

Huntington Community First Aid Squad

2025 Board of Directors Meeting

DATE: January 20, 2025 (Monday)

Members:

President Hank Waldron (HW)	PRESENT
Vice President Eric Kramer (EK)	PRESENT
Secretary Lehti Laas (LL)	Via Phone
Treasurer Elizabeth Wood (EW)	PRESENT
Brian Canty (BC)	PRESENT
Seth Fischer (SF)	PRESENT
Robert Franz (RF)	PRESENT
Bernard Poole (BP)	PRESENT
Chief Dominic Heavey (DH)	PRESENT

Guests: James Kelly, Andrew Taylor, Lily Poplowski, Fiona Witkowski, Matt Philip, Caroline Mancino and Betsy Smith.

Meeting called to order at: 1900 hours

For disposition of new members see the Secretary's Report.

Motion by Lehti Laas and seconded by Elizabeth Wood to approve the minutes of December 18th, 2024 as amended.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas and seconded by Robert Franz to approve the minutes of the Executive Board Election on December 18th, 2024 as amended.

MOTION APPROVED UNANIMOUSLY

Driver Improvement Classes (aka Defensive Driving)

Motion by Brian Canty and seconded by Robert Franz to conduct a Driver Improvement class (Defensive Driving Classes) at HCFAS. The class will be on Sunday, February 9, 2025 10:00 AM and this program will be organized by Brian Canty. Classes will be open to all HCFAS members and their families. All non-members will pay the required course fee of \$50.00. HCFAS will pay for all HCFAS members who successfully complete the class. The requirement for the class will be a minimum of 20 people and a maximum of 40 people. A total cost for the whole program not to exceed \$2,000. The calendar of events has been checked and requested and the room is not being utilized for any other events. HCFAS will provide a light breakfast to all participants at a cost not to exceed \$400.00

HCAD Funds

MOTION APPROVED UNANIMOUSLY

Pizza Night

Motion by Betty Wood and seconded by Seth Fischer to pay up to \$1500 to sponsor a Brick Oven Pizza Night on Thursday, February 27th, 2025 at approximately 18:30. This event will be overseen by Friday Day Captain, Eve Pollack. Estimated max capacity is 40 participants. Vendor supplies all equipment. The event will be held in the truck room on the south side of the building.

HCFAS Funds

MOTION APPROVED UNANIMOUSLY

Super Bowl Sunday Food Allowance:

Motion by Chief Dominic Heavey and seconded by Robert Franz to allow the special event committee to purchase food for crew members to watch the Super Bowl at headquarters on 02/09/2025 at a cost not to exceed \$350.00.

HCAD Funds

Yes: HW, EK, RF, EW, SF, BP, LL, DH.

No: BC

MOTION APPROVED

Attend the Long Island Metro Fire/EMS Expo February 1st and 2nd, 2025

Motion by Chief Dominic Heavey and seconded by Robert Franz to authorize payment of admission fees for members and Explorer Post Members to attend the Long Island Metro Fire/EMS Expo at Nassau Coliseum on February 1st or 2nd, 2025 at a cost of \$25 per person per day. The Long Island Metro Fire/EMS Expo will feature vendor displays, as well as nine 90-minute educational seminars for fire and EMS first responders of all ranks. Certified EMS providers can earn CEUs for attending designated seminars. Maximum of \$25.00 per member, at a cost NTE \$25.00 per member. Parking is free at this Event.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

BLS Core CMEs at HCFAS

Motion by Chief Dominic Heavey and seconded by Seth Fischer to allow the Second Deputy Chief to coordinate CME classes with Ex. Chief Mark Brenner once a month at the cost of \$110.00 per credit hour (for a three-hour CME the fee would be \$330.00 per class). These classes would commence February 24, 2025. These classes would be on the last Monday of the month and would start at 1900 hours. The CME format that Suffolk County EMS would be followed. Ex. Chief Brenner will provide HCFAS with an invoice along with a copy of the CME sign-in form. A minimum of 25 members must attend for the class to take place.

HCAD Fund

Yes: HW, EK, SF, RF, DH

No: BP, LL, EW, BC

MOTION APPROVED

PAID PARAMEDICS

Motion by President Hank Waldron and seconded by Dominic Heavey to allow all Paid Paramedics and one guest an invitation to the HCFAS Installation dinner on March 29, 2025. This is open to Paramedics hired prior to 1/1/2025. All Paramedics must have read the employee handbook and signed the acknowledgement before event.

