yes: RF, AG, LL No: BC Abstain: JP, DH

MOTION APPROVED

Tree Trimming Parking Lot

Motion by Chief Dominic Heavey and seconded by John Palmieri to authorize our landscaper K & D Custom Landscaping to trim all trees that are overhanging and endangering vehicles on our property and blocking our security system. All trees that could be trimmed by the MTA have trimmed. Cost of the tree trimming is not to exceed $1,000.00

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Hedge and Bush Trimming

Motion by Chief Dominic Heavey and seconded by Brian Canty to authorize our landscaper K & D Custom Landscaping to trim all hedges and bushes surrounding the building. Including those blocking our security system. Cost of the hedge trimming is not to exceed $500.00

HCAD Funds

MOTION APPROVED UNANIMOUSLY

SOP Changes Section II (Operational Member Guidelines)
Motion by Chief Dominic Heavey and seconded by Robert Franz to accept and approve the revised and amended Standard Operating Procedures changes to Section II (Operational Member Guidelines) and IV (Crewmember Responsibilities – Crewleader) as of September 9, 2010.

Motion by Lehti Laas and seconded by Andrea Golinsky to table the motion.
Yes: RF, AG, LL No: DH, BC, JP
MOTION NOT APPROVED

On the original motion:
Yes: JP, BC, RF, DH No: LL Abstain: AG

SOP Changes Section IA (Chain of Command – Chief)
Motion by Chief Dominic Heavey and seconded by Robert Franz to accept and approve the revised and amended Standard Operating Procedures changes to Section 1A (Chain of Command - Chief) as of September 9, 2010.
MOTION APPROVED UNANIMOUSLY

Michele Miller #1072 General Meeting Room Request
Motion by Robert Franz and seconded by Brian Canty to allow Michele Miller #1072 use of the General Membership Meeting Room for an event (Birthday Party) on Saturday, October 16, 2010, Set-up time is 4:00 pm to 6:00 pm, event time is 6:00 pm to 9:00 pm, clean-up time 9:00 pm to 10 pm.. A Security deposit has been received. Chief Dominic Heavey's permission has been received. No insurance certificates are required for this event.
MOTION APPROVED UNANIMOUSLY

Vice President Canty left the meeting at 2333 hours to adhere to the 1/28/2010 motion that all BOD meetings shall be brought to a close no later than 2300 hours for 2010.

The following reports were submitted via email but were not discussed due to Board approved time constraints.

President's Report – Roger Winter:
- Explorer Post 215 Youth Squad

Will be conducting a recruitment meeting for membership now that the new school year is in session.
- Life Member Badges- Christopher Winter's badge on order
- Health and Safety Officer
  I am requesting an air cleaner for the truck room. We did not put the Ward Smoke cleaner on the ambulances. This is a health issue for members. I am getting quotes. At this time I have three different systems to look at and will be getting prices.
- Framing of Past Presidents / Ex Chiefs
  I need pictures of the following: Roger Winter, Brian Canty, Robert Scarabino, and Joe Steiner – STILL NEED THE PICS!

Projects:

Folding Wall- is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips. We have not paid monies so at this time I do not see it as a problem. I will call and set a date for the summer.

Secretary's Report –Robert Franz:

VAWBL –

A claim was filed due to injuries received on a call on 8/18/10 while lifting a patient on a pram. All paperwork has been mailed to the NYSIF and WCB.

We received a $213.89 invoice for an Huntington Hospital ED visit for a non reportable first aid member injury. The invoice was billed at workers' compensation rates and a PO will be submitted to the Treasurer for payment.

NYSIF Loss Consultant visited HCFAS on 8/27/10 and reviewed information on our original application form and did a walkthrough of the building. The only item noted was the use of a fire extinguisher as a door stop in the basement storage room. The third deputy was informed and will take corrective action.

NYSIF 2011 VAWBL Premium – I estimate that the premium for 2011 will increase by 25% or $22,000 over 2010 ($90,600) due to a rate increase per vehicle and an increase of 7 % in our experience modification.

Premium and claim information has been sent or requested to be sent to the insurance agency working with the NYSVA&RA to determine the feasibility of locating an alternate provider to NYSIF.

Life Insurance / LOSAP: Kathy Gearey: the beneficiary's claim payment under the HCFAS group life insurance program has been delayed by VESO pending final determination of cause of death; the beneficiary's LOSAP claim was approved by Penflex and payment has been made.

LOSAP: Participant's Statement & TOH Budget

Participants' statements for the year ended 12/31/09 have been received from Penflex and will be distributed to all participating members via their mail folder or USPS within 7 to 10 days. The Town of Huntington's 2010 payment for the required trust fund contribution for 12/31/09 is $320,258 ($330,000 for 12/31/08). The TOH had budgeted $292,000 for this item in their 2010 HCAD budget ($262,000 for 2009). At 12/31/09 the net assets held in trust for Service Award Program benefits is $2,095,000 ($1,627,000 at 12/31/08).

Legislation: – Bill # S6832A (Owen Johnson) & A9999-A (Robert Sweeney) was signed by Governor Patterson on 7/30/10 (Chapter 253). This makes permanent chapter 572 of the laws of 1994 amending the public health law relating to specific requests for EMS in Suffolk County. Prior to this, the law always had a 2 year sunset provision.

PCR – LEGAL – As previously reported, the deposition of a member was completed on Tuesday August 17, 2010 at 11 AM regarding the 2008 YMCA drowning call.

HCFAS Scholarship- The anonymous benefactor donation of $4,500 was received and deposited and checks were written and sent to the nine eligible HCFAS scholarship applicants that failed to be selected in the random drawing that was held at our membership meeting on June 14, 2010.

Director Golinsky Report:
<u>New York State Volunteer Ambulance & Rescue Association</u>

Delegates are collecting proxies for the election to take place at the annual Educational Conference Sept 30th - Oct. 3rd in Albany.

The next meeting of District 7 will take place Sept 21st at Middle Island FD.

<u>Huntington Station Business Improvement District.</u>

The HS BID will be taking an active part in the Huntington Station Awarenesss Day Parade and Festival Oct. 2nd
They have also had talks with Suffolk County representatives to expand the number and locations of cameras in the HS area.
The BID is in the process of hanging the banners that were donated by businesses and service organizations.

<u>PR Committee</u>

The PR Committee took part in the National Night Out Against Crime that was held at Manor Field Aug 24th. Our table had give-a-ways and information, some in Spanish, for the community.

Director Laas Report:
<u>UNIFORM CODE:</u>
Continues to meet regularly.
I have spoken to Al Mirabella who has begun the illustrations on the EP Gear.
Chief advised me that Hi-Tech has illustrations and I have told Al to please wait on these. They should be available by the end of the month.

<u>RECORDS RETENTION</u> :
Continues to meet regularly.
The Chair will be sending out the attorney approved schedule to the Officers with a cover letter in the near future. A copy will also be downstairs.

<u>Telephone and Video Conferencing Policy:</u>
I have emailed the attorney's comments to the Board twice.
The motion to approve the policy will be presented at the next Board meeting.

<u>Assistant's Committee:</u>
At last weeks Board meeting I handed out a "Assistant's Committee" proposal. After the meeting, the Treasurer allowed me to explain the idea. The President has approved the Co-Chair's of the committee to work directly with the Treasurer. As the hand-out indicates, various

members will be assigned to assist in similar capacities as the Office Manager did. A meeting with those who have accounting/finance backgrounds will take place with the Treasurer prior to next weeks General Membership meeting.

Director Orr Report:
2010 awards of 20 yrs. and more

1) SEPT. 13TH GENERAL MEMBERSHIP MEETING WE WILL BE HONERING:

SALLY STASZAK 35 YRS.
KAREN REIM 25 YRS.

2) OCTOBER 11TH GENERAL MEMBERSHIP MEETING, NONE.

Motion by Lehti Laas and seconded by Robert Franz to adjourn the meeting at 2335 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: September 20, 2010

Amended and approved: September 23, 2010
MOTION APPROVED UNANIMOUSLY

Proposed SOP Changes Section II and Section IV–approved by BOD on September 9, 2010

The following changes are proposed to update Section II of the SOPs (Operational Member Guidelines). Some procedures that are no longer in effect have been deleted, others have been clarified and many have been left unchanged.

II. <u>Operational Member Guidelines</u>

A. Member in Good Standing (unchanged)

B. On-Duty Crews:
1. Duty Tours (unchanged)
2. Sign-In Roster (unchanged)
3. Responsibilities (unchanged)
4. Relief Time (unchanged)
5. Replacements (unchanged)

~~6.Two Stations~~
~~a. At Headquarters, the Station 1 Crewleader is in charge of the shift. The Captain will rotate the crews weekly when possible.~~
~~b. Emergency transports will be taken by Station 2 Except if an ALS provider is on Station 2 only. and the transport does not warrant advanced life support equipment or unless otherwise directed by the Day Captain.~~

~~7.~~ 6 Shift Change (re-numbers section only no policy change)

~~8.~~ 7. Status Change (re-numbers section only no policy change)

~~9.~~ 8. Alternating Overnights (re-numbers section only no policy change)

~~10.~~ 9. Company 8 (re-numbers) (Note: only section “f” is affected)
.........The text is unchanged until:
The following rules and regulations apply to all members granted Company 8. Any violation will result in the loss of Company 8 privileges for a minimum of ninety days and could result in permanent loss of Company 8 privileges.
a. no changes
b. no changes
c. no changes
d. no changes
e. no changes
~~f. The member on Company 8 status will be required to fill out a "company 8 Shift Completed" form. the completed form is to be placed into the mailbox of the First Deputy Chief.~~
~~g.~~ f.. no changes re-numbers section only.

~~11.~~ 10 Explorer Post Members (re-numbers section only no policy change)
Proposed SOP Change

The following changes are proposed to update Section IV of the SOPs (Crewmember Responsibilities -- Crewleader). Some procedures that are no longer in effect have been deleted, others have been added or clarified, and many have been left unchanged.

IV. Crewmember Responsibilities--Crewleader

A. Crewleader Responsibilities: (unchanged)
B. Crewleaders' Preparation of Crews and Equipment for Emergencies:(unchanged)
C. Crewleader management of the Emergency Situation: (unchanged)
D. Crewleader Post-Emergency Responsibilities: (unchanged)

~~E. Transports:~~
~~1. The Crewleaer doing a transport shall use a last-due rig for transports and make sure there is enough fuel in the vehicle.~~

~~2. The Crewleader shall check the transport form for any particular problems or conditions the crew should be aware of (e.g., patient's condition - is patient hard of hearing, blind, special care needed, weight, etc.).~~

~~3. The Crewleader shall have the Dispatcher notify out of district fire departments and ambulance corps if they are transporting to or from a location within their districts.~~

~~4. The Crewleader shall make sure they have directions if they are unfamiliar with the location.~~

~~5. No lights or siren (Code 2) are to be used and the Driver is to obey all traffic laws. If at any time the transport becomes an emergency - proceed on a signal 2, to the closest hospital. At this time, use lights and siren (Code 3) and notify headquarters and the hospital to which you are transporting.~~

~~6. If at any time you come upon the scene of an accident during your transport, you must stop, if emergency care is needed, stabilize and call for an on duty ambulance.~~

~~7. Upon the completion of the transport notify the Dispatcher of your status. If you are out of the district give a signal 5 only. Advise the Dispather when you are in the area-Signal 28.~~

E. Transports will only be considered in extremely unusual circumstances. Transports require the approval of the Chief or his designee and of the Suffolk County Department of Heath Services Division of Emergency Medical Services.

~~F. Emergency Transports:~~

~~1. The On-Duty Crewleader will approve or deny Emergency Transports based on the guidelines set forth below. The Day Captain and/or Chief Officer shall be notified as soon as possible after the decision has been made.~~

~~2. Emergency transports are to be handled by the on-duty crew unless there is sufficient time to call in a back-up crew. In any event, the Dispatcher must obtain in-house backup if the on-duty crew is on an emergency transport.~~

~~3. An ALS provider (EMT-CC or EMT-P) is not required for emergency transports unless the hospital requests that we use our own patient monitoring equipment; in that case, an ALS provider must ride WITH THE PATIENT (not as a Driver). If there is no ALS provider (EMT-~~

~~CC or EMT-P) on board, the advanced life support equipment must be removed before the ambulance leaves Headquarters. A Registered Nurse MUST accompany the patient, regardless of whether an ALS provider is present.~~

~~4. An ALS provider (EMT-CC or EMT-P) should always contact Medical Control if the patient's condition requires additional intervention.~~
~~5. If a doctor rides with the patient, an ALS provider (EMT-CC or EMT-P) can follow the doctor's orders up to the level of Suffolk County training without contacting Medical Control.~~

~~6. Patients being transported from the Emergency Room must be in stable condition. Burn patients must be prepped as required by the receiving facility. The patient should be ready for transport before the crew leaves the building. This includes preparation of all paperwork. Very often, this will allow time for a back-up crew to be called in for the transport.~~

~~7. The sending hospital must provide the crew with the name of the receiving doctor and specific instructions as to where the patient is to be taken on arrival at the receiving facility.~~

~~8. It is the responsibility of the Crewleader in conjunction with the Driver to know the location of hospitals on the route to the receiving facility in case the patient's condition worsens en route and immediate transfer to an Emergency Room is needed. The decision to go to a nearer facility is to be made by the Crewleader and should be transmitted to the Dispatcher as soon as possible.~~

~~9. HCFAS will handle emergency transports only if they are truly emergencies. In any case, the hospital should make all possible attempts to obtain a private ambulance company for these calls and only call HCFAS if no private is available.~~

~~G. Emergency Transports Via Helicopter:~~

F. Patient Transport by Helicopter:
The decision to transport by helicopter is made by the ~~HCFAS~~ Squad member in charge of the scene in coordination with the on-scene Police Officer(s). This request is generally made to the county by the Police on scene. If there is no ~~officer~~ Police yet on scene the request should be made to Med-com. The LZ (landing zone) location is selected by the ~~HCFAS member in charge of the scene in coordination with the~~ Police Department on scene in coordination with the Squad member in charge of the scene. The ~~HCFAS~~ Squad member in charge must notify our dispatcher of the helicopter transport and the LZ, and the dispatcher is to immediately notify the appropriate Fire Department.

When approaching a helicopter pick-up point:
a. Stay outside the 100' perimeter.
b. Turn off emergency lights, floods etc., so that the helicopter can land without distraction.
c. Do not approach the helicopter until directed to do so by the pilot.

~~G. Emergency Transports Via Helicopter:~~

~~1. Requests may be received for an emergency transport to or from Huntington Hospital to Police, Coast Guard or National Guard Helicopters.~~

~~2. These requests are to be handled as emergency calls. If time permits, get in-house back-up at Headquarters before the on-duty crew leaves.~~

~~3. The request may come from:~~
~~a. Medcom~~
~~b. Huntington Hospital~~
~~c. Fire Coordinator~~
~~If the call does not come from Medcom, notify them via landline giving the transport information.~~

~~4. The designated pick-up point that will be used is the Mill Dam Heliport.~~

~~5. Our Dispatcher MUST notify Huntington Fire Department and advise them of the helicopter's landing.~~
~~6. If additional help or unforeseen circumstances arise that pose a problem - contact Med-Com. The Fire Coordinator (2-0-1) may also be contacted on Med-Com frequency. The Chief shall also be contacted via base radio.~~

~~7. When approaching a helicopter pick-up point:~~
~~a. Stay outside the 100' perimeter.~~
~~b. Turn off emergency lights, floods etc., so that the helicopter can land without distraction.~~
~~c. Do not approach the helicopter until directed to do so by the pilot.~~

G. Stand-bys:
All requests for stand-bys must be made ~~no less than 30 days prior to the event. The request will be provided~~ to the Chief who will determine if the Stand-by committee should attempt to fill the request or deny it. If the request is denied the Stand-by chair will notify the requester immediately.