HCAD FUND

Yes: HW, EK, SF, DH, BP, LL, EW, BC

No: RF

MOTION APPROVED

Banking Resolutions

Motion by Elizabeth Wood and seconded by Bernard Poole to approve the President, Vice President, Secretary and Treasurer to execute the required banking resolutions with HCFAS;s designated banks. The resolutions shall specify that all withdrawals (payment orders, wire transfers, etc.) and borrowing will require the authorized signatures of any two Executive Board/Corporate officers listed above, except that only one authorized signature will be required for transfers from one HCFAS bank account to another HCFAS bank account within the same bank.

NO FUNDS

MOTION APPROVED UNANIMOUSLY

NYSVARA 2025 Events & Meetings Attendance

Motion by Robert Franz and seconded by Lehti Laas to authorize and approve NYSVA&RA District 7 Delegate and Alternate Delegate to attend the NYSVA&RA Board meetings in 2025 near Albany, NY (or other location) on dates TBD. Further to authorize and approve the use of a Squad vehicle (with more than one driver) at the discretion of the Chief or mileage reimbursement for one personal vehicle, plus tolls and parking, the reimbursement of hotel accommodations on the evening before the meetings or night of the meetings at an amount not to exceed a base room rate of \$140.00 per person and the payment on the day before the meetings or the day after the meetings and the day of the meetings of the GSA per diem rate for meals and incidentals (current Albany rate is \$69.00 per day) less 25% for travel days. The NYS exempt organization sales tax certificates must be obtained from the Treasurer and used where applicable. Original receipts must be provided as applicable within ten days of this event and the Treasurer will provide the BOD an accounting of this event at the next Board meeting immediately following the request for reimbursement for the event. Delegate and 1st Alternate Delegate are authorized to extend an invitation to other NYSVA&RA delegates, officers or members and other VAS or FD members or spouse to ride in an authorized Squad vehicle or personal vehicle to attend this event provided there is adequate room to accommodate them. Further, Delegate and 1st Alternate are authorized and approved to attend other board meetings, legislative day, ems memorial day ceremony in accordance with the above and the BOD will be informed in advance of these events and meetings.

HCAD Funds

MOTION APPROVED UNANIMOUSLY

2023 Board of Directors Meeting

Note: the following motion was made during the Treasurer's report

2-15-19 Repair

Motion by Chief Dominic Heavey and seconded by Brian Canty to spend \$3393.04 to repair 2-15-19.

MOTION APPROVED UNANIMOUSLY

Note: the following was made under New Business:

Overnight Food Allowance

Motion by Elizabeth Wood and seconded by Chief Heavey to spend up to \$15.00 per person on members who do an overnight.

MOTION APPROVED UNANIMOUSLY

Note: The following motion was done via email:

12/22/24 email vote 12/23/24

Use of the General Meeting Room Friday December 27, 2024 – Steenson Family

Motion by Secretary Brian Canty and seconded by Vice President Seth Fischer to permit the Steenson Family the use of the General Membership Meeting Room in accordance with the HCFAS General Meeting Room Use Application and Rules to conduct a dinner between Services for Life Member Liz Steenson **Friday December 27, 2024** from 4PM to 6PM. Set-up will be on **Friday December 27, 2024** from 3pm and cleanup will be directly after the event. Food service will be by the squad. There will be no outside vendors, so the certificates of insurance will not be needed. The member is responsible for contacting the President or Chief in a timely manner for pre- and post-inspections of the room. The calendar has no events scheduled for this date and time.