The Stand-by Committee Chair will make every attempt to obtain a crew for all approved requests (including phone calls, mass email, sign-up sheets etc). A sign-up sheet will be put up in the appropriate area of the ready room within 3 days of the Stand-by Chairs receipt of the approved request. If the stand-by cannot be filled within two weeks of the event the Stand-by Chair will notify the requester that we have been unable to obtain the necessary personnel.
~~The following requests do not need pre-approval of the Chief1-Celebrate Huntington 2-HMFD annual Fair3-Graduation for the 3 High Schools in our coverage area~~
The Stand-by Committee Chair will submit a quarterly report to the Chief listing all requests and the outcome for all. These reports will be submitted for the ~~first~~ second Officers Meeting of: April, July, October and January.

H. Acting Crewleader: (unchanged)

Proposed SOP Change approved by BOD on September 9, 2010

The following addition is proposed to Section I A of the SOPs (Chain of Command – Chief). The proposal will add a new subsection with guidelines regarding Chief's orders.

6. The Chief may issue "Chief's Orders" when a situation arises that requires immediate clarification, addition or alteration of a policy. These orders are intended to be temporary until the Standard Operating Procedures (SOP) or By-Laws, whichever is applicable, can be changed through their appropriate method. Chief's Orders will remain in force for four (4) months or until the end of the Chief's current term in office, whichever comes first. Chief's Orders are not renewable. A newly elected Chief may order a similar Chief's Order which can remain in effect for four (4) months. Following the issuance of the order the Chief or a person designated by the Chief must complete the appropriate SOP or By-Law change. A Chief's Order cannot supersede a By-Law or SOP.

Huntington Community First Aid Squad
2010 Board of Directors Meeting
September 23, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**ABSENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**ABSENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Peter Nakelski, Joseph Frisenda, and Howard Bergson on Glynn Mercep and Purcell, LLP.

Meeting called to order at: 1930 hours

Motion by Lehti Laas and seconded by Robert Franz to approve the minutes of September 1, 2010.

Motion by John Palmieri and seconded by Andrea Golinsky to withdraw the September 1, 2010 minutes.
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas and seconded by Robert Franz to approve the minutes of September 9, 2010 as amended.
MOTION APPROVED UNANIMOUSLY (note: BC not present for the vote)

Motion by Robert Franz and seconded by Andrea Golinsky to enter into Executive Session at 1939 hours.
MOTION APPROVED UNANIMOUSLY

Chief Dominic Heavey left the room at 2104 hours.

Executive Session ended at 2207 hours.

Chief Dominic Heavey returned to the meeting at 2207 hours

Joeseph Frisenda Charges
Motion by Robert Franz and seconded by Lehti Laas that after a hearing on the charges that were placed against Joseph Frisenda, the charges were sustained. He is suspended effective Sept 23, 2010 and for a period of time ending March 31st, 2011. During the period of suspension he is

not allowed in the building, on the premises, to attend any squad functions as a member or as a guest and is not entitled to any squad benefits. Further the termination of the suspension period is conditioned on the member attending and successfully completing an anger management course, for a minimum of 12 hours, at a facility pre approved by the Board of Directors. Upon his return to duty, his status will be that of a first aider.
Note: Total suspension period: August 18th, 2010 – March 31, 2011

MOTION APPROVED UNANIMOUSLY (Note: Chief Heavey did not participate in the hearing process or vote)

Secretary's Report –Robert Franz:
Motion by Robert Franz and seconded by Dominic Heavey to approve the following LOA's:

Name	Membership #	LOA	Date
Paul Biersack	1004	Operational	8/27/10 – 11/27/10
Cynthia Cairl	798	Extended Operational	8/12/10 – 11/12/10
Ruthnie Daniel	1263	Operational	7/27/10 – 10/27/10
Ann Donegan	692	Emergency Medical	8/25/10 – 11/25/10
Spencer Newman	1082	Operational	8/5/10 -11/5/10
Gregory Orr	983	Operational	9/1/10 – 12/1/10
Orlando Salcedo	935	Medical	8/19/10 – 11/19/10
Donna Smith	1193	Extended Medical	7/20/10 – 10/20/10
Jonathan Stone	1052	Extended Medical	7/22/10 – 10/22/10
Matthew Valle	1238	Educational	9/7/10 – 12/7/10

MOTION APPROVED UNANIMOUSLY

Probation Ending
Motion by Robert Franz and seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Dale Bartolomeo #1280, eligible 8/19/10, effective 9/23/10.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Kevin DeFriest, #1270, eligible 8/29/10, effective 9/23/10.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Seth Fischer, #1281, eligible 8/12/10, effective 9/23/10.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Beatris Maldonado, #1275, eligible 8/15/10, effective 9/23/10.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Casey Orr, #1283, eligible 8/20/10, effective 9/23/10.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Dominic Heavey to grant active membership in accordance with Article III, Section 2 of the By-Laws to Golan (Glen) Stern, #1284, eligible 8/12/10, effective 9/23/10.
MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	Membership #	Return to Duty Date
Taha Aiman	1201	8/6/10
Martha Brenner	236	8/23/10 Dispatch Only
Dominic Heavey	973	8/4/10 Dispatch Only, full riding 9/1/10
Thomas Heinisch	1109	7/15/10
Brendan Fitts	1180	7/23/10
Mary Beth Kraese	873	8/18/10
Gregory Orr	983	8/11/10
Mary Sisinni	962	8/31/10
Mathew Valle	1238	5/11/10
Gerardo Vasquez	1055	2/6/09 (from 2009)
Kristen Tiersch	Post 215	8/18/10

Motion by Dominic Heavey and seconded by Robert Franz to accept the resignation of Ashley Urquhart Member #1287 effective 9/23/10.
MOTION APPROVED UNANIMOUSLY

Motion by Dominic Heavey and seconded by Lehti Laas to drop from membership for failure to fulfill shift requirements Marc Kolpon, member #1059, effective 9/23/10.
MOTION APPROVED UNANIMOUSLY

Motion by Brian Canty and seconded by Lehti Laas to extend the meeting.
Yes: LL, RF, JP and AG No: BC
MOTION APPROVED

Chief Heavey left the meeting at 2305 hours.

Treasurer's Report – John Palmieri:
Motion by John Palmieri and seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

September 14, 2010 – September 23, 2010 , 37 Transactions in HCAD Funds & 3 Transactions in HCFAS Funds = $31,430.07
Explorer Post Funds $0

Yes: LL, JP, AG, and BC Abstain: RF
MOTION APPROVED

Proposals:

Christy Stiles #1024 General Meeting Room Request
Motion by Robert Franz and seconded by Andrea Golinsky to allow Christy Stiles #1024 use of the General Membership Meeting Room for an event (Thanksgiving Dinner) on Saturday, November 25, 2010, Set-up time is 12:00 pm to 2:00 pm, event time is 2:00 pm to 6:00 pm, clean-up time 6:00 pm to 8 pm.. A Security deposit has been received. Chief Dominic Heavey's permission has been received. No insurance certificates are required for this event.
MOTION APPROVED UNANIMOUSLY

Town of Huntington Chiefs Counsel Annual Dinner
Motion by Andrea Golinsky and seconded by Robert Franz to purchase 12 tickets at a cost of $85.00 per person to the Town of Huntington Chief's Council Annual Dinner, October 30, 2010 at 7pm at the Huntington Hilton located at 598 Broadhollow Road, Melville, New York 11747. Cost not to exceed $1,020.00, Checks payable to Town of Huntington Chief's Council, forward checks to HMFD 1650 New York Avenue Huntington Station, New York
HCFAS Funds
Yes: LL, BC No: JP Abstain: AG, RF
MOTION APPROVED

Golf Outing
Motion by Lehti Laas, second by John Palmieri to approve an amount not to exceed $900 for golf, food and prizes following the HCFAS GFBG Members Only Golf Tournament to be held at Crab Meadow Golf Course on Wednesday, October 20, 2010 as per the calculations below:
28 member @ $60 pp = $1,680 (incl. golf, cart, $5 pro shop credit, driving range, closest to pin, longest drive, sign-in table)
Food at HCFAS after = $ 320
Prizes and player gifts = $ 400 (Longest Drive male &female, Closest to Pin male & female, low gross male &female, low net male &female, worst score, etc.)
TOTAL $2,400
Less sponsorship - $1,500
Balance $ 900
The following sponsors have committed to financial donations as follows
State Bank of Long Island - $500

FUOCO - $500
Glynn, Mercep - $500
The following sponsors have made gift contributions:
Henry Schein – cooler bags.
HCFAS Funds
FUOCO - $500
Glynn, Mercep - $500
HCFAS Funds
Yes: LL, JP, and BC No: AG, RF
MOTION APPROVED

The following motions do not meet the cutoff date voted on by the Board in January 2010 for motions to be submitted to the President.

Suffolk County Ambulance Chiefs Association 30thAnniversary
Motion by Robert Franz and seconded by Andrea Golinsky to approve up to a combination of 10 Directors, Chief Officers and Ex Chiefs to attend Suffolk County Ambulance Chiefs Association 30th Anniversary event on Wednesday October 20, 2010 at Captain Bills (122 Ocean Ave, Bayshore, NY) from 7:00-11:00 pm at a cost of $20 per person. Cost is not to exceed $200.00.
HCFAS Funds
Yes: AG, RF No: LL, BC, and JP
MOTION NOT APPROVED

The following reports were submitted via email but were not discussed due to Board approved time constraints.

Chief's Report – Dominic Heavey:
Building:
A new picnic table is now placed outside the back door.

Vehicles:
2-15-17 has a bad transmission.
2-15-81 hatch is broken.
2-15-21 will be back in two weeks.

Company 8:
As discussed at the last BOD meeting, the 1st Deputy has sent out letters to all Company 8 members.

Secretary Bob Franz Report:

Personnel Issues: As you are aware, there still continues to be many open personnel issues that have not been resolved by Operations (LOA, RTD, inactive members etc). Information is sent but there is no reply resolving the long outstanding issues.

LOSAP: Participant's 2009 Statements
All the participants' statements for the year ended 12/31/09 have been distributed and I am receiving some changes from the participants (current and former squad members).

Workers Compensation & VAWBL – I continue to work with and encourage other VAS to send information to the insurance agency working with the NYSVA&RA to determine the feasibility of locating an alternate provider to NYSIF.

Insurance: I have not received a response from Operations regarding a VFIS risk control recommendation to provide additional training for all drivers on handling intersections. The first deputy chief was given a DVD program for drivers to view and also an intersection practice communiqué for distribution to all drivers.

Suffolk REMSCO Meeting September 14, 2010 – Copies of the meeting agenda and related handouts were distributed to the Board and Chief Officers and posted on the bulletin board.

As previously reported as a recommendation in the White Paper (report of the REMSCO strategic working group on the SC EMS System), the employment of a full time medical director for SC EMS committee (chaired by Ed Stapleton, SBUH) presented a draft position paper on medical direction in Suffolk County. The draft paper was approved and will be used as a presentation tool to the Suffolk county legislators to convince them to amend the 2011 SC executive's budget and add an employment of a medical director line item (upwards of $260k).

Mike Mirras of the East End Ambulance Coalition was elected Treasurer for the remainder of the Year.

The Nominations committee nominated the current REMSCO officers as their slate for 2011.

Response committee is working on a new survey.

REMAC – is discussing a pilot intra-nasal narcan program for BLS providers and this pilot will be a joint participation with the REMO-Albany EMS and the Monroe-Livingston Region EMS. This program is in response to the on-going opioid addiction problem that is taking place across the regions. The use of the intra-nasal narcan is safe and cost effective.

Patchogue Ambulance, the region's Ambulance Agency of the Year, - buffet dinner and awards ceremony at the West Lake Catering on Thursday October 14, 2010.

The SCPD and other local police departments were notified that AEMTs will not draw blood for evidentiary purposes (no change from policy in effect since 2000). Contact medical control if an issue arises with PD.

The committee that is working on the response data recommendations made in the White Paper will be contacting the 12 PSAPs in the near future (chaired by Bruce Blower).

e-PCR – Three of the five pilot agencies continue to be active. North Amityville FD and East Hampton VAC went live in June. Seventeen additional agencies are in training.

NYS DOH Bureau of EMS issued an advisory policy statement 10-06 on 8/6 re: recommended pediatric equipment for certified EMS response vehicles (future budget impact should be considered).

The next meeting is November 9th at SCEMS in Hauppauge.

SC FRES Recruitment Committee: Reminder: SC FRES has announced that a one-time-only open enrollment period of October 15th thru November 15th 2010 will be available for student/volunteers attending SCCC to submit a SERVES application (Administrative Guide available at the FRES Home Page www.sufffolkcountyny.gov) to begin receiving the scholarship in the spring, 2010 semester.

Treasurer John Palmieri Report:

Building Improvement Committee

I spoke to Michael McCarthy, our zoning attorney, who apologized for not responding sooner, but who also said that he had prepared all the documents for our application and that he would be presenting it to the Zoning Board as soon as the amended letter from the Town is received.

Fund Drive Committee

The last figures that I had were $74806.20 on 9/17, but I found deposit receipts for over $2000.00 in my mailbox. On investigation, it was determined that these receipts were for Fund Drive. The committee wishes to put out the third wave in November and is pursuing that option.

Treasurer

We have been fortunate to obtain the services of a new bookkeeper, Jaime. She is very knowledgeable in this field and is bringing our accounts to the point where the information will be readily available to all. She is not the OFFICE MANAGER! She is a bookkeeper. As such, all other secretarial tasks will be undertaken by Lehti's warriors or us, but not her.

According to the Purchasing Manual: Policy and Procedures approved by the BOD on 12/17/2009, the Third Deputy Chief, the responsible member in charge of fuel for the vehicles, page 16. Note 7, page 19 states that "Credit card charges (Staples, vehicle fuel) purchases must be tabulated on PO by authorized person before submission to the Treasurer." From this point on, the Treasurer will no longer tabulate and fill out a PO for vehicle fuel.

Also, the practice of persons leaving cash or checks for the Treasurer to take care of is over. I will not be responsible for money left on my desk or in a drawer. Money can be handed to me or to Jaime, so that we can be sure that the correct amounts are present.

President's Report – Roger Winter:

- Life Member committee has been formed. I will explain at the meeting why it is a bit late.
- Explorer Post 215 Youth Squad
  - The all you can eat spaghetti dinner is scheduled.
- Life Member Badges – Christopher Winter's badge on order.
- Health and Safety Officer
  - I am requesting an air cleaner for the truck room. We did not put the Ward Smoke cleaner on the ambulances. This is a health issue for members. I am getting quotes.
  - At this time I have three different systems to look at and will be getting prices.
- Framing of Past Presidents / Ex Chiefs
  - I need pictures of the following: Roger Winter, Brian Canty, Robert Scrabino, and Joe Steiner – STILL NEED THE PICKS!

  Projects:

Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips. We have not paid any monies so at this time I do not see it as a problem. I will call and set a date for the summer

Vice President's Report – Brian Canty:

Medical Committee –

Department Physicals and Flu Shots are scheduled for October 19th and November 6th.

Scott Bielanski sent Savasta Medical Services a letter asking them to perform fit testing for the new masks for WMD. The Medical Committee was never included in this correspondence and inasmuch as the 2nd Deputy has removed WMD from the vehicles, we can't perform tests on the unknown. The committee feels that this would not be financially prudent, so we have instructed Savasta to NOT perform any other fit testing except N95.