MOTION APPROVED UNANIMOUSLY

Treasurer's Report – Elizabeth Wood:

December 14, 2024 to January 14, 2025:

HCAD - 70 Checks & 10 Direct Debits Totaling \$ 1113,102.68

HCFAS – 6 Checks & 2 Direct Debits Totaling \$ 6,246.13

Post Account - 0 Check & 0 Direct Debit Totaling \$ 0.00

Transfers: WILL ADD

Chief's Report – Dominic Heavy:

1755 Arboleda Emma Mon 2300 FA to CL 1/12/2025
1618 Edwards Nerissa Sunday 1100 CL to Dispatch Only 11/26/1934
1654 Filonuk Matthew Monday 1100 DRTR to DR
1508 Kramer Eric Wednesday 1500 DRTR to DR 1/20/2025
1754 Mancino Caroline Saturday 1100 FA to ACL 11/22/2024
1740 Morrell Steven Sunday 1500 CL entering DRTR 1/20/2025

Shift Change:

1280 Bartolomeo Dale Wed 2300 Sun 0700 1/24/2025 work schedule
1725 Boettger-Smolich Christopher Sat 0700 Sun 0700 1/5/2025 education
1726 DiDonato Kevin Sunday 1100 Tuesday 1900 1/7/2025 work schedule

No Show:

1595 Bartolomeo Luke 12/20/2024 Friday 0700
1753 Velasquez Yonaris 1/3/2025 Friday 0700

Short Hours Co8 - First Letter

1583 Gore Shannon 3.25 19.25
1576 Hastava Alex 11 27

Letters of Intent:

1673 Baer Ori Short Q4 Hours Sat
1638 Bantz Eric Short Q4 Hours Thurs
1595 Bartolomeo Luke Short Q4 Hours Fri
1562 Burton Will Short Q4 Hours Tue

1269 Jean-Baptiste Bency Short Q4 Hours Sat

1668 Komatsu Liam Short Q4 Hours Sun

1591 Mason Jessica Short Q4 Hours Sat

1530 Mata Leyda Short Q4 Hours Sat

1055 Mejia Gerardo Short Q4 Hours Sat

1656 Pierre Sebastian Short Q4 Hours Thurs

945 Sprague-Wong Karen Short Q4 Hours Wed

920 Stone Casey Short Q4 Hours Thurs

1052 Stone Jonathan Short Q4 Hours Thurs

1622 Towers Luke Short Q4 Hours Sun

1522 Vodopia Julia Short Q4 Hours Sun

1137 Walters Bazeel Short Q4 Hours Mon

Secretary's Report – Lehti Laas:

New Members:

Motion by Chief Dominic Heavey and seconded by Elizabeth Wood to accept as a new probationary member EMT-B, Andre Joubert #1757, Shift: Friday 2300 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Chief Dominic Heavey and seconded by Elizabeth Wood to accept as a new probationary member EMT-B, Jacqueline Brea #1758, Shift: Tuesday 0700 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Chief Dominic Heavey and seconded by Elizabeth Wood to accept Post 215 member, Kayla McCann as a student probationary member #1759, Shift: Wednesday 1900 hours plus a secondary shift to be approved by the Operational Officers in accordance with Article III, Section 2 of the By-Laws. The two shifts per week will be done during the school summer break and during other school breaks and it is further understood that they will remain on extended probation while attending college and will be eligible to be off probation after four months from

2023 Board of Directors Meeting

their final educational leave of absence end date. They also must pass dispatch training within one month after their final educational leave of absence end date.

MOTION APPROVED UNANIMOUSLY

Motion by Chief Dominic Heavey and seconded by Elizabeth Wood to accept Post 215 member, Christopher Leslie as a new probationary member #1760, Shift: Saturday 0700 in accordance with Article III, Section 2 of the By-Laws.

MOTION APPROVED UNANIMOUSLY

Motion by Chief Dominic Heavey and seconded by Seth Fischer to approve the following LOA's:

Name	No.	Type	Dates
Barber, Alyssa	1636	Operational	1/11/2025 - 4/11/2025
Boettger-Smolich, Christopher	1725	Educational	1/22/2025 - 5/24/2025
Cortes Israel	1174	Operational	1/20/2025 - 4/20/2025
Costa, Juliet	1623	Educational	6/17/2024 - 6/10/2025
Daniels, Jeffrey	1358	Medical	1/7/2025 - 4/7/2025
Filonuk, Matthew	1654	Educational	1/10/2025 - 6/20/2025
Hershkowitz, Annette	82	Operational	1/1/2025 - 4/1/2025
Gallagher, Michael	1728	Educational	9/4/2024 - 3/14/2025
Hastava, Alex	1576	Educational	1/27/2025 - 5/21/2025
Kalina, Brianna	1719	Educational	1/5/2025 - 5/9/2025
Lindner, Marissa	1646	Operational	1/7/2025 - 4/7/2025
Macharola, Dino	1599	Military	1/15/2025 - 1/14/2026
Maloney, Ann	921	Medical	12/23/2024 - 3/24/2025
Martin, Veera	1679	Educational	1/6/2025 5/9/2025
Terry, Michael	1697	Educational	1/2/2025 5/1/2025