Security Committee

I have asked VSS security services to get me an estimate on what it would cost to fix the camera that are currently not working. Vss stated that the best way to re-wire the camera would be to run a conduit out from the Generator Room. I have asked them to provide me exactly what they would like to do along with an estimate. They explained that the physical running of the cables is covered under our yearly maintenance, but we would probably have to pay for the trenching of the parking lot. Be advised that we currently have 3 cameras that are not working and I feel we need to get this fixed ASAP.

Special Events Committee

Preparations are under way for the Holiday Parties. We would like to expand the Adult Holiday Party to 5 hours this year, so it would run from 5:30 to 10:30.

Director Golinsky Report:

Huntington Station Business Improvement District

Meeting was held Sept. 15th.

It was reported that the banners are going up around the BID area. Many compliments have already been received and there is going to be a second order soon as many people and companies have express interest in ordering one.

There are currently 19 DVRs and cameras in 27 locations within the District. The President (Keith Barrett) and Treasurer (Brad Rosen) have met with Steve Levy and other county officials. Suffolk County is interested in expanding the BIDs system and is looking for funding to add more cameras. The BID paid for a new computer and monitor installed at the SCPD substation at Gateway Gardens and it will be monitored 8PM to 4AM by light duty officers. The County is looking for 5 volunteers to monitor the system during the day.

Although several BID board members have conflicts and will not be able to attend the Awareness Day Parade and Festival. There will be BID representation. Kevin (Huntington Coach) has donated the use of a bus and it will have the BID banner on both sides. There will be an antique car in the parade and riders will distribute the BID tee shirts as will Mike Connell whose band will be performing at the festival.

Motion by Robert Franz and seconded by Lehti Laas to adjourn the meeting at 2330 hours
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: October 9, 2010

Amended and approved: October 14, 2010
MOTION APPROVED

Huntington Community First Aid Squad
2010 Board of Directors Meeting
October 14, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG)	**ABSENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Sally Staszak, Joanne Cunningham, Pete Nakelski, Jeff Brenner, Pam Biersack.

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of September 1, 2010 as amended.
Yes: RF, JP, MC, LL Abstain: GO, BC
MOTION APPROVED

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of September 23, 2010 as amended.
Yes: RF, JP, BC, LL Abstain: GO, MC
MOTION APPROVED

Disposal Order for Portable Radios
Motion by Brian Canty and seconded by Gregory Orr to dispose and remove from inventory the following obsolete portable radios as listed below:

Quantity	Engraved #	Model #	Description	Serial #
1	217	HT 750	VHF Portable Radio	672TGJD687
1	218	HT 750	VHF Portable Radio	672TGJD681
1	219	HT750	VHF Portable Radio	672TGJD684
1	221	HT750	VHF Portable Radio	672TGJ5169
1	222	HT750	VHF Portable Radio	672TGJ5153
1	223	HT750	VHF Portable Radio	672TGJ5170
1	207	HT750	VHF Portable Radio	672TGJD677
1	213	HY750	VHF Portable Radio	672TGJ5166
Total				
8				

MOTION APPROVED UNANIMOUSLY

Sale of Obsolete Portable Radios

Motion by Dominic Heavey and seconded by Brian Canty to sell 8 obsolete portable radios, chargers, remote microphones to University Hospital Stony Brook -EMS, Stony Brook Volunteer Ambulance Corps, Inc. 4780 SUNY, Stony Brook New York 11790 at a cost of $80.00 per unit. The radios are to be accepted in as is condition. List of portable radios to be sold and price per radio is listed below:

Qty	#	Model #	Description	Serial #	Price
1	217	HT750	VHF Portable Radio	672TGJD687	$80.00
1	218	HT750	VHF Portable Radio	672TGJD681	$80.00
1	219	HT750	VHF Portable Radio	672TGJD684	$80.00
1	221	HT750	VHF Portable Radio	672TGJ5169	$80.00
1	222	HT750	VHF Portable Radio	672TGJ5153	$80.00
1	223	HT750	VHF Portable Radio	672TGJ5170	$80.00
1	207	HT750	VHF Portable Radio	672TGJD677	$80.00
1	213	HT750	VHF Portable Radio	672TGJ5166	$80.00
Total 8				$640.00	

HCAD funds

Yes: GO, JP, BC, LL,MC Abstain: RF

MOTION APPROVED

Amended Motions for Consideration Format

Motion by John Palmieri, seconded by Greg Orr to amend the motion of 1/14/2010, Motions for Consideration Format to clarify the procedure:

1. All motions for consideration at a Board meeting must be sent to the President, in electronic format, no later than 9:00pm the Friday before the following week's Board of Directors meeting. The President will have them electronically distributed by Saturday, during the day if possible, or at the earliest time available.
2. All supporting documentation for Board motions must be signed by all the appropriate personnel and placed in each Board members mailbox no later than 12:00 PM the Sunday before the following week's Board meeting.
3. Emergency Motions will be considered by the President.
4. As always any motion can be presented by any Director at the Meeting if the President and Board of Directors deem it necessary.

Motion by Robert Franz and seconded by Lehti Laas to amend the motion to add to item 4 "and supporting documentation is distributed for discussion".

Yes: RF, LL No: GO, MC, JP, BC

MOTION NOT APPROVED

On the original motion:

Yes: GO, JP, BC No: RF, LL (Note: MC out of the room for the vote)

MOTION APPROVED

Disposal Order for Mobile & Portable Radios

Motion by Brian Canty and seconded by Greg Orr to dispose and remove from inventory the following obsolete portable/mobile radios as listed below:

Quantity	Engraved #	Model #	Description	Serial #
1		Max Trac	Mobile Radio	428TYL2632
1		“ “	“ “	428TWQ4141
1		“ “	“ “	428TYG2440
1		“ “	“ “	No Serial Number
1		“ “	“ “	428TVW3655
1		“ “	“ “	428TYL2636
1		“ “	“ “	428TXQ1576
1		“ “	“ “	428TUU4746
1		GM300		159TUY8050
1		“ “	“	159TVU6706
1		“ “	“	159TVQ3860
1		CDM1250 (UHF)		103TJA2910
1		“ “	“	103TGUN415
1		CDM1125		103THAR813
1		HT1000	Portable Radio	402AVE9516
1		“	“ “	402AVE9521
1		“	“ “	402AXYB855
1		“	“ “	402AVE9517
1		“	“ “	402AXYB915
1		“	“ “	402AVE9519
1		“	“ “	402AVE9512
1		“	“ “	402AVE9518
1		“	“ “	402AXYB920
1		“	“ “	402AXYB921
1		HT2150	“ “	749TBGD267
1		“	“ “	749TBGD250
1		“	“ “	749TBGD256
1		“	“ “	749TBGD259
1		“	“ “	749TBGD255
1	108	HT750		672TAT2505
1	109	“	“ “	672TAT2671
1	125	“	“ “	672HCQ4648
1	128	“	“ “	672HCQ4709
1	129	“	“ “	672HCQ4642
1	131	“	“ “	672HCQ4710
1	132	“	“ “	672HCQ4571
1	133	“	“ “	672HCQ4565
1	137	“	“ “	672HCQ4567
1	138	“	“ “	672HCQ4524
1	167	“	“ “	672HDU5678
1	171	“	“ “	672HDU5687
1	172	“	“ “	672HDU5688
1	175	“	“ “	672HDU5698

139	1	178	“	“	“	672HDU5706
140	1	180	“	“	“	672HDU5711
141	1	183	“	“	“	672HDU5715
142	1	185	“	“	“	672HDU5718
143	1	186	“	“	“	672HEW5737
144	1	189	“	“	“	672HEW5787
145	1	197	“	“	“	672HFX1258
146	1	198	“	“	“	672HFX1259
147	1	199	“	“	“	672HFX1260
148	1	201	“	“	“	672HFX1264
149	1	202	“	“	“	672HFX1266
150	1	205	“	“	“	672TGJ5171
151	1	208	“	“	“	672TGJD678
152	1	209	“	“	“	672TGJD682
153	1	215	“	“	“	672TGJ5163
154	1	216	“	“	“	672TGJD672
155	1	2-15-20	“	“	“	672HEL3160
156	1	101	“	“	“	672TAT2462
157	1	102	“	“	“	672TAT2463
158	1	103	“	“	“	672TAT249
159	1	104	“	“	“	672TAT2482
160	1	110	“	“	“	672TAT2674
161	1	112	“	“	“	672TAT2693
162	1	130	“	“	“	672HCQ4531
163	1	134	“	“	“	672HCQ4711
164	1	135	“	“	“	672HCQ4707
165	1	136	“	“	“	672HCQ4713
166	1	166	“	“	“	672HDU5675
167	1	168	“	“	“	672HDU5683
168	1	169	“	“	“	672HDU5684
169	1	170	“	“	“	672HDU5685
170	1	173	“	“	“	672HDU5690
171	1	174	“	“	“	672HDU5696
172	1	176	“	“	“	672HDU5699
173	1	177	“	“	“	672HDU5700
174	1	182	“	“	“	672HDU5714
175	1	184	“	“	“	672HDU5717
176	1	187	“	“	“	672HEW5745
177	1	188	“	“	“	672HEW5783
178	1	191	“	“	“	672HEW5885
179	1	192	“	“	“	672HEW5830
180	1	193	“	“	“	672HEW5843
181	1	194	“	“	“	672HEW5846
182	1	195	“	“	“	672HEW5855
183	1	196	“	“	“	672HFX1256
184	1	200	“	“	“	672HFX1262

1	203	“	“	“	672HEX1298
1	204	“	“	“	672TGT5168
1	206	“	“	“	672TGTD689
1	210	“	“	“	672TGTD690
1	214	“	“	“	672TGT5142
1	2-15-16	“	“	“	672HEL3383
1	2-15-17	“	“	“	672HEL3375
1	2-15-18	“	“	“	672HEL3373
1	215-19	“	“	“	672HEL3384
1	221	“	“	“	672TGJ5169
1	224	“	“	“	672THY3144
1	225	“	“	“	672THY8541
1	226	“	“	“	672THY8626
1	228	“	“	“	672THY3147
1	229	“	“	“	672THY3152
1	230	“	“	“	673THY3141
1	231	“	“	“	672THY3642
1	232	“	“	“	672THY3647
1	233	“	“	“	672THY3146
1	127	“	“	“	672GCQ4712
1	179	“	“	“	672HDU5710
1		MT1000	“	“	751ASQ0539C
1		“	“	“	751ASQ0551C
1		“	“	“	751ASQ0545C
1		“	“	“	751ASQ0549C
1		“	“	“	751ASQ0543C
1		“	“	“	751ASQ0544C
1		“	“	“	751ASQ0547C
1		“	“	“	751ASQ0540C
1		“	“	“	751ASQ0546C

MOTION APPROVED UNANIMOUSLY

Sale of Obsolete Portable Radios

Motion by Brian Canty and seconded by Mark Cappola to sell obsolete portable/mobile radios, chargers, remote microphones to Commtech, Bill Keenan as per the quote of July 15, 2010 to Richard Stone, Chief Dispatcher. The radios are to be accepted in as is condition. List of portable radios to be sold and price per radio is listed below:

Item	Quantity	Item Cost	Total Cost
HT1250	5	\$147.00	\$735.00
HT1000	10	\$37.00	\$370.00
HT750	86	\$67.00	\$5,762.00
MT1000	9	\$5.00	\$45.00
Maxtrac	8	\$22.00	\$176.00
GM300	3	\$37.00	\$111.00
CDM1250	3	\$97.00	<u>\$291.00</u>

Total $7,490.00

HCAD funds

Yes: GO, JP, BC, MC, LL Abstain: RF

MOTION APPROVED

Christopher Fischer #996 Paramedic Program

Motion by Robert Franz and seconded by Brian Canty to accept the recommendation of 2nd Deputy Chief Jeffrey Brenner and pre approve member Christopher Fischer# 996 request to enter an EMT-P course at SUNY at Stony Brook University, Stony Brook, New York , starting August 16, 2010. Chief Dominic Heavey will verify in writing that Christopher Fischer #996 has been in good standing for the last six months prior to his request. This motion is to authorize and approve reimbursement for an amount not to exceed $7438.00 for tuition & fees, books and mileage payable upon successful completion of the course and receipt of his NYSDOH EMT-P certification, reimbursement certification. The member must be a member in good standing at the time of reimbursement, except the member does not have to be off probation. All other conditions of Section I.10 section F of the PPPs remain in effect.

1. The approved mileage will not exceed $1,000.00 as per the PPPs, the standard mileage reimbursement rate for the members' personal vehicle for all approved activities, is .40 per mile. Mileage includes parking.
2. Tuition - $5692.00
3. Infirmary Fee - $42.00
4. Application Fee - $25
5. Books - $489.00
6. Lab Coat-Shirt - $68.00
7. Graduation- $100
8. Liability Insurance - $22.00

Christopher Fischer will provide a signed statement that no other party is reimbursing her for this course, or will reimburse any part of these costs associated with this course. The initial reimbursement will be for 1/6 of the total approved course cost, (fees, tuition, books, associated fees, and mileage), after the applicant receives the status of EMT-P and is approved to ride in Suffolk County. For the next two and a half years, every six months, from the course completion, Christopher Fischer must complete a Purchase Order for an additional 1/6 of the total approved costs and submit this to the Treasurer. The Treasurer will obtain a written verification from the Chief, that during the reimbursement period, the member has maintained the status of an active HCFAS EMT-P, fulfilled additional duty requirements as listed below. Not gone on any leaves of Absences, other than a Medical Leave, and is good standing with the squad before reimbursement may occur. The two and half year's reimbursement period will be extended for the period that cumulative. Medical LOAs exceed three months. The member must ride as an ALS provider when on duty and any regular deviation must be approved by the operational officers. The member must agree to provide an additional 4 hours per week either on a second shift or as back-up personnel for a shift during the reimbursement period. The second shift must be approved by the operational officers. Any member not meeting the reimbursement requirements for the period will be reviewed by the Board of Directors. IT IS THE RESPONSIBILITY OF THE MEMBER TO APPLY FOR AND FOLLOW UP ON THIS SEMI ANNUAL REIMBURSEMENTS.

Courses not sponsored by the Nassau or Suffolk County EMS program agency will be reimbursed to a member provided that the following documents are completed:

a. Pre-approval is required by the Board of Directors and must be presented to the Board of Directors by the Chief.
b. Course/Seminar Reimbursement Request form is completed with verification of course costs attached, (fees, tuition, books, and detail daily mileage).
c. Documented successful completion of the course is supplied (copy of certificates).
d. The member submits a completed certification; HCFAS form # 154 stating that HCFAS is the last dollar reimbursement.
e. The member submits a completed acknowledgement of squad reimbursement HCFAS form # 154
f. Member provides proof of completion of all requirements to ride as a member of the Suffolk County system as an EMT-P.

Note: The Treasurer is responsible to file with the NYSDOH for any course reimbursement voucher. The member is responsible to provide the Treasurer with any documentation required by the NYSDOH; otherwise the squad's reimbursement to the member will be delayed.

HCAD Funds

Yes: RF, GO, MC, JP, LL No: BC

MOTION APPROVED

Fuoco Group Amended Financial Report Tax Return

Motion by John Palmieri and seconded by Brian Canty to approve the amended 2009 financial reports as submitted. Also to approve the amended Form 990 return for 2009 as submitted.

MOTION APPROVED UNANIMOUSLY

Town of Huntington Budget for HCAD

Motion by John Palmieri and seconded by Brian Canty to accept the Town of Huntington's HCAD 2011 aggregate budget amount of $1,733,500. This is a 3% increase over last year's budget.

Motion by Robert Franz and seconded by Lehti Laas to amend the motion on line 263 (on the draft motions list) to state "aggregate budget amount".

Yes: RF, BC, LL No: JP Abstain: GO, MC

MOTION APPROVED

On the original amended motion:

MOTION APPROVED UNANIMOUSLY

Holiday Cards

Motion by Brian Canty and seconded by John Palmieri to authorize and approve the Secretary to purchase 2010 holiday cards, and timely mail the cards to all 2nd division fire departments and ambulance squads at a cost not to exceed $100.00 which will be accounted for in accordance with the PPP.

HCFAS funds

Yes: RF, GO, JP, MC LL No: BC

MOTION APPROVED

Fall Festival 2010

Motion by Mark Cappola and seconded by Robert Franz, to authorize and approve HCFAS as the provider of EMS for the Huntington Chamber of Commerce at Huntington's Long Island Fall Festival and to designate Chief Dominic Heavey or his designee (3rd Deputy Chief David Mohr) as the Emergency Medical Action Plan Coordinator for the festival with the authority to prepare and sign the EMAP document with SCEMS. Further to authorize and approve HCFAS and Explorer Post 215, with the required number of advisors, to participate in the Festival standby from Friday, October 9 to Monday, October 11, 2010. The Chief or his designee will ensure that proper transportation will be provided for the explorers to and from Squad headquarters and the festival with Squad vehicles. Further to authorize a meal allowance of $10.00 per Squad member, Explorer Post 215 member that stand by for HCFAS during the festival for each complete four (4) hour shift be paid from HCAD funds. Explorer Post 215 must have the required advisors for each shift and take direction from the HCFAS Chief. No emergency response with explorers on board a Squad vehicle is permitted. All meal allowance money will be centrally distributed, signed for and accounted for by the Chief or his designee. Further to authorize the Chief or his designee an amount not to exceed $250.00 for signage etc. for the festival and authorize the Recruitment, Membership and the Public Relations Committees' chairpersons a combined amount not to exceed $250.00 for the printing of recruitment and and/or RTE/CPR course flyers etc. for distribution at the festival. With their consent, any eligible HCFAS member is authorized to act as a temporary Post 215 advisor if requested by a Post 215 advisor.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Voting Machine and Elections

Motion by Lehti Laas, seconded by Robert Franz to authorize and approve the Secretary to enter into a purchase order/agreement with the County of Suffolk Board of Elections for the rental of a voting machine including the services of a voting machine technician, the preparation and printing of sample ballots, other necessary election paperwork and delivery and pick up of the machine in connection with the Squad's annual election on December 13, 2010 at a cost not to exceed $500.00. Further to authorize a $150.00 advance to the Secretary for meals on Election Day.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Bayshore Movers

Motioned by Lehti Laas seconded by Robert Franz to contract with Bayshore Movers to pick up one election booth from the Board of Elections in Yaphank NY on Friday December 10, 2010 and deliver it to Huntington Community First Aid squad. Bayshore Movers will also be responsible for picking up one voting machine on Tuesday December 14, 2010 and return it to the Board of Elections in Yaphank NY. Cost not to exceed $200.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Holiday Cards for Associate & Inactive Life members

Motion by Lehti Laas and seconded by Mark Cappola to authorize and approve the Secretary to purchase 2010 holiday cards, labels and stamps and timely mail the cards to all associate and Inactive Life Members, at a cost not to exceed $125.00 which will be accounted for in accordance with the PPP.

HCFAS funds

MOTION APPROVED UNANIMOUSLY

Secretary's Report –Robert Franz:

New Members

Motion by Robert Franz and seconded by Mark Cappola to accept Melvin Sanchez as a new probationary member #1312 Shift: Monday 2300 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Mark Cappola to accept Ann Schwartz as a new probationary member #1313, Shift: Tuesday 1100 in accordance with Article III, Section 2 of the By-Laws.

Yes: RF, MC, JP, BC, RF, LL Abstain: GO

MOTION APPROVED

Return to Duty:

Name	#	Date of RTD
Ann Donegan	692	Dispatch only 9/9/10, Full Riding 10/11/10
Christy Stiles	1024	12/7/2009
Sheryl Burke	827	9/27/10
Mary Winter	485	8/4/10 full riding
Richard Fernandez	1217	12/13/2009

Resignations

Motion by Robert Franz and seconded by Lehti Laas to accept the resignation of Rachel Zunno Member #1192 effective 10/14/10.

MOTION APPROVED UNANIMOUSLY (Note: JP out of the room for the vote)

Motion by Robert Franz and seconded by Lehti Laas to accept the resignation Maureen Umberto Member #1064 effective 10/14/10.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Lehti Laas to accept the resignation of Michael Warburgh Member #1064 effective 10/14/10.

MOTION APPROVED UNANIMOUSLY

Probation Ending

Motion by Robert Franz and seconded by Lehti Laas to grant active membership in accordance with Article III, Section 2 of the By-Laws to John Connors member #1272, eligible 9/25/10, effective 10/14/10.

MOTION APPROVED UNANIMOUSLY (Note: MC out of the room for the vote)

Motion by Robert Franz and seconded by Lehti Laas to grant active membership in accordance with Article III, Section 2 of the By-Laws to Kazuo Ishikawa member #1282, eligible 9/25/10, effective 10/14/10.

MOTION APPROVED UNANIMOUSLY (Note: MC out of the room for the vote)

Motion by Robert Franz and seconded by Lehti Laas to grant active membership in accordance with Article III, Section 2 of the By-Laws to Melissa Hernandez member #1264, eligible 9/26/10, effective 10/14/10.

MOTION APPROVED UNANIMOUSLY (Note: MC out of the room for the vote)

Motion by Robert Franz and seconded by Lehti Laas to grant active membership in accordance with Article III, Section 2 of the By-Laws to Kyle Rudden member #1288, eligible 10/2/10, effective 10/14/10.

MOTION APPROVED UNANIMOUSLY (Note: MC out of the room for the vote)

Motion by Robert Franz and seconded by Lehti Laas to grant active membership in accordance with Article III, Section 2 of the By-Laws to Elizabeth Mohr member #1292, eligible 9/27/10, effective 10/14/10.

MOTION APPROVED UNANIMOUSLY (Note: MC out of the room for the vote)

Motion by Robert Franz and seconded by Lehti Laas to grant active membership in accordance with Article III, Section 2 of the By-Laws to Lisa Mohr member #573, eligible as full active administrative member status effective 10/14/10.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Lehti Laas to approve the following LOA's:

Name	#	Type	Dates
Casey Orr	1283	Operational	9/15/10-12/15/10
Robin Smiles	937	Operational	9/1/10-12/1/10
Vanessa Amaya	1182	Operational	9/29/10 – 12/29/10
Dina Kutcher	950	Extended Operational	7/21/10 – 10/21/10
Krystal Cruz	1211	Educational	9/9/10 – 12/9/10
Paul Rittenhouse	1146	Educational	10/5/10 – 1/5/11
Eileen Burns	767	Medical	9/4/10 – 12/4/10
Peggy Coyle	1247	Medical	7/27/10 – 10/27/10
Joseph Gander	1166	Medical	10/28/10 – 1/28/11
Tomoko Hirasawa	1129	Medical	9/28/10 – 12/28/10
Paul Mori	934	Medical	9/6/10 – 12/6/10

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – John Palmieri:
Motion by John Palmieri and seconded by Brian Canty to accept the following for payment in accordance with the PPPs and previous Board of Directors motions:
September 24, 2010 to October 14, 2010, 59 Transactions HCAD = $40,272.22
September 24, 2010 to October 14, 2010, 3 Transactions HCFAS =$1,939.00
September 24, 2010 to October 14, 2010, 0 Transactions HCFAS Dues=$0
September 24, 2010 to October 14, 2010, 0 Transactions HCFAS Post 215 = $0
MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas and seconded by Mark Cappola to go into Executive Session at 2037 hours and 2nd Deputy Chief Jeff Brenner and Captain Pam Brenner will sit in for parts of it.
MOTION APPROVED UNANIMOUSLY

Executive Session ended at 2313 hours.

The following reports were submitted via email but were not discussed due to Board approved time constraints.

President's Report – Roger Winter:
- Life Member committee has been formed. The first meeting will be Sunday October 17, 2010.
- Explorer Post 215 Youth Squad
  - The all you can eat spaghetti dinner is scheduled.
- Life Member Badges – Christopher Winter's badge on order.
- Health and Safety Officer
  - I am requesting an air cleaner for the truck room. We did not put the Ward Smoke cleaner on the ambulances. This is a health issue for members. I am getting quotes.
  - At this time I have three different systems to look at and will be getting prices.
  - **I have a Grant writer who will help with the purchase.**
- Framing of Past Presidents / Ex Chiefs
  - I need pictures of the following: Roger Winter, Brian Canty, Robert Scrabino, and Joe Steiner – **STILL NEED THE PICKS!**

Projects:

Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips. We have not paid any monies so at this time I do not see it as a problem. I will call and set a date for the summer

Vice President's Report – Brian Canty:
<u>Medical Committee</u>
Savasta Medical Services will be at Headquarters to perform member's physicals and administer Flu Shots on:

Tuesday, October 19, 2010 between 7 PM and 9 PM.
Saturday, November 6, 2010, between 9AM and 12 Noon

<u>Special Events Committee</u>
Children's Holiday Party is tentatively scheduled for Saturday, December 11th from 2 – 5. Sign-up Sheet will be posted in early November.
Adult Holiday Party is tentatively scheduled for Saturday, December 18th from 5:30 – 10:30. Sign-up sheet will be posted in Ready Room by the end of the month.

Secretary Bob Franz Report –October 14, 2010

NYS Volunteer Ambulance & Rescue Association Pulse Check 2010 – HCFAS Honoree
Andrea Golinsky and I stood in for the Chief and accepted a plaque commemorating HCFAS as the Pulse Check 2010 Honoree. I also attended several seminars and spoke to various exhibitors. Thank you for allowing me to attend this educational conference.

Personnel Issues: As you are aware, there still continues to be many open personnel issues that have not been resolved by Operations (LOA, RTD, inactive members etc). The open items have been forwarded to the 1st Deputy but there is no reply with submitted documentation that resolves the long outstanding issues.

Insurance: I still have not received a response from Operations regarding a VFIS risk control recommendation to provide additional training for all drivers on handling intersections. The first deputy chief was given a DVD program for drivers to view and also an intersection practice communiqué for distribution to all drivers.

SC FRES Recruitment Committee: Reminder: SC FRES has announced that a one-time-only open enrollment period of October 15th thru November 15th 2010 will be available for student/volunteers attending SCCC to submit a SERVES application to begin receiving the scholarship in the spring, 2011 semester. Please inform any member that may be eligible – spread the word. The SERVES Administrative Guide is available on the bulletin board and on the FRES Home Page www.sufffolkcountyny.gov.

SC FRES Med Com statistics: The no response report through September 30th indicates 117 no responses or 2.9%. The report has been distributed to the President, Chief and Chief Dispatcher.

Director Golinsky Report:
New York State Volunteer Ambulance & Rescue Association
District 7 Delegate – Andrea Golinsky

Pulse Check 2010 was held in Albany Sept. 30th thru Oct 3rd and
was well attended by EMS providers from around New York State.
This Educational Conference offered 30 seminars with topics including pre-hospital emergency care, management and leadership in the EMS organization and how to deal with the media. The conference was well attended by EMS providers from around New York State.
Vendors were available to show new equipment and there were several ambulances to check out.

Proxies were presented and ballots were voted. The slate presented previously by the nominating committee was elected. They are

President-	Michael Mastrianni
Executive Vice President	Henry Ehrhardt
Vice President	Chris Bitner
Secretary	Teresa Hamilton
Treasurer	Robert Franz
Financial Secretary	Colleen James

Drill team competitions took place Friday night. Although there were not many teams competing, it was interesting to see them execute the problems given to them.

The Presidential Reception, Banquet and Memorial Service was held Saturday evening. The Memorial Service was, as usual, very moving. Our two deceased members, Sue Bolen and Kathy Gearey were recognized during the ceremony as were the departed members of member departments across New York State.

Huntington Community First Aid Squad was recognized as the Honoree of Pulse Check 2010 and was presented with a plaque which was accepted by Bob Franz and myself.

Motion by Robert Franz and seconded by Lehti Laas to adjourn the meeting at 2313 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: October 23, 2010

Amended and approved: October 28, 2010

MOTION APPROVED

Huntington Community First Aid Squad
2010 Board of Directors Meeting
October 21, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG)	**ABSENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**PRESENT**

Guests: Tim Glynn of Glynn Mercep and Purcell, LLP.

Meeting called to order at:1950 hours

Motion by Mark Cappola and seconded by Brian Canty to enter into Executive Session at 1951 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2257 hours.

Motion by Robert Franz and seconded by Lehti Laas to adjourn the meeting at 2258 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,
Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,
Robert Franz

Robert Franz
Secretary

Draft sent to Board members: November 10, 2010
Approved: November 11, 2010

Huntington Community First Aid Squad
2010 Board of Directors Meeting
October 28, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG)	**ABSENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Peter Nakelski, Martha Brenner, Pamela Brenner, Jeffrey Brenner, and David Mohr.

Meeting called to order at: 1730 hours

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of October 14, 2010 as amended.
Yes: RF, GO, JP, LL, BC No: MC
MOTION APPROVED

Proposals-

Explorer Post 215 Chief Advisor Appointment
Motion by Brian Canty and seconded by Greg Orr to approve President Roger Winter's appointment of David Mohr as Chief Advisor effective November 1, 2010 in accordance with Post 215 Standard Operating Procedures Article II, Section 1.
2/3 vote required.
MOTION APPROVED UNANIMOUSLY

Explorer Post 215 Renewal 2011
Motion by John Palmieri and seconded by Brian Canty to authorize the President to renew the annual memorandum of understanding for HCFAS participation in the Learning for Life Exploring Program for Post 215 effective November 1, 2010 in accordance with HCFAS By-Laws Article III, Section 7. Further, to approve the dues payment of $12.00 for each of the 33 youth participants and 12 registered adult participants as listed below and the annual participation fee of $20.00.
HCFAS Funds
2/3 vote required.

Youth		**Registered Advisors**
Tim	Charlton	**Chief Advisors**
Danielle	Cochrane	David Mohr
Ashley	Curreri	
Amber	Kavanaugh	**Associate Advisors**
Amanda	Manning	Donna Maltese
Jacob	Manning	Sheryl Roach
Samantha	Mohr	Jeannette Russell
Kristen	Morales	Liz Steeson
Karen	Parada	Tom Romano
Dan	Roach	Vinny Maltese
Richard	Rodriguez	
Isaiah	Salcedo	**Committee Members**
Ray	Salcedo	Brian Canty
Keil	Thomas	Sue Otto
Kristin	Tiersch	Stephanie Caracciolo
Aaron	Walsdorf	Orlando Salcedo
Kristen	Wollman	Karen Martin
Matthew	Hitta	
Aileen	Maltese	**Non-Registered Advisors**
Jonathan	Maresca	Todd Atkin
Beatrice	Martinez	Pam Biersack
Matthew	Matuza	Jeff Brenner
Tara	O'Reilly	Krystal Cruz
Stephanie	Petrone	Kate Dolgin
Michelle	Rappa	Brendan Fitts
Trinity	Russell	Joe Frisenda
Catty	Saravia	Dominic Heavey
Christine	Grimadeau	Laurie Hoffmann
Christina	Grimadeau	Jerome Boehm
David	Mauro	Harvey Lapidus
Daniel	Johnson	Sam Ryan
Michelle	Clerveaux	Roger Winter
Jimmy	Marseille	
		Adult Leaders
		Matt Valle
		Liz Mohr
		Tyler Gibbs

Yes: RF, GO, MC, BC, LL No: JP

MOTION APPROVED

Explorer Post 215 Associate Advisors and Adult Leaders Appointments

Motion by Brian Canty and seconded by Greg Orr to approve Post Chief Advisor David Mohr's appointment of the above listed associate advisors and adult leaders effective November 1, 2010 in accordance with Post 215 Standard Operating Procedures Article II, Section 2.