MOTION APPROVED UNANIMOUSLY

2023 Board of Directors Meeting

Motion by Chief Dominic Heavey and seconded by Bernard Poole to approve the following
LOA:

Castillo, Kathy	1276	Medical	1/8/2025 - 4/8/2025
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MOTION APPROVED UNANIMOUSLY

Probation Ending:

Motion by Chief Dominic Heavey and seconded by Seth Fischer to grant active membership in accordance with Article III, Section 2 of the By-Laws to Matthew Filonuk, member #1654, effective 1/20/2025.

MOTION APPROVED UNANIMOUSLY

Return to Duty:

Name	No.	Date
Boettger-Smolich, Christopher	1725 - Saturday 0700	12/22/2024 - ELOA
Castillo, Kathleen	1276 - Friday 1900	7/19/2024 - MLOA
Costa, Juliet	1623 - Monday 0700	5/13/2024 - ELOA
Filonuk, Matthew	1654 - Monday 1500	12/22/2024 - ELOA
Kalb Peyton	1706 - Sunday 1900	12/29/2024 - ELOA
Kalina Brianna	1710 - Tuesday 1100	12/24/2024 - ELOA
McCaffrey, Kaelin	1738 - Saturday 1900	12/20/2024 - ELOA
Moran, Sean	1641 - Tuesday 1500	12/23/2024 - ELOA
Paccione, Frank	1733 - Tuesday 1100	12/24/2024 - ELOA
Poplawski, Lily	1616 - Co 8	1/15/2025 - MLOA dispatch only
Serpe, Mary	1707 - Sunday 1500	12/29/2024 - ELOA
Silverstein, Dana	1510 - Co 8	11/22/2024 - OLOA

2023 Board of Directors Meeting

Terry, Michael	1697 - Sunday 2300	12/9/2024 - ELOA
Werner, Grant	1609 - Sunday 0700	12/22/2024 - OLOA

Status Change:

Motion by Brian Canty and seconded by Bernard Poole to grant the following Status Change:
Nancy Courtemanche - Member #978
Operational Membership to Administrative Membership
Effective: 12/30/2024

MOTION APPROVED UNANIMOUSLY

Motion by Brian Canty and seconded by Bernard Poole to grant the following Status Change:
Joanne Vogel - Member #861
Operational Membership to Administrative Membership
Effective: 1/3/2025

MOTION APPROVED UNANIMOUSLY

Resignation:

Motion by Lehti Laas and seconded by Chief Dominic Heavey to accept the resignation of
Evelyn Hernandez-Veliz , member #1624, letter received: 1/2/2025, effective 1/20/2025.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas and seconded by Chief Dominic Heavey to accept the resignation of
Kemberlin Hernandez-Veliz, member #1660, letter received: 1/2/2025, effective 1/20/2025.

MOTION APPROVED UNANIMOUSLY

Motion by Lehti Laas and seconded by Chief Dominic Heavey to accept the resignation of
Terry Leonides, member #1716, letter received: 12/24/2024, effective 1/20/2025.

MOTION APPROVED UNANIMOUSLY

Old Business:

-Director Wood handing out the finger reader guidance for comment.

-President Waldron will visit Avalon Apartments to get key code (request made by Lead Medic).

-Installation of ALS safes: Chief & 3rd Deputy Chief are taking care of it.

2023 Board of Directors Meeting

New Business: None

Motion by Seth Fischer and seconded by Elizabeth Wood to enter into Executive Session at 2105 hours.

Out of Executive Session at 2110.

Motion by Chief Dominic Heavey and seconded by President Hank Waldron to adjourn the meeting at 2112 hours.

MOTION APPROVED UNANIMOUSLY

Respectfully Submitted,

Lehti Laas

Lehti Laas
Secretary

Draft sent to Board members: March 17, 2025

Amended and approved: ?

MOTION APPROVED UNANIMOUSLY