2/3 vote required.

MOTION APPROVED UNANIMOUSLY

Holiday Gift Cards

Motion by Brian Canty and seconded by Greg Orr to authorize and approve the purchase and distribution of a $125.00 Bank Card from a local bank or Walbaums gift card to active members who are members as of August 31, 2010 and inactive life members. The distribution of the gift cards will be made on December 13, 2010. Prior to the purchase and the distribution of the gift cards, the Chief will advise the President and Vice-President of any members who have not fulfilled their obligations in accordance with the By-Laws and SOP's. 2011 dues must first be paid in order to receive a gift card. The Vice-President will not issue holiday gift certificates or cards to these members unless approved by the President and Chief. A report of these members will be made to the Board of Directors prior to or following the December General Membership meeting, as applicable. Director Greg Orr or Vice-President Canty will be responsible for sending a notice regarding choice to the eligible members and also for the purchase and distribution of the gift cards.

HCFAS Funds

Yes: RF, MC, JP, LL No: BC Abstain: GO

MOTION APPROVED

FASNY Legislative Conference

Motion by Robert Franz seconded by Lehti Laas to authorize and approve Robert Franz, at his discretion, to attend the FASNY legislative conference on Sunday October 31, 2010 in Albany, NY. Meals and mileage & tolls will be reimbursed in accordance with the PPP.

HCAD Funds

Yes: RF, GO, MC, LL No: BC Abstain: JP

MOTION APPROVED

Dues Account transfer to TD Bank

Motion by John Palmieri and seconded by Brian Canty to open a Small Business Money Market account with our HCFAS Dues account money from State Bank of Long Island in the amount of $2,500 and transfer that to TD Bank, Branch # 467, located at 1040 Jericho Turnpike, Huntington Station, New York 11746. TD Bank contacts are Sean Lowe, Customer Service Representative and Rosalie Facciponti, Huntington Station Manager. This would be a two co-sign arrangement as we have in all of our banking.

MOTION APPROVED UNANIMOUSLY

Sale of 2 Lifepak 12's

Motion by Brian Canty and seconded by Mark Cappola to dispose and sell 2 Biphasic Physio Control Lifepak 12's, with 12 Lead EKG Cable, Pacing Cable, AED, SPo2, Finger Sensor, NIBP Hose and Cuff, End Tidal CO2, with Carrying case at a cost of $7,000 per unit for a total cost of $14,000. The purchaser is ReMed Equipment, 187 Winchester Street, Rochester, New York

14615. The sale is the recommendations of Al Szigethy, ALS Provider in charge of Lifepak 12's and Alyssa Axelrod, ALS Chairperson, as outlined in his Proposal dated October 22, 2010. The purchase year for the Lifepak 12's was 2001. Prior to the sale, the ALS committee will obtain from Physio Control a statement that the equipment is in good working condition.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Install Lifenet Modems in our remaining 9 Lifepak 12's.

Motion by Brian Canty and seconded by John Palmieri to purchase and install "Lifenet Transmission subscription from Physio Control for 5 years at a cost of $3,051.00 for our Lifepak 12's. In addition purchase 9 modems from Velociter to be installed by Physio Control in our Lifepak 12's at $ 460.00 each for a total cost of $4,140.00. The telemetry Plan from our wireless provider would be $23.96 per unit per month at a cost of $215.64 for the month and a total cost per year of $2,587.68. A complete proposal has been provided to all members of the Board of directors and to the Second Deputy Chief for review.

HCAD funds

MOTION APPROVED UNANIMOUSLY

Yoga Fitness Classes

Motion by Mark Cappola and seconded by Lehti Laas to offer the membership Yoga Fitness Classes. There will be 10 classes; total cost per participant is $30.00. The total cost for the class will be $750.00 to be paid to the instructor. The class will be held on consecutive Wednesdays at 7pm for 10 weeks starting on December 1, 2010. There is a signup sheet on the bulletin board with approximately 41 names to date. Minimum class size is 25. The program will be supervised by Reina Gomez and Joanne Cunningham. Full payment for the classes must be paid before participation by each student. A full refund will be made to any squad member who attends and participates in 80% of the classes (8 of 10 classes). The Yoga instructor will provide a Certificate of Insurance be properly insured and the meeting room will be put back in order after each class.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Snow Removal

Motion by John Palmieri, seconded by Brian Canty to accept the recommendation of President Roger Winter and authorize and approve President Winter to accept of Muller Landscapes, 405 Mac Arthur Blvd, Hauppauge, NY 11788 and issue a purchase order/agreement for automatic snow removal basic services for the 12/01/2010 to 04/30/2011 season as outlined in the contract supplied by Muller Landscapes. Muller Landscapes must provide an acceptable Certificate of Insurance with HCFAS named as additional insured and proof of workers' compensation coverage.

HCAD funds

Motion by Brian Canty and seconded by John Palmieri to move the motion.

Yes: JP, BC, GO, MC, LL No: RF

MOTION APPROVED

On the original motion:
Yes: GO, MC, JP, BC No: RF, LL
MOTION APPROVED

Children's Holiday Party

Motion by Greg Orr and seconded by Mark Cappola to authorize and approve the Special Events Committee to have the Children's Holiday Party on Saturday, December 11, 2010 from 2:00PM to 5:00PM at headquarters. The authorized attendees and gift eligibility for this event will be in accordance with the Social Committee protocols of Article IX Section A 4 of the SOP's which must be posted with the signup sheet including that the child must be present to receive a gift. The Special Events Committee, with approval of the Board liaison will have the authority to approve or deny requests to attend by other interested parties with a fee of $35.00 per child to offset the cost of the gift and incidentals, which is to be paid in advance by the squad member requesting approval but fee must be paid no later than November 28, 2010. Further to authorize an advance of $5,500.00 which will be accounted for in accordance with the PPP and is to be used to cover the expenditures for food, paper goods, decorations, (table decorations only- no ceiling decorations), entertainment, film and gifts. It is estimated that the gifts will not exceed $35.00 per child. No other funds will be provided without the express pre-approval of the Board of Directors. The eligible child must be present to receive a gift. Exceptions to be approved by the Special Events Chair. Members paying the $35.00 fee may receive the child's gift, if the child is unable to attend. The Special Events Committee Children Holiday Party Coordinators, Susan Otto and Trish Reciniello will be responsible for this event and will produce for the Treasurer and Special Event Committee Chairperson, an accounting of this event with original receipts within ten days of the event, and the Treasurer will give the BOD an accounting for this event at the next BOD meeting immediately following receipt of the accounting.
HCFAS funds
MOTION APPROVED UNANIMOUSLY

Adriana Dovi General Meeting Room Request

Motion by Robert Franz and seconded by Lehti Laas to allow Adriana Dovi # 1120 use of the General Membership Meeting Room for an event on Saturday, December 4, 2010, Set-up time the evening before, December 3, 2010 7pm to 9pm, event time is 6pm to 10pm, clean-up time 10pm to 11pm. A Security deposit has been received. Secretary Robert Franz permission has been granted after checking the schedule and confirming with President Roger Winter. Insurance certificates are required for this event. The member must obtain and pay for an umbrella policy (including host liquor liability) in the amount of $250,000 covering the event if the member is going to serve alcohol with HCFAS named as additional insured (approval pending proper insurance).
Yes: RF, GO, MC, JP, LL No: BC
MOTION APPROVED

Copy Machine Maintenance Renewal

Motion by Brian Canty and seconded by John Palmieri, to approve the recommendation of technology committee chairperson James Malillo and authorize the President to enter into renewal for maintenance with Konica Minolta Business Systems for the existing Konica Biz Hub 362 copiers for a 60 month period that coincides with the current lease. Technology Committee

Chairman James Malillo will be responsible for overseeing this project. Cost not to exceed $64.50 per machine per month. Total cost for the both machines $129.00 per month. This fee includes the 15,000 aggregate number of copies, toner and staples for all machines.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – John Palmieri:
Motion by John Palmieri and seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

October 15, 2010 to October 28, 2010, 39 Transactions HCAD = $59,760.41
October 15, 2010 to October 28, 2010, 8 Transactions HCFAS = $6,328.13
October 15, 2010 to October 28, 2010, 0 Transactions HCFAS Dues=$0
October 15, 2010 to October 28, 2010, 0 Transactions HCFAS Post 215 = $0

MOTION APPROVED UNANIMOUSLY

Secretary's Report –Robert Franz:
The following motion was approved in the beginning of the meeting after the 10/14/10 BOD minutes were approved:

New Members
Motion by Robert Franz and seconded by Mark Cappola to accept Sean Farrell as a new probationary member #1314, Shift: Sunday 2300 in accordance with Article III, Section 2 of the By-Laws.
Yes: RF, MC, BC, GO, LL Abstain: JP
MOTION APPROVED

Motion by Robert Franz and seconded by Lehti Laas to approve the following LOA's:

Name	#	Type	Date
Ozlem Bilgen	1145	Extended Educational	6/9/10 – 9/9/10
Ozlem Bilgen	1145	Extended Educational	9/10/10 – 12/10/10
Sheryl Burke	827	Extended Operational	7/14/10 – 10/14/10
Eileen Burns	767	Medical	6/23/10 – 9/23/10
Luminita Hazelton	1239	Medical	1/18/10 – 4/18/10
Michael Milo	821	Extended Operational	12/15/09 – 03/15/10
Michael Milo	821	Extended Operational	3/16/10 – 6/16/10
Michael Milo	821	Extended Operational	6/17/10 – 9/17/10

Casey Stone	920	Medical	9/10/10 – 12/10/10
Carlos Suarez	1103	Educational	10/31/10 -1/31/11

MOTION APPROVED UNANIMOUSLY

Probation Ending
Motion by Robert Franz and seconded by Lehti Laas to grant active membership in accordance with Article III, Section 2 of the By-Laws to Emily Schaffert member #1248, eligible 2/28/10, effective 10/28/10.
MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	#	Date
James Lupo	959	5/30/10
Karen Maresco	999	6/28/10 Dispatch Only
Bernard Poole	872	9/9/10
Laurence Scott	1018	5/23/10
Elizabeth Smith	929	6/9/10
Paul Tekverk	1169	7/16/10
Claire Tesoriero	811	9/3/10
Ronald Weinhofer	922	5/19/10
Rachel Zunno	1192	6/20/10

Motion by Robert Franz and seconded by Lehti Laas to drop from membership for failure to fulfill shift requirements probationary member Craig Forney, member #1278 effective 10/28/10.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Lehti Laas to drop from membership for failure to fulfill shift requirements probationary member Joseph Thomas, member #1279 effective 10/28/10.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by John Palmieri to enter into Executive Session at 2304 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2324.

The following reports were submitted via email but were not discussed due to Board approved time constraints.

President's Report – Roger Winter:
Life Member committee has been formed. The first meeting will be Sunday October 17, 2010.
Explorer Post 215 Youth Squad
The all you can eat spaghetti dinner is scheduled.

- *Life Member Badges – Christopher Winter's badge on order.*
- *Health and Safety Officer*
  - *I am requesting an air cleaner for the truck room. We did not put the Ward Smoke cleaner on the ambulances. This is a health issue for members. I am getting quotes.*
  - *At this time I have three different systems to look at and will be getting prices.*
  - ***I have a Grant writer who will help with the purchase.***
- *Framing of Past Presidents / Ex Chiefs*
  - *I need pictures of the following: Roger Winter, Brian Canty, Robert Scrabino, and Joe Steiner –* ***STILL NEED THE PICKS!***

Projects:

Folding Wall – is still not complete, the vendor got called out to do school work and hasn't been back to complete the final gluing of some bottom rubber strips. We have not paid any monies so at this time I do not see it as a problem. I will call and set a date for the summer

Secretary Report- Robert Franz

Personnel Issues: As per the secretary's report this evening, operations have resolved some of the open personnel issues (LOA, RTD, inactive members etc.).

Insurance:

I received a response from Operations' driving training committee chairperson regarding a VFIS risk control recommendation to provide additional training for all drivers on handling intersections. A copy of the intersection practice communiqué was requested and given to the chairperson, 1st and 2nd Deputy Chiefs to aid them with the training.

HCFAS term life insurance program renewal/continuation proposal is in progress for the next meeting.

SC FRES Recruitment Committee Meeting October 20, 2010 - Reminder: SC FRES has announced that a one-time-only open enrollment period of October 15th thru November 15th 2010 will be available for student/volunteers attending SCCC to submit a SERVES application to begin receiving the scholarship in the spring, 2011 semester. Please inform any member that may be eligible – spread the word. The SERVES Administrative Guide is available on the bulletin board and on the FRES Home Page www.sufffolkcountyny.gov.

SC FRES will be hiring a Volunteer Program Coordinator to assist with the processing of the applications and other documents.

FASNY has submitted an application for a $7 million SAFER grant.

FASNY and VFIS - I attended their presentation "the effective fire department leader-problems, pitfalls and penalties on October 20, 2010.

SCPD Aviation – received a new AS350 B2 helicopter from American Eurocopter Corporation which now brings their fleet to three AS350 B2 and one EC145. The new helicopter can be used for medevac purposes.

FASNY Legislative Conference October 29 to October 31, 2010 in Albany – I requested that FASNY consider a V&TL proposed amendment for VAS to use blue lights on the rear of their vehicles to be part of their legislative agenda.

NYS Volunteer Ambulance & Rescue Association District 7- Discussions covered the Pulse Check 2010 and suggestions for 2011, the SEMSCO October meeting, SC FRES SERVES open enrollment, legislation and VAWBL premium and issues. The next meeting is November 16, 2010 at Bay Shore Brightwaters Rescue Ambulance.

Voting machines: As per Chris Blackwell, the SC elections board is holding onto several old machines for FD/VAS voting purposes. Chris is in process of making the arrangements similar to prior years.

Insurance - Jeff Siler, attorney for VFIS, is in process of preparing an affidavit for President Winter to sign regarding the Ferrante litigation. The proposed affidavit will indicate that our ambulance was at Shanker Neville for servicing when the MVA occurred and therefore we should not be named in the lawsuit.

Director Orr Report:
Social committee
1. November 2010 general membership meeting on the 8th will be honoring Sheryl Burke 20 years
2. December 2010 general membership meeting on the 13th there are no member 20 year. or more awards.

Meeting adjourned by the President at 2324 due to no quorum.

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: November 6, 2010

Amended and approved: November 11, 2010
MOTION APPROVED

Huntington Community First Aid Squad
2010 Board of Directors Meeting
November 11, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Alyssa Axelrod, David Mohr, Jeffrey Brenner.

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by John Palmieri to approve the minutes of October 21, 2010 as amended.
Yes: RF, GO, MC, LL, JP, BC Abstain: AG
MOTION APPROVED

Motion by Robert Franz and seconded by John Palmieri to approve the minutes of October 28, 2010 as amended.
Yes: RF, GO, LL, JP, BC Abstain: AG, MC
MOTION APPROVED

The draft Telephone and Video Conferencing Policy was discussed. It concluded with a Bylaw change to the membership is needed on Directors being "present" at the meeting. Also, Tim Glynn will be given the draft after the Bylaws vote to review the ballot options for a Director who is not physically present.

Proposals-

Bond Investment
Motion by John Palmieri seconded by Brian Canty to accept the recommendation of the Budget and Finance committee and approve the investment of 1.25MM from HCFAS funds into a 5 year laddering bonds with State bank of New York (AMM). These bonds will mature at 250K per year and be insured by SIPC. In addition, the Budget and Finance committee will ask that State Bank (AMM) review the account with us quarterly or if there are any issues with any of the investments.

Motion by Brian Canty and seconded by John Palmieri to move the motion.
Yes: GO, MC, JP, BC No: RF, LL Abstain: AG
MOTION APPROVED

On the original motion:
Yes: GO, MC, JP, BC No: RF, LL, AG
MOTION APPROVED

Modify the Shift and Member Activity Report for the LOSAP Committee
Motion by Brian Canty and seconded by Robert Franz to contract with Fire Rescue Systems, (SCM), to modify the Shift List Report and to add a Company Filter and the Member Activity List Report to add total points and hours as outlined in the attached document dated 10/6/10 form SCM. Cost is not to exceed $875.00.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Purchase Invitations, Programs Postage 2011 Installation and Inspection Dinner
Motion by Greg Orr and seconded by Lehti Laas to authorize the Special Event Committee Chairperson Brian Canty to expend the sum not to exceed $3,000 for the purchase of the invitations, programs and postage stamps for the 2011 Installation and Inspection Dinner Dance. Further to authorize the President and/or his designee to sign off on the invitation and program proofs prior to printing.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Flowers for the Installation and Inspection Dinner
Motion by Greg Orr and seconded by Lehti Laas to accept the recommendation of the Special Event Committee Chairperson Brian Canty and authorize and approve the purchase of flowers for the 2011 Installation and Inspection Dinner at an amount not to exceed $2,700.00.
HCAD Funds
MOTION APPROVED UNANIMOUSLY

Invitation List 2011 Installation and Inspection Dinner as Amended
Motion by Brian Canty, second by Mark Cappola to approve the special guest invitation list for the 2011 Installation Dinner, as amended.
MOTION APPROVED UNANIMOUSLY

Renewal VESO (Voluntary Emergency Service Organization) the HCFAS Members Group Term Life Insurance Program
Motion by Robert Franz, seconded by John Palmieri to accept the recommendation of Robert Franz, insurance committee chairperson and authorize and approve the renewal and continuation with VESO Trust (Voluntary Emergency Service Organization) the HCFAS Members Group Term Life Insurance Program, in accordance with the guidelines attached, for the period November 1, 2010 to October 31, 2011 with an approved extension up to February 28, 2012 pending notification of the insurance company's November 1, 2010 renewal. The group term life

insurance is to be provided by VESO Trust and underwritten by Security Mutual Life Insurance Company of New York at a monthly amount of approximately $ 6,400.00 for active members and $ 1,100.00 for inactive life members (based upon the 11/01/10 census of 225 eligible active members and 20 eligible inactive life members). The addition of eligible new participants and the termination of participants during the year will be paid or credited upon the receipt of an invoice reflecting such changes. Payments will be made quarterly from HCAD funds for active members and from HCFAS funds for inactive life members. The program will be administered by the HCFAS insurance committee.

HCAD funds

HCFAS funds

MOTION APPROVED UNANIMOUSLY

HCFAS Adult Holiday Party

Motion by Brian Canty and seconded by Greg Orr, to accept and approve the recommendation of the Adult Holiday Party Coordinator Stephanie Moore Caracciolo and Special Events Chairperson Brian Canty and authorize the Squad's Adult Party to be held on Saturday, December 18, 2010 from 1730 hours to 2230 hours in the General Meeting Room.

Further to authorize Stephanie Moore Caracciolo to accept the bid from Gina's Kitchen, Selden (caterer) dated October 14, 2010 at a cost of $35.95 per person inclusive of gratuity and service fees. The Squad's standard cancellation clause will be part of all agreements and caterer will provide a certificate of insurance with HCFAS named as additional insured and will provide a certificate of insurance indicating workers compensation coverage.

Further to authorize the engagement of two Tips certified bartenders plus one 'Bar Back' and the purchase of the bar inventory for an aggregate cost not to exceed $1,700.00. Alcoholic beverages will be dispensed in accordance with SOP Article IX by Tips certified bartenders. It is understood that no tip receptacle (jar) will be placed on the bar during the event. A disclaimer is to be posted at the bar, in compliance with our SOP's concerning alcohol consumption. (No one under the age of 21 years is to be served or is to consume alcoholic beverages) Brian Canty , Chairperson of the Special Events Committee, will be in charge of the stocking and of the manning of the bar.

Further to authorize an amount not to exceed $1,600.00 for linen, table pieces, decorations and photo film and an amount of $750.00 for a D.J. for Entertainment.

Attendance or invitees to the event will be in accordance with the SOP Social Committee Protocols, Section IX,A.1.a. which will be posted with the sign up sheet. Special Events Committee Chairperson Brian Canty will offer timely invitations to Suffolk County Police Personnel from sector cars 202, 202A, 203, and 203A with the same guest privileges as HCFAS members. A member sign in sheet will be used for this event. The Special Event Committee will be responsible for this event and the Squad Chief will be responsible for conduct of members at this function.

An accounting for this event, with original receipts and a liquor inventory will be prepared within 10 days of the event and submitted to the Treasurer. An accounting for this event will be

given to the Board of Directors by the Treasurer at the next Board meeting following the receipt of the paperwork from the Social Committee.
HCFAS funds
MOTION APPROVED UNANIMOUSLY

Holiday Parade 2010
Motion by Brian Canty and seconded by Mark Cappola to participate in the Town of Huntington, Huntington Chief's Council, Huntington Fire Department, Huntington Manor Fire Department, The Huntington Chamber of Commerce and the Business Improvement District sponsored Holiday Parade, Tree Lighting and Carnival on Wall Street on Saturday November 27, 2010, from 1700 -2100 hours. The cost is not to exceed $1,000 for decorating vehicles, miscellaneous items and the purchase of candy canes as per the attached letter. Dated 11/4/10 from 3rd Deputy Chief David Mohr.
HCFAS funds
MOTION APPROVED UNANIMOUSLY (Note: AG not present for the vote)

HCFAS members' email addresses for the purpose of sending the candidates' Qualifications
Motion by Lehti Laas, and seconded by Robert Franz to authorize and approve candidates for office in 2011 a single use of HCFAS members' email addresses for the purpose of sending the candidates' qualifications and other pertinent information to members to solicit their votes. Upon request of the candidates, Brian Canty will facilitate the transmittal of the candidates email. Any request must be submitted no later than 12/11/10.
MOTION APPROVED UNANIMOUSLY

Food Drive St Hugh of Lincoln Parish Outreach
Motion by Lehti Laas and seconded by Greg Orr to permit Mary Winter and Chris Winter to set up a collection box for donated food products for the St. Hugh of Lincoln Parish Outreach for the months of November and the December Holidays. All foods collected will be delivered by Mary and or Chris Winter or their designee to the Parish Outreach Center.
MOTION APPROVED UNANIMOUSLY

Advancement of $100.00 for the Cash Box – Election Day
Motion by Lehti Laas and seconded by Robert Franz to authorize the Treasurer to submit a PO for the advancement of $100.00 to fund the cash box for change when members pay their annual dues on December 13, 2009. A full accounting of the Dues monies that are collected and the accounting of the $100.00 advanced monies are to be detailed in a financial report to be given by the Treasurer to the Board of Directors by December 17, 2010.
HCFAS funds
MOTION APPROVED UNANIMOUSLY

Board of Directors Annual Dinner Meeting
Motion by John Palmieri, seconded by Brian Canty to approve the 2010 & 2011 Board of Directors Annual Dinner meeting at a date and time to be determined by the President, at a cost not to exceed $2,000.00, sales tax exemption certificate must be utilized. The President will be responsible to timely inform all eligible attendees of the date, time and location of the dinner.

Alcohol purchases will be the responsibility of those members who consume alcoholic beverages.

HCFAS funds

Motion by Andrea Golinsky and seconded by Brian Canty to move the motion.

Yes: AG, GO, MC, JP, BC No: RF, LL

MOTION APPROVED

On the original motion:

Yes: MC, AG, JP No: BC, LL, RF, GO

MOTION NOT APPROVED

Motion by Brian Canty and seconded by Robert Franz to remove "Alcohol purchases will be the responsibility of those members who consume alcoholic beverages" on the above motion heading "Board of Directors Annual Dinner Meeting" and approve the amended motion.

HCFAS Funds

Yes: BC, LL, RF, GO No: MC, AG, JP

MOTION APPROVED

Operational Officers Annual Dinner Meeting

Motion by Robert Franz, seconded by Greg Orr to approve the 2010 & 2011 Operational Officers Annual Dinner meeting at a date and time to be determined by the Chief or his designee, at a cost not to exceed $2,000.00, sales tax exemption certificate must be utilized. A Chief Officer will be responsible to timely inform all eligible attendees of the date, time and location of the dinner.

HCFAS funds

Yes: BC, LL, RF, GO, AG No: MC, JP

MOTION APPROVED

Soda Machine Replacement

Motion by Brian Canty and seconded by Mark Cappola to expend a sum not to exceed $4,500 for the emergency repair of the broken re-circulating unit of the soda system by Long Island Beverage our current vendor for that system.

HCAD funds

MOTION APPROVED UNANIMOUSLY

The following motion was approved under the Treasurer's Report:

Peachtree Seminar for Bookkeeper

Motion by Andrea Golinksy and seconded by Brian Canty to approve the bookkeeper to attend a Peachtree seminar in New York City. Total cost not to exceed $35.00.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – John Palmieri:
Motion by John Palmieri and seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

October 28, 2010 to November 9, 2010, 36 Transactions	HCAD Funds =$34,557.66
October 28, 2010 to November 9, 2010, 7 Transactions	HCFAS Funds=$4,809.94
October 28, 2010 to November 9, 2010, 1 Transactions	HCFAS Dues =$2,500

MOTION APPROVED UNANIMOUSLY

Secretary's Report –Robert Franz:
Motion by Robert Franz and seconded by Andrea Golinsky to approve the following LOA's:

Name	#	Type	Date
Shadon Brady	1123	Extended Medical	6/24/10 – 9/24/10
Shadon Brady	1123	Extended Medical	9/24/10 – 12/24/10
Dominic Heavey	973	Extended Medical	6/20/10 – 9/20/10

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	#	Date
Martha Brenner	236	full riding as of 10/18/10
Eileen Burns	767	8/19/10
David Mohr	748	11/1/10
Elizabeth Mohr	1292	8/25/10
Casey Stone	920	11/ 2/10
Jonathan Stone	1052	11/2/10

Chief's Report – Dominic Heavey given by 2nd Deputy Chief Brenner:
Concern with mask fitting at physicals addressed and member will be spoken to.

President's Report – Roger Winter:
- Life Membership will be discussed and voted upon on the November 22, 2010 meeting. All information is in your mail box.
- New Membership category – to accommodate PD Officer Jim Garside as an ALS Provider for purpose to access to the controlled substances. Al Szigethy has contacted Tom Lateulere and is reservation is membership for control purposes, and insurance. Jim is the substance control officer at Commack VAC.
- I am contacting the two officers who we have questions for and I am trying to see if they will come in to the next meeting to discuss the issues.

The following reports were emailed prior to the meeting:

Secretary's Report – Robert Franz

Insurance:

I received another response from Operations' driving training committee chairperson regarding a VFIS risk control recommendation to provide additional training for all drivers on handling intersections. The committee chair is emailing all drivers a copy of the intersection practice communiqué and parts of the VFIS "intersection practices" has been incorporated into Module 4 of all the driver training manuals. I am waiting for the 1st Deputy sign off on the response sheet so that it can be forwarded to VFIS.

SC FRES SERVES Program at SCCC - the one-time-only open enrollment period for the Spring 2011 semester ends on November 15th 2010. All applications must be received by FRES by that date.

FASNY Legislative Conference October 29 to October 31, 2010 in Albany – FASNY considered an amendment to the V&TL for VAS to use blue lights on the rear of their vehicles to be part of their 2011 legislative agenda but decided that this amendment could possibly be done as an amendment or correction of the prior legislative bill. A copy of FASNY's legislative agenda was distributed to the President and legislative committee chair. (NYSVA&RA has indicated that if the blue light issue is not resolved, it will be part of their agenda for 2011).

LOSAP 2009 audit - The Town of Huntington auditor will be in the week of November 22nd. The LOSAP point committee is in process of pulling the requested documents.

NFPA Proposed Ambulance Standard – The National Fire Protection Association has published a proposed draft addressing ambulance specifications and safety issues and is seeking public comment by December 15, 2010. Any standard that is adopted by the NFPA will have an impact upon EMS agencies. Information has been emailed to the President, new vehicle committee chair and chief officers.

Suffolk REMSCO Meeting November 9, 2010 – Copies of the meeting agenda and related handouts were distributed to the Board and Chief Officers and posted on the bulletin board including a revised copy of the position paper on medical direction in Suffolk County (the employment of a full time medical director for SC EMS). The current remsco officers were elected for 2011. The response committee is working on a new survey and welcomes any questions you would like included for their consideration. REMSCO held their award dinner at West Lake Catering on Thursday October 14, 2010. The SCPD Academy EMT Course sponsorship is on probation regarding theft of exam questions in 2002. CME calendar is being taken off the website due to confusion of ALS vs. BLS. SCCC has been approved for EMT-P courses. Remsco approved Falck Corporation, a Copenhagen company, to acquire the four Lifestar entities. Image Trend has agreed to develop a written PCR template, based on the National EMS Information System (NEMSIS) data elements (160), to be converted into Version 6 of the NYS PCR. 42 Suffolk agencies were sent a survey state survey to collect information from respondents on the availability of pediatric equipment, protocols and medical control. A reminder that an agency must apply to the FCC for the purposes of changing emission designations from high band to narrow band for license holders of VHF High Band (150-175 MHZ range) spectrum was given to the communications chair. The Suffolk Region's participation with REMO and Rochester regions in a demonstration project utilizing Intranasal Naloxone by BLS providers was approved by SEMSCO. ePCR – Five agencies continue to be active. Seventeen additional agencies are in training and equipment procurement process. The next meeting is January 14, 2011at SCEMS in Hauppauge.

Motion by Brian Canty and seconded by Greg Orr to enter into Executive Sessionat 2248 hours.
MOTION APPROVED UNANIMOUSLY

Out of Executive Session at 2325 hours.

Motion by Brian Canty and seconded by Andrea Golinsky to adjourn the meeting at 2325 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: November 15, 2010

Amended and approved: November 22, 2010
MOTION APPROVED UNANIMOUSLY

Huntington Community First Aid Squad
2010 Board of Directors Meeting
November 22, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Anne Gabriel, Jeffrey Brenner, Timothy Ebert, Pamela Brenner Biersack

Meeting called to order at: 1930 hours

Motion by Robert Franz and seconded by Lehti Laas to enter into Executive Sessions at 1930 hours.
MOTION APPROVED UNANIMOUSLY
Executive session #1 - guest First Deputy Chief Anne Gabriel & Jeffrey Brenner
Executive session #2 - guest Day Captain Pamela Brenner & Tim Ebert
Executive session #3 - Chairperson of the life membership committee, Christopher Winter, presented to the Board the committee's candidates for life membership.

Executive session ended at 2205 hours.

See Proposals for Grant of Life Membership(s)

Motion by Robert Franz and seconded by Lehti Laas to approve the minutes of November 11, 2010 as amended.
MOTION APPROVED UNANIMOUSLY

Proposals-

VSS Security System Rewiring
Motion by Brian Canty and seconded by John Palmieri to expend the sum of $2,200 for costs associated with putting in three new conduits and to rewire the cameras as outline in the VSS Security Systems estimate dated 10/31/2010 by Val Rodrigues.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Annual Dues NYS Association of Fire Chiefs 2011
Motion by Robert Franz and seconded by Andrea Golinsky to approve and pay annual dues requests ($35.00 for 2011) for new or renewal active or affiliated membership in the NYS Association of Fire Chiefs for any director or chief officer holding office in 2010 or 2011 and for any past president or ex-chief.
HCAD funds
Yes: RF, AG, MC, GO, LL Abstain: BC, JP
MOTION APPROVED

Annual Dues Fireman's Association of the State of NY 2011
Motion by Robert Franz, seconded by Andrea Golinsky to approve and pay annual dues requests ($ 15.00 for 2011) for new or renewal active or affiliate membership in the Firemen's Association of the State of New York for any director or chief officer holding office in 2010 or 2011 and for any past president or ex-chief.
HCAD funds
Yes: RF, AG, MC, GO, LL Abstain: BC, JP
MOTION APPROVED

NYSVA&RA 2010/2011 annual squad report, Dues
A Motion by Andrea Golinsky, seconded by Robert Franz, to authorize the Secretary to complete the NYSVA&RA 2010/2011 annual squad report and approve the dues payment to NYSVA&RA of $120.00 for the period 10/01/10 to 9/30/11. The annual squad report will name Andrea Golinsky as Primary Delegate and Bob Franz as alternate delegate and Annette Hershkowitz as 2nd alternate delegate. Primary Delegate will be responsible to distribute District 7 Minutes to the President and the Chief and to post a copy of the minutes and the Blanket publication on the Bulletin Board.
HCAD funds
Yes: RF, AG, MC, GO, LL No: BC Abstain: JP
MOTION APPROVED

Suffolk County Ambulance Chief's Association Meeting & Light Meal
Motion by Andrea Golinsky and seconded by Robert Franz to host a meeting and light meal for the Suffolk County Ambulance Chief's Association on Wednesday, January 19, 2011, 1900 - 2200 hours. Andrea Golinsky will coordinate with the Special Events Chair for the meal. Cost not to exceed $200.00.
HCAD funds
Yes: RF, AG, MC, GO, LL Abstain: BC, JP
MOTION APPROVED

Move ignition wiring for Portable Radios in all vehicles
Motion by Greg Orr and seconded by Mark Cappola to move existing vehicle portable charging ignition wiring from "ignition" source to constant battery source. This will leave the portable chargers "on 24x7", which means the batteries will be on "trickle charge" 24x7. This wiring is an approved Motorola method for powering the vehicle chargers. Labor charge per vehicle is $30.00 cost not to exceed $300.00 by Norcom Communications Service Corp, 70 C Corbin

Avenue, Bay Shore, New York 11706. This project is to supervised by Chief Dispatcher Richard Stone.
HCAD funds
MOTION APPROVED UNANIMOUSLY

EMT-B Refresher Class Room Usage
Motion by John Palmieri and seconded by Mark Cappola to permit the Suffolk County Department of Health Services to use HCFAS on Monday and Wednesday, 7:00PM-10:00PM and one, (1) Thursday for testing for the period of March 9, 2011 to May 19, 2011 for the purpose of teaching a EMT-B Refresher Course. This would include a secure area for the storage of the equipment and supplies necessary to conduct the course.
MOTION APPROVED UNANIMOUSLY

Fire Rescue System Member Roster/Service Awards Web Interface
Motion by Brian Canty Seconded by John Palmieri to contract with Fire Rescue Systems, (SCM) as outlined in the quote dated 11/03/210 for a cost of $2,535, to supply the Roster/Service Awards Web Interface which allows Member Reports to be retrieved from a Web Site. An API is provided to our Web Company. This cost does not include the cost for the website company to develop the screens on the website.
HCAD funds
MOTION APPROVED UNANIMOUSLY (Note: MC and AG not present for vote)

NYSVA&RA Member dues
Motion by Andrea Golinsky and seconded by Robert Franz to approve and pay annual dues requests of $10.00 for new or renewal individual membership in the NYSVA&RA for any HCFAS member for fiscal year ending 9/30/11.
HCFAS funds
MOTION APPROVED UNANIMOUSLY

Amend Officer's Recognition Award Motion of 3/11/2010
Motion by John Palmieri and seconded by Brian Canty to authorize a monthly Officer's Recognition Award. The cost is not to exceed $1,500.00 for the year, for gift cards. Recipients to receive a twenty five dollar gift card and a plaque. Amended to increase the amount allotted in the 3/11/2010 motion by $180.00 to cover the end of years awards.
HCAD Funds
Yes: RF, GO, JP, BC, LL No: MC, AG
MOTION APPROVED

Life Membership
Motion by Andrea Golinsky and seconded by Greg Orr to grant 2010 life membership to member(s) to be announced at the 2011 installation dinner on February 26, 2011.
MOTION APPROVED UNANIMOUSLY

Benevolent Committee
Motion by Brian Canty and seconded by Andrea Golinsky to accept the recommendation of the benevolent committee chairperson James Barkocy as presented by Brian Canty committee

member, and authorize and approve a loan of $1300.00 to an HCFAS active member due to financial hardship. Arrangements have been made for the loan to be repaid. The member is in good standing according to HCFAS By-Laws.
HCFAS Funds.
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – John Palmieri:
Motion by John Palmieri and seconded by Brian Canty to accept the following for payment in accordance with the PPP and previous Board of Director motions:

November 19, 2010 to November 22, 2010, 32 Transactions HCAD = $41,089.06
November 19, 2010 to November 22, 2010, 5 Transactions HCFAS = $719.84
November 19, 2010 to November 22, 2010, 0 Transactions HCFAS Dues=$0
November 19, 2010 to November 22, 2010, 0 Transactions HCFAS Post 215 = $61.47
MOTION APPROVED UNANIMOUSLY

Director Golinsky left the meeting at 2310 hours.

Secretary's Report –Robert Franz:
Motion by Robert Franz and seconded by Lehti Laas to approve the following LOA's:

Name	Number	Type	Dates
Peggy Coyle	1247	Extended Medical	10/28/10 – 1/28/11
Laurie Hoffmann	1243	Educational	10/29/10 – 1/29/11
Dina Kutcher	950	Extended Operational	10/21/10 – 1/21/11
Spencer Newman	1082	Extended Operational	11/5/10 – 2/5/11
Fernando Rivadeneira	965	Educational	11/1/10 – 2/1/11
Orlando Salcedo	935	Extended Medical	11/19/10 – 2/19/11
Anel Vargas	1277	Operational	10/26/10 – 1/26/11
Bazeel Walters	1137	Operational	12/1/10 -3/1/11

MOTION APPROVED UNANIMOUSLY

Probation Ending
Motion by Robert Franz and seconded by Lehti Laas to grant active membership in accordance with Article III, Section 2 of the By-Laws to James Hansen, member #1291, eligible 11/5/10, effective 11/22/10.
MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	No.	Date
Donna Smith	1193	11/12/10 Dispatch Only

The following reports were submitted via email but were not discussed due to Board approved time constraints.

President's Report – Roger Winter:

- A series of questions have been presented to First Deputy Chief Anne Gabriel and to Captain Pamela Brenner Biersack as well as all Board of Directors.
- I am putting a hold on all High-Tech purchase until we find a compatible piece of equipment. I will be reorganizing the committee to fall in line with good fiscal practices and accounting of equipment. All past due invoices have been accounted for. The Ringer Rescue glove purchase arrived but there are no gloves to be found, Chief Heavey confirmed the delivery.
- I have a police report for lost/stolen property CC# 10-616585 for the glove purchase of $479.84, on 6/4/2010. I will pass this information on to the insurance committee for further action.
- I have confirmed that Chief Heavey has mailed his letter to Mary Beth as of 11/18/2010.

Chief's Report – Dominic Heavey: submitted by 2nd Deputy Chief Brenner:

Reminder that Saturday November 27, 2010 is the First Annual Huntington Holiday Parade and Carnival.

December will see a mandatory driver training as requested by the insurance committee to complete our audit.

A very Happy Thanksgiving is wished to the Board of Directors, members and families from the Operational Officers.

Director Golinsky Report:

<u>Town of Huntington Recruitment Meeting</u>

Meeting was held Nov. 10 at Town Hall. Funding for the committee has be received. The same advertising agency will be used for materials requested. The committee is looking for suggestions as to what could the funds be used for. The program seems to be working as some FDs are now reporting that they have a waiting list. The representative from Dix Hills talked about the problem of training young members who then leave for school or move away. It was suggested that the focus should be put on young retirees who may be in a better position to stay with a department. More discussion about how to identify and attract this group will be taking place at subsequent meetings.

<u>New York State Volunteer Ambulance & Rescue Association-Dist 7</u>

Meeting was held Nov. 16th at Bay Shore/Brightwaters Rescue Amb.
The 2010-2011 renewals for squads and individuals have gone out.
Please get them returned ASAP along with the squad's annual report.
This is important so we know who the delegates are for the departments
Squads were also reminded to send in their experience reports to the New Jersey insurance company that NYSVA&RA has looking into workers compensation insurance in an effort to provide insurance with lower premiums than New York State Insurance is now charging.

The installation of blue emergency lights on the back of vehicles has been signed into law for fire department vehicles and ambulances that are part of a fire department only. Independent volunteer ambulance squads were omitted from the bill and therefore are not allowed to display these lights. New York State Volunteer Ambulance & Rescue Association has sent a letter to the authors of the bill to try to make a technical correction. District 7 Bob Franz had tried to get FASNY (Fire Association State of New York) to get VACs added to their agenda but to no avail. It seems this item might have to be reintroduced in both houses. This will be put on top of the list for the Legislative Day agenda.

The new NFPA Ambulance Code recommendations and/or requirements was brought up and there ramifications to the EMS providers was discussed. The code is supposed to make provisions for safety of both the patient and EMS providers but some of the suggestions were not practical and could add significant cost to the price of ambulances. In addition, availability of crews and response time could be adversely affected by recommendation/requirement of only 1 patient to an ambulance.
Departments were asked to forward any comments or complaints regarding this report to be forwarded to NYSVA&RA before the discussion period ends on Dec. 15th.
There was discussion about the lack of drill teams at the state competition. A committee has been formed to recognize problems squads may encounter in forming and maintaining teams. This committed will also be available to mentor any squads that may wish to establish a youth or senior team. The committee will begin regular meetings in Jan.

Departments should notify their members that several traffic light cameras are being installed throughout Suffolk County. Members (in their own vehicles) drive through a red light during an alarm, there is a chance they may be ticketed for their action. SUFFOLK COUNTY FRES DOES NOT CONDONE PASSING THROUGH RED LIGHTS IN PERSONAL VEHICLES. However, a member has an opportunity to appeal the ticket by producing a letter from the Department Chief indicating the member was responding to an alarm. The Chief must also indicate the time, date and nature of the alarm so the Appellate Committee can confirm the alarm with Suffolk County Communications.
Informed consent re HIV test results is now law.
As per Suffolk County Acting Medical Director DO NOT draw blood for the purposes of blood alcohol count in suspected DWI cases. Suffolk County PD has also been notified not to request same.

Huntington Station Business Improvement Dist.

The Holiday decorations will be going up shortly.
The streetscape work has been awarded and work will be starting on the brick sidewalk on the east side of NY Ave in the spring. Close watch will be kept on this project to see if it will impact response of emergency vehicles

Suffolk County Recruitment and Retention

Meeting was held Nov. 17th at Yaphank

The open enrollment period has closed Nov. 15th. There were 46 new applicants, 33 FF and 13 EMS. All applicants will be receiving some scholarship money- the amount based on need after the financial aid is established.
A RFP (request for prices) has gone out for marketing and advertising and is to be awarded by the end of January.

Suffolk County Ambulance Chiefs Association

Meeting was held Nov. 17th at East Moriches Ambulance.
It was reported by several departments that the Med Com back-up system is not working well since the move was made to Coram. Departments that try to transmit their signals to Med-Com are not being heard. Med –Com then 24s the call to another department even when the original department is responding or already on scene. They are then getting charged for a no response. It was also pointed out the danger of having multiple departments responding to the same location. Bruce will contact county to relay these concerns.
It was reported that Life Star which has been operating as 4 companies has been purchased in total by a Danish company.
The Regional Planning Committee is looking to redo the PCR format. The new PCRs will have 160 collection points.
The committee is also setting new criteria regarding providing on scene treatment instead of treatment during transport. This is for the safety of patients and crews.
Nasal narcon program may start in Jan. Notices to go out to departments.
A position for a full time Medical Director has been posted, however there is no money in the budget at this time.

Motion by Lehti Laas and seconded by Robert Franz to adjourn the meeting at 2330 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: December 1, 2010

Amended and approved: December 23, 2010
MOTION APPROVED

Huntington Community First Aid Squad
2010 Board of Directors Meeting
December 9, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG) via Skype	**PRESENT**
Lehti Laas (LL)	**ABSENT**
Gregory Orr (GO)	**PRESENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Luke Bartolomeo, Megan Davis, Anne Gabriel, Pamela Brenner, Timothy Glynn of Glynn Mercep and Purcell, LLP.

Meeting called to order at: 1945 hours

Minutes of November 22, 2010 discussed and will be approved at the next meeting.

See Proposals – Proposals for 2010 operational officer plaques, Glynn Mercep Purcell contract and Fuoco Group engagement letters for HCAD & HCFAS were voted upon.

Squad attorney Timothy Glynn arrived at 2000 hours.

Motion by John Palmieri and seconded by Brian Canty to enter into Executive Sessions at 2005 hours –Luke Bartolomeo hearing.
MOTION APPROVED UNANIMOUSLY

Executive session ended at 2107 hours.

See the Secretary's Report for motion to grant Luke Bartolomeo's request for adjournment of his hearing.

Motion by John Palmieri and seconded by Brian Canty to enter into Executive Sessions at 2118 hours.
MOTION APPROVED UNANIMOUSLY

First Deputy Chief Anne Gabriel attended a portion of meeting and First Deputy Chief Anne Gabriel and Day Captain Pamela Brenner attended a portion of the Executive Session.

Executive session ended at 2250 hours.

Squad attorney Timothy Glynn departed the meeting.

Proposals-

Operational Officers plaque like awards 2010
Motion by Robert Franz and seconded by Andrea Golinsky to accept the recommendation of the 2010 Operational Officers and authorize and approve Chief Dominic Heavey to purchase and present plaque like awards at the 2011 Installation Inspection Dinner for the Operational Officers' 2010 Awards at a cost not to exceed an aggregate amount of $500.00. The award recipients were selected by the 2010 Operational Officers. The awards are for Probationary Member of the Year, BLS Provider of the Year, ALS Provider of the Year, Chiefs Outstanding Performance in the Field and Operational Member of the Year.
HCAD funds
Yes: RF, JP, BC, GO No: MC Abstain: AG
MOTION APPROVED

Glynn, Mercep & Purcell, LLP contract renewal
Motion by Brian Canty and seconded by John Palmieri to authorize and approve President Roger Winter to accept Glynn, Mercep & Purcell, LLP, November 23, 2010 renewal retainer engagement letter for calendar year 2011 retainer engagement in the amount of $7,500.00 for 45 hours of time. The hourly billings of $225.00 per partner hour will be in effect after the initial retainer of $7,500.00 or 45 partner hours are exceeded. The period of engagement will be from January 1, 2011 through December 31, 2011.
HCAD funds
MOTION APPROVED UNANIMOUSLY

Fuoco Group LLP 2010 HCAD
Motion by Brian Canty, seconded by John Palmieri to engage the services of the Fuoco Group LLP for the purpose of the 2010 audit as outlined in their letter of engagement for the Huntington Community Ambulance District Division of Huntington Community First Aid Squad, Inc. dated December 2, 2010 as distributed. The estimated fee for the service is $12,250. Report to be received by May 1, 2011
HCAD funds
MOTION APPROVED UNANIMOUSLY

Fuoco Group LLP 2010 HCFAS
Motion by Mark Cappola, seconded by John Palmieri to engage the services of the Fuoco Group LLP for the purpose of the 2010 audit and tax return preparation as outlined in their letter of engagement for the Huntington Community First Aid Squad, Inc. dated December 2, 2010 as distributed. The estimated fee for the service is $2,000. The HCFAS Engagement letter will be re-written to include preparations for tax returns. Report to be received by May 1, 2011.
HCFAS funds
MOTION APPROVED UNANIMOUSLY

New York State Insurance Fund Volunteer Ambulance Worker's Benefit Law 2011
Motion by Robert Franz seconded by Greg Orr to accept the recommendation of the Insurance Committee Chairperson R. Franz and our insurance agent Hubbinette Cowell Associates to obtain the New York Volunteer Ambulance Workers' Benefit Law insurance coverage and Employer Part B from the New York State Insurance Fund (NYSIF) at an estimated annual premium $112,000.00 for the 2011 calendar year).
HCAD funds
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – John Palmieri:
Motion by John Palmieri and seconded by Brian Canty to accept the following for payment in accordance with the PPPs and previous Board of Directors motions:
November 22, 2010 to December 8, 2010, 24 Transactions HCAD = $20,783.41
November 22, 2010 to December 8, 2010, 7 Transactions HCFAS = $3,675.72
November 22, 2010 to December 8, 2010, 0 Transactions HCFAS Dues= $0
November 22, 2010 to December 8, 2010, 2 Transactions HCFAS Post 215 = $207.79
MOTION APPROVED UNANIMOUSLY

Chief's Report – Dominic Heavey: No report submitted

Secretary's Report –Robert Franz:

Motion for Luke Bartolomeo's request for adjournment of his hearing.

Motion by Robert Franz seconded by Mark Cappola that after advice from squad's counsel, that we grant Luke Bartolomeo's request for an adjournment until such time as the NYSDOH completes its investigation. Further it is understood that Luke Bartolomeo has been temporarily removed from Driver and Crewleader status pending the outcome of that investigation as a condition of this adjournment of his hearing.
MOTION APPROVED UNANIMOUSLY
Note: As a courtesy, the Board of Directors permitted squad's counsel to advise Luke of his options before Luke made the request for the adjournment.

Correspondence: Letter to the Board from Captain Paul Biersack received on 12/1/10.

LOA
Motion by Robert Franz and seconded by Greg Orr to approve to grant an Extended Medical LOA to Paul Mori #934 effective 12/6/10 to 3/7/11.
MOTION APPROVED UNANIMOUSLY
Motion by Robert Franz and seconded by Greg Orr to approve to grant a Medical LOA to Monique Moreno #1042 effective 11/22/10 to 2/22/11.
MOTION APPROVED UNANIMOUSLY
Motion by Robert Franz and seconded by Greg Orr to approve to grant a Medical LOA to Carl Schramm #997 effective 12/1/10 to 3/1/11.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Greg Orr to approve to grant a Medical LOA to Nancy Barker #930 effective 12/3/10 to 3/3/11.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Greg Orr to approve to grant an Operational LOA to James Lupo #959 effective 12/2/10 to 12/30/10.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Greg Orr to approve to grant an Extended Operational LOA to Paul Biersack #1004 effective 11/27/10 to 2/27/11.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Greg Orr to approve to grant an Operational LOA to Mary Beth Kraese #873 effective 12/17/10 to 3/17/11.

MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Greg Orr to approve to grant an Operational LOA to Anne Gabriel #919 effective 12/24/10 to 3/24/11.

Yes: RF, JP, BC, GO, MC Abstain: AG

MOTION APPROVED

Motion by Robert Franz and seconded by Greg Orr to approve to grant an Operational LOA to Alison Russo #884 effective 11/17/10 to 12/31/10.

Yes: RF, JP, BC, GO, MC Abstain: AG

MOTION APPROVED

Resignation

Motion by Robert Franz and seconded by Brian Canty to accept the resignation of Paul M. Terenzi Member #1295 effective 12/09/10.

MOTION APPROVED UNANIMOUSLY

The following reports were submitted via email but were not discussed due to Board approved time constraints.

President's Report – Roger Winter:

- I have gotten a new quote for the EMS styled work shirt that we wear. Also I have obtained a new quote for the red jackets that we also use. Both of these quotes are for the uniform committee. They can send out specifications to other vendors for price comparison. The difference is as follows; no denim collar or elbow patches, logo on back will be white ink, not reflective ink, the radio pocket stays the same, the new work shirt will have slash pockets, no reflective stripe around the sleeves, you will have an option to have your name or number embroidered, the embroidered logo on the left front chest stays the same. The original price including the embroidered name and number was $55 the new quote is $39.50.

Secretary Bob Franz Report –Robert Franz

Election December 13, 2010 – Chris Blackwell has made all the arrangements for the voting machine to be delivered on Friday (will put in the secretary / treasurer's office) and election

custodial service & staffing on election day. Roger, John and Brian will set up the voting room over the weekend. Reminder emails have been sent to the 1st Deputy Chief and others requesting the eligible voter list by Saturday.
All qualification letters have been timely sent to all the candidates and candidate list was published in the December pulse & posted on the bulletin board. All absentee ballot requests have been fulfilled.

Insurance:

The VAWBL insurance proposal for 2011 is being presented this evening. The estimated premium of $112,000 is within the insurance committee's submitted September 1st revised budget of $113,000. I previously questioned the substantially higher amount for this item on the 2011 detail budget submitted to the Town and have not received a response. I request that my $113,000 amount be used on the 2011 budget detail. I plan on meeting with the NYSIF in a few weeks to discuss our premium and claims.

Beneficiary's life insurance claim on Kathy Gearey was paid on November 23, 2010.

I received the first deputy chief's sign off that the VFIS risk control recommendation to provide additional training for all drivers on handling intersections has been completed. I have forwarded the response to our insurance agent.

LOSAP 2009 audit - The Town of Huntington auditor completed the audit on November 23, 2010 without any negative change or comment. The auditor stated that there is never any issue with our paperwork and audit preparation presentation. I wish to thank Andy Ball and Bernie Hershkowitz for pulling the numerous requested documents.

NFPA Proposed Ambulance Standard – Comments on the proposed draft of National Fire Protection Association 1917 Standard for Automotive Ambulances 2013 edition are due by December 15, 2010. Adopted standards will have an impact upon EMS agencies – increased cost of ambulances and number of patients per ambulance (increase in staffing and vehicles). A reminder has been emailed to all interested squad parties.

Motion by Brian Canty and seconded by Mark Cappola to adjourn the meeting at 2345 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Robert Franz
Robert Franz
Secretary

Draft sent to Board members: December 14, 2010

Amended and approved: December 23, 2010

Huntington Community First Aid Squad
2010 Board of Directors Meeting
December 23, 2010

Members:

President Roger Winter (RW)	**PRESENT**
Vice President Brian Canty (BC)	**PRESENT**
Secretary Robert Franz (RF)	**PRESENT**
Treasurer Mark Cappola (MC)	**PRESENT**
Andrea Golinsky (AG)	**PRESENT**
Lehti Laas (LL)	**PRESENT**
Gregory Orr (GO)	**ABSENT**
John Palmieri (JP)	**PRESENT**
Chief Dominic Heavey (DH)	**ABSENT**

Guests: Alyssa Axelrod and Rich Stone

Meeting called to order at 2000 hours.

Motion by Robert Franz and seconded by Mark Cappola to approve the minutes of November 22, 2010 as amended.
Yes: RF, AG, LL No: MC, BC Abstain: JP
MOTION APPROVED

Motion by Robert Franz and seconded by Mark Cappola to approve the minutes of December 9, 2010 as amended.
MOTION APPROVED UNANIMOUSLY

Proposals- Website updates, modifications, roster and service award recognition.
Status on Luke Bartolomeo.

WEBSITE EXTRANET UPDATES/MODIFICATIONS
Motion by Brian Canty, seconded by Robert Franz, to approve the Recommendation of website committee chairperson David Mohr and accept the proposal dated December 15, 2010, HCFAS.ORG **WEBSITE EXTRANET UPDATES/MODIFICATIONS, in the amount of $780** for the update and modification of the member's screens on the website.
HCAD FUNDS
MOTION APPROVED UNANIMOUSLY (Note: MC not present for vote)

PUBLIC WEBSITE AND EXTRANET INTERFACE REDESIGN,
Motion by Brian Canty, seconded by John Palmieri, to approve the Recommendation of website committee chairperson David Mohr and accept the proposal dated December 15, 2010, HCFAS.ORG **PUBLIC WEBSITE AND EXTRANET INTERFACE REDESIGN, in the amount of $4,680** for the redesign of the website.

HCAD FUNDS
MOTION APPROVED UNANIMOUSLY

WEBSITE EXTRANET FRS ROSTER/SERVICE AWARDS INTEGRATION
Motion by Brian Canty, seconded by Robert Franz, to approve the Recommendation of website committee chairperson David Mohr and accept the proposal dated December 15, 2010, **HCFAS.ORG WEBSITE EXTRANET FRS ROSTER/SERVICE AWARDS INTEGRATION, in the amount of $4,290** for the redesign of the website.
HCAD FUNDS
Yes: RF, MC, JP, BC, LL Abstain: AG
MOTION APPROVED

Note: the following motion was approved after the executive session at 2300 hours.

Luke Bartolomeo Status
Motion by Andrea Golinsky and seconded by Brian Canty to continue the temporary removal of Luke Bartolomeo from driver status (of all vehicles) and crewleader status until the BOD has concluded their HCFAS hearing and rendered a decision.
MOTION APPROVED UNANIMOUSLY

Treasurer's Report – John Palmieri:

Motion by John Palmieri and seconded by Brian Canty to accept the following for payment in accordance with the PPPs and previous Board of Directors motions:
December 7, 2010 to December 20, 2010, 24 Transactions HCAD = $44,192.98
December 7, 2010 to December 20, 2010, 6 Transactions HCFAS = $15,040.05
December 7, 2010 to December 20, 2010, 0 Transactions HCFAS Dues= $0
December 7, 2010 to December 20, 2010, 2 Transactions HCFAS Post 215 = $0
MOTION APPROVED UNANIMOUSLY

President's Report – Roger Winter:
EP Committee Chair is needed.

The January Board meetings will be on January 6th, 2011 and January 20th, 2011.

The 2010 and 2011 combined BOD meeting will be on January 3, 2011 at 7pm.

Squad attorney Timothy Glynn reported that Brian Sherwood has indicated that he will not act on allegations that do not involve patient care so we can consider the State's investigation on one of our members closed.

Secretary's Report –Robert Franz:

Note: the motions on probation ending were approved after the minutes.
Probation Ending

Motion by Robert Franz and seconded by Lehti Laas to grant active membership in accordance with Article III, Section 2 of the By-Laws to Leslie Wissner, member #1285, eligible 11/27/10, effective 12/23/10.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Lehti Laas to grant active membership in accordance with Article III, Section 2 of the By-Laws to Juan Flores, member #1293, eligible 12/11/10, effective 12/23/10.
MOTION APPROVED UNANIMOUSLY

Motion by Robert Franz and seconded by Lehti Laas to grant active membership in accordance with Article III, Section 2 of the By-Laws to Jeffrey ONeill, member #1299, eligible 12/11/10, effective 12/23/10.
MOTION APPROVED UNANIMOUSLY

Status Change:
Motion by Robert Franz and seconded by Brian Canty to grant the following Status Change: Inactive Life Membership to Active Life Membership for John Maier, member #886 effective December 23, 2010.
Yes: RF, LL, MC, BC No: AG, JP
MOTION APPROVED

Motion by Lehti Laas and seconded by Robert Franz to enter into executive session at 2234 hours.
MOTION APPROVED UNANIMOUSLY (Note: JP and AG not present for the vote)

Out of Executive Session at 2300 hours.

The following reports were submitted via email but were not discussed due to Board approved time constraints.

Secretary's Report:
Holiday Cards- all holiday cards have been mailed as approved by the BOD. I wish to thank Brian for the labels and Bernie Hershkowitz for purchasing, signing and mailing the cards. The SCM system has to be reviewed as there were a few deceased members in the label listing and two USPS non forwarding addresses. Thanks Brian for finding one of them.

Election December 13, 2010 – Everything went extremely well due to the advance preparation by Chris Blackwell and Lehti's excellent notes from last year. Thank you Jim Mallilo, Brian and Roger for your help with the voter listing and all the members who worked the tables. A malfunction of the voting machine very early on necessitated a smooth switch to paper ballots for the next three hours until a new machine could be delivered.

Insurance:
Life insurance – Dina Kutcher's life insurance coverage will be terminated as a result of her leave exceeding six months.

Joseph D'Andrea Sr. is still being carried as an active member for life insurance purposes but is not an active member on the SCM system. There has not been a motion to make Joe an inactive life member (because of his age, Joe would then lose his insurance coverage).

Workers' compensation policy for employees has been cancelled and an audit will take place in the first quarter of 2011 and I expect that we should receive a small refund. I met with the NYSIF underwriter concerning our 2011 estimated premium and he could not offer any type of reduction at this time.

Vehicle 2-15-17 had a mishap with a sidewalk guard while backing into a space at Huntington Hospital ED. I am waiting for the Third Deputy Chief's assessment of the damage (left rear bumper knocked off) but I do not anticipate a report of this incident to our insurance carrier.

Motion by Brian Canty and seconded by Andrea Golinsky to adjourn the meeting at 2305 hours.
MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Recording Secretary

Respectfully Submitted,

Robert Franz

Robert Franz
Secretary

Draft sent to Board members: December 31, 2010

Amended and approved: ?
MOTION APPROVED UNANIMOUSLY

Emailed To: 1st Deputy, 2nd Deputy, 3rd Deputy, Chief Dispatcher, Exercise (Cindy), Good & Welfare (Kathy B), Insurance (Bob F), Key Access (Jonathan S), LOSAP (Andy), Medical (Tom H), Membership (Sally & Sharyn), Mutual (Ferd N), Officers Sect. (Chris B), Pulse (Patty S) Rolodex (Millie), Uniform: Class A (Andrea G), Uniform: Duty (Jerry G), Uniform: EPG (Keith R), Web Master (Dave M), Jim M., Tony, Clara, Chris Russo (B-day Cards). Officers.

From: L.Laas, Recording Secretary. Robert Franz, Secretary.

At the Board of Directors Meeting on April 22, 2010 the following occurred:

Returned to Duty:

#	First	Last	Returned
677	Christine	Russo	4/16/10
1221	Christopher	Whitcomb	3/28/10
1052	Jonathan	Stone	4/22/10
798	Cindy	Cairl	3/31/10
1014	Kevin	Brenner	4/1/10
1252	Tyler	Gibbs	11/24/09
1166	Joe	Gander	1/18/10
959	James	Lupo	1/7/10
1137	Bazeel	Walters	3/1/10

New Members Accepted:
James Hanson #1291 Saturday 1900

Members Off Probation:

#	First	Last	Effective
1267	Jennifer	Ladd	3/1/10
1239	Luminita	Hazelton	3/1/10
1212	Caroline	Masten	4/21/10
1274	Dennis	Vangroski	4/9/10
1265	Lori	Bennett	4/10/10

LOA'S

#	First	Last	LOA	From	To
1221	Christopher	Whitcomb	Educational	4/9/10	7/9/10
1250	Tina	Sholes	Operational	3/1710	6/17/10
1238	Matt	Valle	Extended Educational	4/18/10	7/18/10
827	Sheryl	Burke	Operational	4/13/10	7/13/10
1169	Paul	Tekverk	Operational	4/16/10	7/16/10
1193	Donna	Smith	Extended Medical	4/17/10	7/17/10

1052	Jonathan	Stone	Medical	4/22/19	7/22/10
1252	Tyler	Gibbs	Extended Educational	4/24/10	7/24/10
1201	Taha	Aiman	Medical	4/16/10	7/16/10
1109	Tom	Heinisch	Educational	4/15/10	7/15/10
959	James	Lupo	Operational	4/16/10	7/16/10

Members Dropped From Membership:
None

Member Resignation:
None

Status Change:
None

Letters of Intent:
None